

June 18, 2014

**CITY COUNCIL AGENDA**

**Tuesday, June 24, 2014      4:30 p.m.      Council Chambers, 315 N. Broadway**

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1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 6/10/14
4. Approval of Accounts Payable Listing
5. Liquor Store Report
6. Fire Department Personnel – Clerk Treasurer Glenys Ehlert
7. Utility Report – PeopleService Inc.
8. Election 2014
  - Appoint Election Judges
  - Reschedule Council Meeting of 8/12/14
9. Police Personnel
10. Public Nuisances Update
11. 3.2% Malt Liquor License Renewals
  - Jimmy's Pizza
  - Route 9 Event Center
12. Hazardous Building Resolution 200 SW 5<sup>th</sup> Ave

## **CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 06-24-14**

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 06-24-14, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members John E. Waller, III, and Kevin Ballard were present. Council Members James Strand and Steve Foster were absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Jeff Stadum, Liquor Store Manager Maggie Johnson, Accounting Clerk Danielle Heaton, Kern Kuhlmann, Sonja Kuhlmann and Jordan Plotz of PeopleService Inc., were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Ballard, seconded by Waller to approve the agenda as presented. Motion carried.

Motion by Waller, seconded by Ballard to approve the minutes of 06-10-14 as presented. Motion carried.

Motion by Ballard, seconded by Waller to approve the Accounts Payable Listing of 06-24-14 as presented for City bills in the amount of \$49,635.57, with the addition of LMC Insurance Trust, for city and liquor store property and liability insurance, in the amount of \$42,824.00, and the Liquor Store bills in the amount of \$38,536.97. Motion carried.

Clerk-Treasurer Glenys Ehlert said the Fire Department personnel applications were not completed in time for this meeting. Fire department personnel appointments will be postponed to 07/08/14 council meeting.

The utility report was given by Jordan Plotz of PeopleService Inc. Personnel at the Wastewater treatment facility recorded 7.8 inches of rain so far this month.

Liquor Store Manager Maggie Johnson presented the Liquor Store Report.

Clerk-Treasurer Glenys Ehlert recommended appointment of a number of election judges for the 08-12-14 Primary Election and 11-04-14 General Election. Motion by Waller, seconded by Ballard to appoint the following people as 2014 election judges: Kathleen Knutson-Olson, Elaine Johnson, Julie Tunheim, Cary Johnson, Andrew Bradrick, Danielle Heaton, Dawn Lysaker, Paulette Nettetstad, Cynthia Stotesbery, Teresa Parrish and Geri Langseth. Motion carried.

Due to the Primary Election scheduled for City Council's regular meeting date of 08/12/14, Council needs to reschedule the meeting. Motion by Ballard, seconded by Waller to reschedule first Council meeting in August to Monday, 08-11-14. Motion carried.

Police Chief Jeff Stadum recommended hiring Shawn Schmidt as a part time police officer at level one of the part time police officers' wage scale. Motion by Waller, seconded by Ballard to approve the hiring of part time police officer Shawn Schmidt at level one of the part time police officers' wage scale. Motion carried.

Clerk-Treasurer Glenys Ehlert presented the list of public nuisances noted, ordered to be abated within a certain time specified and that remain non-compliant. Pursuant to City Code Section 801.05, she reported these facts to the Council and requested that the Council determine whether

the City will abate the nuisance. The following properties have nuisances to abate: 606 Old Fergus Road; E-2, 404 NW 2<sup>nd</sup> Street; 125 NW 1<sup>st</sup> Avenue; 508 SE 5<sup>th</sup> Street; 14 NW 3<sup>rd</sup> Avenue; 700 South Broadway; 200 NW 2<sup>nd</sup> Street; 30 NW 3<sup>rd</sup> Avenue, and 40 NW 2<sup>nd</sup> Street. Ehlert reported that these nine properties represent all but one of the remaining non-compliant public nuisances of the 62 identified by the Planning Commission as part of the Spring Tour.

Administrator Don Solga explained that in the future the City will combine the letter requesting abatement of the nuisance with notice of the City's administrative penalty.

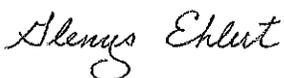
Motion by Waller, seconded by Ballard that Council does determine to abate the nuisances as presented and send notices to the owners, providing the owners an opportunity to be heard on properties at the 07-08-14 City Council meeting and providing for abating the nuisance by the City. Motion carried.

Clerk-Treasurer Glenys Ehlert said Route 9 Event Center submitted a 3.2% Malt Liquor License renewal form on the morning of the City Council meeting. City was unable to complete the background check, which can take 7 to 10 days. Due to the late submittal, the current license will expire 06-30-14. Council will postpone consideration to the 07-08-14 meeting. Jimmy's Pizza did not renew their 3.2% Malt Liquor License.

Administrator Don Solga reviewed the Hazardous Building Resolution No. 2014-09 for 200 SW 5<sup>th</sup> Ave. On 09-13-12, the Kuhlman's property was inspected and determined to be a hazard. In May, 2013, the Kuhlman's said they wanted to repair the garage and remove the house. A portion of the lean-to has been taken down, but there is still a lot of debris. Administrator Don Solga said his concern is the City has worked at this for 19 months and very little has been accomplished. He recommends passing the resolution declaring the property a hazardous building and have the City Attorney serve the documents to give the property owner 90 days to get Building Official out there, see what the costs would be and to correct. Sonja Kuhlman said, "Physically, I can't do much and we spent a lot of time and money removing several dumpsters with debris that was there." Kuhlman said the place has been a drain for the past ten years.

Administrator Don Solga said, "We understand that the property is a burden to you because you don't have physical or financial resources to have repair or remove." Administrator Solga continued, "The Building Official could give you a better idea of what building needs". Motion by Ballard, seconded by Waller to introduce **CITY OF PELICAN RAPIDS RESOLUTION NO. 2014-9, RESOLUTION ORDERING THE REPAIR OR REMOVAL OF HAZARDOUS CONDITIONS LOCATED AT 200 SW 5<sup>TH</sup> AVE.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed unanimously and resolution declared duly adopted.

Motion by Ballard, seconded by Waller to adjourn the Council meeting at 5:13 p.m. Motion carried.



Glenys Ehlert, CMC  
Clerk-Treasurer