

June 14, 2018

**CITY OF PELICAN RAPIDS
NOTICE OF SPECIAL MEETING**

Monday, 06-18-18, 5:00 p.m.

The City of Pelican Rapids will hold a Special Meeting at 5:00 p.m., Monday, 06-18-18, City Hall, 315 N. Broadway.

1. Tour the City Hall Building and discuss project.

CITY OF PELICAN RAPIDS SPECIAL COUNCIL MEETING MINUTES 06-18-18

The City Council of Pelican Rapids met in a special session at 5:00 p.m., on Monday, 06-18-18 at the Pelican Rapids upper City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand

Council Member Kevin Ballard

Council Member Curt Markgraf

Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton and Street and Park Superintendent Brian Olson

General Attendance: Building Official Sid Fossan, Architect Chad Borman, Library Director Annie M. Wrigg and Lou Hogle from the Pelican Press were also present.

Mayor Frazier welcomed everyone to the Special Council Meeting.

The purpose of the meeting was to tour the City Hall Building and discuss what options are available to the City.

Chad Borman from BHH Partners updated Council on the issues that have been discovered now that the walls and ceilings have been exposed. Some of the interior cement block walls do not go all the way up to the beams as they should. The drywall against the exterior wall in council chambers was never attached to the exterior wall. A portion of the building has no separation between the upper and lower floors. Because of that issue, a sprinkler system would have to be added. The architect has the as-built plans and another set, and none of these things were on the plans.

More original boiler pipes have been exposed now and show additional hazardous material joints and elbows. All of the joints and elbows have been counted so a scope of work can be put together to get bids to remove the bad materials. Administrator Solga planned on having numbers to discuss at the June 26 Council Meeting.

Council toured the Building.

Council discussed with the architect and building official different ideas on what could be done with the building at this point. If the City were to use both the upper and lower floors for their day to day operations, an elevator would have to be installed. That would be an additional expense.

Mr. Borman had some rough numbers from the contractor. To fix the drywall problem in Council Chambers will cost about \$4,000. If the City wants to remove the unused soffit and the unused doors, it would be closer to \$16,500. The sprinkler system would be

around \$70,000 to \$80,000. At this point the roof is about two-thirds complete. Some insulation had to be replaced due to the roof leaking over the years so the City will receive a change order for that.

Motion by Markgraf, seconded by Foster to approve Mr. Borman to move forward with requesting Change Orders for the next meeting for both the sprinkler system and fixing the drywall in council chambers. Motion passed. Strand:Nay. Markgraf, Foster, Ballard, Frazier:Aye.

Motion by Ballard, seconded by Markgraf to adjourn the City Council meeting at 6:44 p.m. Motion passed unanimously.



Danielle Heaton
Clerk-Treasurer