

## **CITY OF PELICAN RAPIDS PARK BOARD MEETING MINUTES**

**June 26, 2007**

**8:30 a.m.**

The City of Pelican Rapids Park Board held its regular meeting at 8:30 a.m., Tuesday, June 26, 2007, Council Chambers, City Hall, 315 N Broadway. Board Chairman Mel Zierke and Board Member Denise Magnusson were present. Street and Park Superintendent Brian Olson, City Administrator Don Solga and Secretary Kristi Skramstad present. Jessica Hibel, Aquatics Director, Brenda Brand from the Pelican Rapids Chamber of Commerce and Sam Buck were also present.

Board Members Ross Wamre, Sandy Irey and Cary Johnson were absent.

### **Approval of May 29, 2007 Minutes**

Item will be on July agenda. No quorum present to make and approve a motion.

### **Deletions to Agenda:**

Backstrom Property

Council Actions since last meeting

Walk Thru

Brenda Brand is the a employee for the Pelican Rapids Chamber of Commerce. She stopped by to introduce herself. She mentioned she is in need of some additional lighting and is wondering if it is alright to do some painting upstairs at Historic City Hall. Permission was granted to do some painting. Brenda was thanked for coming to the meeting.

Gene Miller updated the Park Board on the linear park concept that he is working on. He has been talking to property owners from Prairie Lake to Trinity Church to the High School. Backstrom's have donated a parcel of land on Broadway in downtown Pelican Rapids with the condition that the property be used only as a park with some benches and also a plaque recognizing the community support of the linear park project. There are still some property owners to be contacted. It was decided that Brian Olson no longer needs to contact Trinity Church because Gene Miller has gotten an agreement with them for the linear park. Maintenance issues of the new trail were discussed. Initially the City will be responsible and hopefully it will become like the Adopt a Highway Program. Gene Miller was thanked for his work on this project and for coming to give us an update.

**River Park** - Don Solga stated that this is the second year the City is putting away money for the Transportation Enhancement Grant. The City will get the money in 2010. Don also presented bridge specs from Kadrmas Lee and Jackson which he will show to a local welder to get an estimate. It will be nice if the bridge can be built locally. There was a discussion on placement and width of bridge.

**Downtown Planters** – The planter by Zierke Studio is damaged. Otherwise all the other planters are looking nice.

**Sherin Park:** Denise Magnusson stated there is an area near the bath house in Sherin Park that needs to be repaired. A lady did trip and fall at the Friendship Festival last weekend, she was not injured.

**Sam Buck – Eagle Scout Project:**

Sam Buck is still very interested in shingling the shelter in E.L. Peterson Park this summer as part of his Eagle Scout project. Brian Olson obtained a quote for materials \$771.66 which did not include a drip edge or the roll off for garbage. Don Solga stated he will recommend to Council to go ahead with the project as it should cost under \$1,000. Sam Buck will also attend the Council meeting tonight.

**Swimming Pool:**

Brian Olson stated the pool is up and running. The repairs seem to be working well. The storm day closing policy was discussed. Employees are to report to work at their scheduled time and remain at the pool for one hour as there is work they can do in that time. After one hour it will be decided whether to close due to weather.

Jessica Hibl, Aquatics Director reported that \$400 in cash and \$400 in checks were stolen from the pool last week. The daily receipts are now taken to City Hall by 4:00 pm each day and the evening receipts are put in the night drop at the bank. There was a discussion on changing locks, changing keys, numbering keys and how the keys would be turned in. Brian Olson will get an estimate on what it would cost. There are seven locks at the pool that would need to be changed. Jessica is wondering how to handle the checks that were stolen. Don Solga stated she should discuss that with Glenys Ehlert. Jessica Hibl explained that the head lifeguard position would not require creating a new position with a new pay scale but that it would be a rotating position she would assign to lifeguards who are willing to take on more responsibility when Jessica is not at the pool. Jessica also stated that the water is looking very clear, there has been good attendance this summer so far and that they will be doing practice drills again this summer.

**Student Members:**

Denise Magnusson will talk to Johanna Christianson to let her know we are in need of new student members.

**Skate Park:**

No estimate yet.

**Other Park Board Items:**

Mel Zierke stated he was disappointed in the placement of the Pelican Pete kiosk. Brian Olson explained that for maintenance reasons it was not placed as close to the fence as originally planned.

There were 2 trees that were lost in the recent storms. One in Sherin Park by the bath house and one in E.L. Peterson Park near the pier. Six others were lost around town.

The David Brown sign and the Sherin Park Bath House signs have been repaired.

Thompson Park soccer field was discussed. David Brown had approached Mel about moving the nets and anchoring them somewhere else on the field so they can practice in another location. The nets are too large for the youth that are playing. David is also concerned about the drainage and the slope of the field. Brian stated they are looking into the situation and getting estimates. It will be costly.

Mel Zierke stated the flower bed by the E.L. Peterson Park sign looks nice.

Mel Zierke stated that David Strand would like to see the City do something different with the entrance to E.L. Peterson Park as far as the flags by the Liquor Store. Mel will see what he was thinking.

Brian Olson stated not to put the Sherin Park Camping Land on the agenda until he has had a chance to meet with Ross Wamre to go over it.

Brian Olson also said he working on a presentation for rotary. It would be helpful if after the Turkey BBQ if Rotary would give us a good report on numbers of turkeys cooked. He is concerned that the pits need repair. Kristi will help draft a letter to Rotary.

There was a discussion on the American Legion Trees.

Historic City Hall lighting was discussed. Brian will go to Historic City Hall and talk to Brenda.

Mel Zierke stated that he is getting an estimate from Superior Lakeside for the sign on 108 East. Oktoberfest may be interested in putting shrubs and lighting at that location.

The River Runs North sign was delivered to the Public Works Facility, Brian is wondering where it needs to be placed. Sandy Irej may know.

Rather than doing a walk thru of the parks, Mel is going to assign members to each park and they can report back to the Park Board with any findings.

A nice Thank You note was received from the Retail Trade Committee and the Pelican Rapids Chamber of Commerce for collecting, applying a protective coating and then placing the chairs back downtown.

Meeting adjourned at 10:10 am

Kristi Skramstad  
Park Board Secretary

