

CITY COUNCIL AGENDA

June 19, 2008

Tuesday, June 24, 2008

4:30 p.m.

City Hall, Council Chambers

1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Accounts Payable Listing
4. Liquor Store Report
5. Police Personnel
6. Water – WWTF Bid Report
7. Airport Taxiway Bid Report
8. Public Transit Update
9. WCI Endowment Funding

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 06-24-08

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 06-24-08, in Council Chambers, City Hall. Mayor Wayne Runningen, Council Members David Gottenborg, Ben Woessner, Richard Peterson and John E. Waller, III were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Jeff Stadum, Library Director Annie Wrigg, Engineer Pat Reinsnour, Don Cole of West Central Turkeys, LLC, and Kelley Gorman of The Pelican Rapids Press were also present.

Meeting called to order by Mayor Runningen.

Agenda additions and deletions included adding the Pass It On Ministry Letter and deleting Public Transit Update.

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Brianna McAleer of West Central Initiative presented information on their grant program and their funding request that the City of Pelican Rapids renew a commitment of \$10,000 to the WCI Endowment Fund over the next five years.

Police Chief Jeff Stadum reported that he has three part time police officers he is proposing to add to the staff. Administrator Don Solga recommended hiring the officers at the first level of the part time police salary schedule, subject to successfully completing the psychological and physical exams and background checks. Motion by Woessner, seconded by Waller to approve hiring three part time police officers at the first level of the part time police salary schedule, subject to meeting hiring requirements. Motion passed unanimously.

Engineer Pat Reissour reviewed the bids received for Wastewater Facilities Improvements for Phosphorous Management. He explained package B which is the tank. He explained package A which includes improvements to meet the phosphorous requirements, aerobic digester repairs, aeration on the ponds and the boilers necessary to run the system. The package includes some things that are maintenance related that were included in the project to get economies of scale. A generator was bid as Alternate 1A for backup power to avoid discharges to the river when there is a power failure and high flows. Alternate 2A is correction to the primary clarifier mechanism.

Council Member Gottenborg questioned if these bids are high. Engineer Reissour said ¾ million was added during the detail design, increasing the original estimate. Prices for steel and fuel for shipping have increased. Reissour explained that the engineer fee did not increase based on the higher bids because engineering is a fixed fee.

Administrator Solga explained that Public Finance Authority funds are the best source of funding for the City on this project. The project will mean rate increases to all sewer users, industrial, commercial and residential.

Council Member Gottenborg clarified that some of these components are maintenance and not related to phosphorous. Reissour agreed. Administrator Solga said we will identify the pieces of the project and then determine the costs to various customers.

Reissour said, “We would not have to do as much storage if WCT was not contributing phosphorous, but the City would still need to remove phosphorous.”

Administrator Solga said, “As we review, we will be looking at the need. It will be a substantial expense to residents as well as the industrial user.”

Don Cole said as of last Tuesday this plant increased from \$3.2 million to \$7.2 million. Cole said, “It looks to me like we’re installing a 2 million gallon sludge storage tank which will store two years of sludge.”

Administrator Solga said the project will be on Council’s agenda on 07-14-08. Council Member Gottenborg requested a listing of the maintenance items that are included in Package A.

Administrator Solga reported \$254,500 was the base bid on the Water Plant Controls Upgrade and Disinfection Improvements. This was submitted by Northern Plains Contracting Inc. Rates

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will increase accordingly. This project will also be on the Council's agenda on 07-14-08. This project changes chlorination procedure and replaces old controls.

Liquor Store Manager Bob Leslie recommended hiring Susan Hanson as a part time liquor store clerk at \$7.00 per hour. Motion by Peterson, seconded by Waller to approve hiring Susan Hanson as part time liquor store clerk at \$7.00 per hour. Motion passed unanimously.

Administrator Solga reported that the low bid for the Airport Taxiway Project was from Central Specialties, Inc., in the amount of \$144,558. Engineering is estimated at \$18,400 plus staking and surveying. \$168,000 is the estimated project cost. Administrator Solga recommended approval of the project. Motion by Gottenborg, seconded by Woessner to approve project and award bid by introducing the following resolution, entitled **RESOLUTION ACCEPTING BID & AWARDING THE CONTRACT FOR THE TAXIWAY REHABILITATION PROJECT IN THE CITY OF PELICAN RAPIDS**. (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion passed unanimously and resolution declared duly adopted.

Council reviewed Accounts Payable List of 06-24-08. Motion by Peterson, seconded by Waller to approve the Accounts Payable Listing of 06-24-08 as presented. Motion passed unanimously.

Mayor Runningen read a letter received from the Pass It On Ministry requesting that West Mill not be closed prior to noon on Saturday, 07-12-08 for the Jaycees' Street Dance and Beer Garden. Clerk-Treasurer Glenys Ehlert reported that John Gorton of the Jaycee's assured the City that the Street Dance and Beer Garden will not result in closing the east end of West Mill Ave. until 12:00 noon on 07-12-08. Council directed Ehlert to write a letter to Don Rapske of Pass It On with this information.

Meeting adjourned at 6:30 p.m.

Glenys Ehlert, CMC
Clerk-Treasurer