

July 20, 2017

CITY COUNCIL AGENDA

Tuesday, July 25, 2017

5:00 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Additions / Deletions to Agenda
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Minutes – 7/11/17
 - b) Approval of Accounts Payable Listing
 - c) Utility Report
 - d) Liquor Store Report
5. VFW Temporary On Sale 3.2% Malt Liquor License Saturday, September 2, 2017
6. Coalition of Greater Minnesota Cities Legislative Update – Elizabeth Wefel
7. Hazardous Building Properties Update
 - 25/27 NW 1st Ave
 - 117 NW 1st Ave
 - 129 NE 5th Ave
8. Unique Opportunities Developer Agreement Deed
9. Project 87 Streets/Utility Easements Giving Authorization to Sign
10. Standard & Poor's Rating Report
11. Project 86 Water Tower Logo Update
12. Resolution No. 2017-17 - Northland Securities

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 07-25-17

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 07-25-17 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and three members of the Council were present at roll call:

Council Member Steve Strand - absent Council Member CJ Holl

Council Member Kevin Ballard Council Member Steve Foster

City staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton and City Attorney Greg Larson.

General Attendance: Girl Scout Members Libby Bittner and Clair Schleske, Amy Schleske, Randi Anderson the new School Superintendent, Andrew Johnson, Doug Bruggeman, Curt Markgraf from VFW, Elizabeth Wefel from CGMC, Samuel Herzog and Troy Johnson from Unique Opportunities, Monte Eastvold from Northland Securities and Lou Hoglund from the Pelican Press were also present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

New School Superintendent Randi Anderson introduced herself to Council.

All present stood and said the Pledge of Allegiance led by Girl Scout Members Clair Schleske and Libby Bittner.

Andrew Johnson has a kayak rental business in town. He read in the local newspaper about the Mill Pond being drawn down to allow for Houston Engineering to evaluate the spillway. He was not notified by the City and feels that he should have been. This may potentially hurt his business and doesn't see why it can't wait until September.

Motion by Holl, seconded by Ballard to approve the agenda with the additions of No. 13 City Hall/Community Center Polling, No. 14 Shada 25th Anniversary Celebration, and No. 15 Water Restriction Resolution Consideration. Motion passed unanimously.

Motion by Ballard, seconded by Foster to approve the consent agenda.

- e) Approval of Minutes – 7/11/17
- f) Approval of Accounts Payable Listing
- g) Utility Report
- h) Liquor Store Report

Motion passed unanimously.

Teacher/Coach Doug Bruggeman addressed Council. He is in charge of organizing the Shada Basketball tournament and next year will be the 25th Anniversary. He is interested in hosting a dance behind main street in the parking lot, north of Veteran's Memorial River Park, on June 9, 2018. He is working on partnering with a service organization, possibly the Jaycee's, to help with the event. This will not be a yearly event. Motion by Ballard, seconded by Foster to approve Doug Bruggeman's request to use the City parking lot for a street dance June 9, 2018. Motion passed unanimously.

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Clerk-Treasurer Danielle Heaton reviewed an application from VFW Post 5252 for a Temporary 3.2 Malt Liquor License for Saturday, September 2, 2017, from 3:00 p.m. to 7:00 p.m. After talking with Curt Markgraf from the VFW, Clerk-Treasurer Heaton will follow up with the state regarding the request.

Elizabeth Wefel provided Council with a Coalition of Greater Minnesota Cities 2017 Legislative update.

Administrator Solga and Attorney Larson provided Council with a court hearing update on the following hazardous buildings/properties:

- 25/27 NW 1st Ave – (Schleske) The Court is allowing property owner 30 days to present any arguments that he has with the City's declaration of the building being deemed hazardous. The City will be allowed to respond before the court makes any decision.
- 117 NW 1st Ave – (Oneal) The Court is allowing property owner 30 days to present any arguments that she has with the City's declaration of the building being deemed hazardous. The City will be allowed to respond before the court makes any decision.
- 129 NE 5th Ave – (Waasdorp) The property owner did not attend the hearing. The City should receive a decision from the court soon.

Regarding the Unique Housing Project, the City received the deed from the state with no restrictions. In an effort to receive financing for their housing project, a language change is needed in the deed and developers agreement. The way the deed reads now, if Unique doesn't finish the project, the property would go back to the City and not the finance company. Unique is requesting that just Phase 1 be removed from the restrictions, and the rest of the property would go back to the city. Attorney Larson provided a draft Quit Claim Deed that is agreeable to both Unique and the City. Motion by Ballard, seconded by Foster to approve the execution of the quit claim deed to be signed by the Mayor and Clerk. Motion passed unanimously.

Motion by Ballard, seconded by Foster to afford the Mayor and Administrator the authority to sign an amendment to the Development Agreement that modifies section 5.10 to make the real estate known as Lot 1, Block 1 of Unique Addition exempt from the re-conveyance restriction. Unique Opportunities will provide the City a letter from their lender stating they will not finance without the amendment. Motion passed unanimously.

Council received a copy of the Standard & Poor's Rating Report. Monte Eastvold of Northland Securities reviewed is A+/Stable rating the City received which will help save money on interest on bonds.

Mr. Eastvold summarized the General Obligation Improvement Bond sale for Project No. 87.

Motion by Foster, seconded by Holl to introduce Resolution 2017-17 entitled: **RESOLUTION 2017-17; RESOLUTION AWARDED SALE OF \$2,370,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2017B, FIXING THE FORM AND SPECIFICATIONS THEREOF, PROVIDING FOR THEIR EXECUTION AND DELIVERY, AND PROVIDING FOR THEIR PAYMENT.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion carried and resolution declared duly adopted.

Motion by Ballard, seconded by Foster to approve the contract with Northland Securities approving the sale of the bond. Motion Passed unanimously.

Currently, the City is working with a few businesses that would like their portions of the City parking lot resurfaced. Administrator Solga requests authorization for him or the Mayor to sign the temporary

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easements so the project will not be delayed. Motion by Holl, seconded by Ballard to authorize Mayor Frazier or Administrator Solga to sign the temporary construction agreements as they are completed. Motion passed unanimously.

Administrator Solga provided Council with a Project 86 Water Tower Logo Update. The logo needed to be adjusted due to the size of the water tower.

Administrator Solga is able to put a poll on the website regarding the City Hall/Event Center. Questions for the poll were discussed by Council and a poll will be available to the community for the next 30 days on the City's website.

The Water Tower Re-coat project has begun and the tower is being drained. Because the city water supply is being fed through the wells, it may put a strain on water distribution. It is recommended that City-wide water restriction be put in effect. Council reviewed a sample resolution and made a few changes.

Motion by Ballard, seconded by Holl to introduce Resolution 2017-18 entitled: **RESOLUTION NO. 2017-18; A RESOLUTION OF THE PELICAN RAPIDS CITY COUNCIL DECLARING MANDATORY WATER USE RESTRICTIONS.** The fine for a violation will be \$50.00 (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion carried and resolution declared duly adopted.

Motion by Foster, seconded by Ballard to adjourn the City Council meeting at 7:25 p.m. Motion carried.
Opposed: Holl



Danielle Heaton
Clerk-Treasurer