

June 20, 2013

CITY COUNCIL AGENDA

Tuesday, June 25, 2013

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 6/11/13
4. Approval of Accounts Payable Listing
5. Liquor Store Report
6. Utility Report – People Service Inc.
7. Pool Report Discussion
8. Sewer Main and Drainage – 1st St. SE
9. Police Personnel
10. Walking Route Signs
11. Public Utilities Discussion – 5th Ave. NE

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 6-25-13

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 06-25-13, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Kevin Ballard, John E. Waller, III, and Steve Foster were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Liquor Store Manager Maggie Johnson, Street/Park Superintendent Brian Olson, Pool Director Jessi Willson, Susan Strand of Pool Committee, Bob Schlieman of APEX Engineering Group, Jordon Plotz of PeopleService Inc., Cherie Lynnes, Jerald Lynnes, Gary Waasdorp and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Waller, seconded by Strand to approve the agenda with addition of Bike Trail State Bonding Request and the deletion of police personnel. Motion carried.

Motion by Strand, seconded by Ballard to approve the minutes of 06-11-13 as presented. Motion carried.

Motion by Foster, seconded by Waller to approve the Accounts Payable Listing of 06-25-13 as presented for City bills in the amount of \$65,432.28 with additions of LCSC, building official fees and rental fees of \$2,624.80 and MN Post Board, police licenses for \$180.00 and the Liquor Store bills in the amount of \$46,521.64. Motion carried.

Liquor Store Manager Maggie Johnson presented the Liquor Store Report. She reported that the weather has warmed up and sales improved also. She is selling down the cigarette inventory due to increase in taxes. Mayor Woessner thanked Johnson for her report.

Jordan Plotz of People Service Inc., presented the Utility Report. The main report will be available at the end of July meeting. It is still being formatted. Plotz and Dennis Heruth have tested the lagoon aerators and found that four out of six worked. They will continue sampling of the ponds. "We got the new truck with the lift to service pumps," reported Plotz. Mayor Woessner thanked Plotz for his report.

Pool Committee Report and Pool Study were discussed by City Council. "The Pool Committee would like to request the Council allow the committee to have a Community Meeting to see what interest the people of our community have for a new pool," said Pool Committee member Susan Strand.

Administrator Don Solga said the point we are at with the pool is to have Design Intent and Pool Committee conduct a public meeting to gather information from the community.

Motion by Waller, seconded by Strand to set up Community Meeting to find out the community's interest in the various pool options. Motion carried.

Council Member Foster suggested having someone from a community with an indoor pool discuss their experience.

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 6-25-13

Engineer Bob Schlieman of Apex Engineering Group discussed 1st St. SE Utility, Drainage and Street Improvements. Engineer Schlieman recommends moving the low point of 1st St. SE to the south for the storm water and for the sanitary sewer and to repair as soon as possible.

Lou Hoglund of Pelican Press suggested there might be grant money available for landscaping with native plantings for this low area storm water retention. Drain tile is located under the area.

Motion by Strand, seconded by Waller to select Option 3, for design, and authorize Bob Schlieman of APEX Engineering Group to proceed with project design for 1st St. SE Utility, Drainage and Street Improvements. Motion carried.

Property owners on 5th Ave. NE were present for discussion of possible funding assistance for installation of city water and sewer utilities on their street. Administrator Don Solga said he doesn't have enough information about buy downs from agency. Solga said, "I would suggest that the City doesn't do anything regarding installation of public utilities on 5th Ave NE. Motion by Waller, seconded by Strand to notify Otter Tail County that the City of Pelican Rapids will not proceed with utility improvements on 5th Ave. NE. Motion carried.

Administrator Don Solga reported that the City has applied for grant money to purchase signage for marking four walking routes. Motion by Waller, seconded by Ballard to approve the grant application and authorize purchase of signs. Motion carried.

Administrator Don Solga explained that the State accepted bonding bill requests through 06-21-13. The City of Perham contacted City of Pelican Rapids regarding our application for a Legacy Grant for a bike trail to Maplewood State Park. The City of Perham wanted to submit a joint bike trail application for \$4.7 Million with 50% from the State, 10% from Legacy, 6% from each city and 26% from Otter Tail County and other non-government funding. City of Pelican Rapids portion would be \$300,000. Administrator Don Solga said, "This is a great investment toward economic development. I believe the economic impact would be substantial." Motion by Strand, seconded by Foster to authorize Administrator Don Solga to continue working on the joint Bike Trail bonding application. Motion carried.

Administrator Solga continued, "If we can get the bicycle group on board with this, they will be able to help plan the route."

Motion by Strand, seconded by Ballard to adjourn Council meeting at 5:55 p.m. Motion carried.

Glenys Ehlert, CMC, Clerk-Treasurer