

July 26, 2012

**CITY COUNCIL AGENDA**

**Tuesday, July 31, 2012      4:30 p.m.      Council Chambers, 315 N. Broadway**

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1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 7/10/12
4. Approval of Accounts Payable Listing
5. Liquor Store Report
6. Fire Department 2013 Budget
7. Airport Sub Lease Request
8. Environmental Control System Inc. Request for Waiver of Obligation to Repay JOBZ Tax Benefits
9. Intent to Participate Cooperative Construction Agreement for the Signal Project Resolution
10. Pool Study Request
11. Local Board of Appeal Training – 8/29/12, 9:30 to 12:30, Government Services Center, Fergus Falls
12. Next Council Meeting – Wednesday, 8/15/12

**CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 7-31-12**

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 07-31-12, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Kevin

Ballard, John E. Waller, III, and Steve Foster were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Liquor Store Manager Maggie Johnson, Jordan Plotz, Pool Committee Members Shawn Gavelin, Jessica Willson and Susan Strand and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Strand, seconded by Waller to approve the agenda with the addition of Klaboe Dilapidated House Update and Utility Department Personnel. Motion carried.

Motion by Waller, seconded by Ballard to approve the minutes of 07-10-12 as presented. Motion carried.

Motion by Ballard, seconded by Strand to approve the Accounts Payable Listing of 07-31-12 as presented for City bills in the amount of \$401,205.49 and the Liquor Store bills in the amount of \$87,377.50. Motion carried.

Pool Committee Member Shawn Gavelin explained the request by the committee for funding for a Pool Study. Administrator Don Solga said he felt the Council could request quotes and fund the proposal from Economic Development funds. Motion by Ballard, seconded by Strand to approve requesting proposals for a Pool Study. Motion carried.

Liquor Store Manager Maggie Johnson presented the Liquor Store Report.

Administrator Don Solga explained that the Liquor Store has \$122,000 in the savings account. He recommended transferring \$32,000 from the liquor store savings account to fund the 2014 Traffic Signal Project No. 81. With \$75,000 in the bonding recently received for this project, the liquor store transfer will mean the City does not need to levy in the General Fund for this project. Motion by Strand, seconded by Waller to approve liquor store transfer from savings for \$32,000 for a portion of the funding for 2014 Traffic Signal Project No. 81. Motion carried.

Administrator Don Solga presented the proposed Fire Department 2013 Budget Motion by Waller, seconded by Strand to approve the Fire Department 2013 Budget as presented in the amount of \$270,068. Motion carried.

Administrator Don Solga reviewed a request by Don Lundrigan to sub-lease his hangar at the Pelican Rapids Airport. Administrator Solga said the request form would provide information on the plane's ownership and registration which will be helpful to the City. Motion by Foster, seconded by Ballard to approve Don Lundrigan's request to sub-lease his hangar to Tom Sherman. Motion carried.

Administrator Don Solga explained that last spring the State of Minnesota Department of Economic Development notified Environmental Control System, Inc., (ECSI) that they didn't meet the goals set as part of the JOBZ program. ECSI has requested a waiver of obligation to repay JOBZ tax benefits. ECSI said they did not meet their goals due to the economic slowdown in their main customer, the ethanol industry. Administrator Solga explained that going forward ECSI will not be receiving any JOBZ tax benefits. He said that ECSI has continued to operate and provided jobs during the poor economy even though they weren't able to meet the promised goals. They are developing new product line and have the potential of creating more jobs than promised for the JOBZ. ECSI President Sam Sherman said if they are

required to pay back the JOBZ tax benefits, it will stifle job growth and perhaps cause the business to close. Administrator Solga recommended supporting the company's request for a waiver from taxes due. Motion by Waller, seconded by Ballard to support ECSI's request for a waiver of obligation to repay JOBZ tax benefits. Motion carried.

Motion by Strand, seconded by Foster to introduce the following written resolution entitled: **CITY OF PELICAN RAPIDS RESOLUTION INTENT TO PARTICIPATE COOPERATIVE CONSTRUCTION AGREEMENT TH 59/TH 108W and TH59/TH 108E.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed unanimously and resolution declared duly adopted.

Clerk-Treasurer Glenys Ehlert presented information that Local Board of Appeal and Equalization Training will be offered 8-29-12, 9:30 to 12:30, at the Government Services Center, Fergus Falls. One member of the City Council must attend this training every four years to continue to be eligible to hold Local Boards of Appeal and Equalization, according to Otter Tail County Assessor Douglas Walvatne.

Motion by Strand, seconded by Foster to change the City Council's first meeting of August to Monday, 8-13-12, at the regularly scheduled time of 4:30 p.m. Motion carried.

Klaboe Dilapidated House Update will be on the agenda on Monday, 08-13-12.

Administrator Don Solga said that he and Superintendent Brent Frazier interviewed utility position applicants. They recommended hiring Kevin Johnson for the position at pay level one on the wage schedule. Motion by Strand, seconded by Ballard to approve hiring Kevin Johnson for the water/wastewater maintenance employee position, effective 07-31-12, at pay level one as recommended by Administrator Solga. Motion carried.

Motion by Strand, seconded by Waller to adjourn the meeting at 5:17 p.m. Motion carried.

Glenys Ehlert, CMC  
Clerk-Treasurer