

June 7, 2012

CITY COUNCIL AGENDA

Tuesday, June 12, 2012

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Agenda Additions or Deletions
3. Approval of Minutes – 5/29/12
4. Approval of Accounts Payable Listing
5. Police Chief Report
6. Library Report
7. Utility Superintendent Report
8. Street/Park Superintendent Report
9. Financial Report
10. GO Crossover Refunding, Improvement Project 78 Bonds - \$780,000
11. Election 2012
 - Appoint Election Judges
 - Reschedule Council Meetings of 8/14/12 and 11/6/12
12. Appoint Bike Trail Committee

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 06-12-12

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 06-12-12, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Kevin Ballard, John E. Waller, III, and Steve Foster were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Jeff Stadum, Street and Park Superintendent Brian Olson, Library Director Annie Wrigg, Bond Consultant Monte Eastvold of Northland Securities, and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Strand, seconded by Ballard to approve the agenda with the following additions: Wine and Malt Liquor On-Sale License and Peddlers License for Disabled American Veterans Fergus Falls Chapter 25. Motion carried.

Motion by Ballard, seconded by Strand to approve the minutes of 05-29-12 as presented. Motion carried.

Motion by Strand, seconded by Ballard to approve the Accounts Payable Listing of 06-12-12 as presented for City bills in the amount of \$96,188.51, Liquor Store bills in the amount of \$40,903.06 and Library bills in the amount of \$8,201.07. Motion carried.

The Police Chief Report was reviewed. He requested Council consider adopting a general policy describing the priority of answering the police department's police calls as they come in and general cell phone and radio usage developed by Administrator Solga and Chief Stadum and reviewed by City Attorney Greg Larson. The policy is recommended by Administrator Solga and Police Chief Stadum. Motion by Ballard, seconded by Waller to accept recommendation and approve the **PELICAN RAPIDS POLICE DEPARTMENT TELEPHONE PRIORITY AND USE OF CELL PHONES AND RADIOS POLICY**. (A complete text of this policy is part of permanent public record in the City Clerk's Office.) Motion carried.

Council Member Steve Foster arrived at 4:37 p.m. He questioned Police Chief Stadum about the Police Department's response to a party with loud music in the Trailer Court on Saturday night. Foster received concerned calls about matter on Saturday night and asked if other Council Members were also called. No other Council Members said they were called. Police Chief Stadum said the call was logged in and police officer on duty responded and requested that the music be turned down and it was. Council Member Foster said it must have been turned back up as soon as the officer left as Foster received another complaint. Chief Stadum asked if the party indicated that the police department was called again. Foster said he didn't know if another complaint was called in to the police department.

The Library Report was presented by Library Director Annie Wrigg. The first week of Summer Reading, the kids read 146 hours and the library adds a link in a paper chain for every 20 minutes read. Library patrons have donated specifically for salaries and donated materials and labor for the garden. These donations made up the short fall in township contributions so no additional hours will have to be cut.

A written report reviewing water and wastewater facilities was provided by Utility Superintendent Brent Frazier.

The Street and Park Superintendent Report was presented by Brian Olson. He said Veterans' Memorial River Park is scheduled for reseeded this week and the swimming pool is open. He reported on various pool, street and crack sealing projects. Council Member Ballard asked about campground expansion. Superintendent Olson said the project is going along slowly and they have removed a couple of the smaller trees. In addition campground reservations are being accepted on a pre-paid basis for a limited number of sites for a trial period.

Clerk-Treasurer Glenys Ehlert presented the 5-31-12 financial reports. Ehlert reviewed the Standard & Poor's Rating received by the City in connection with proposed bond sale. Standard & Poor's continued the City's Long Term Rating of A/Stable on US\$78 million GO Crossover Refunding and Improvement Bonds 2012A and affirmed the Long Term Rating of AA+/Stable for Pelican Rapids GO Non School State Program.

Mayor Woessner announced discussion of General Obligation Crossover Refunding and Improvement Bonds, Series 2012A in the amount of \$780,000.00.

Bond Consultant Monte Eastvold of Northland reviewed the three issues of Improvement Project No. 78 in the amount of \$385,000, Crossover Refunding of 2005A in the amount of \$185,000 and Crossover Refunding of 2006A in the amount of \$210,000 for a total issue of \$780,000.

Motion by Foster, seconded by Waller to introduce the following written resolution, entitled, **RESOLUTION AWARDED SALE OF \$780,000 GENERAL OBLIGATION CROSSOVER REFUNDING AND IMPROVEMENT BONDS, SERIES 2012A, FIXING THE FORM AND SPECIFICATIONS THEREOF, PROVIDING FOR THEIR EXECUTION AND DELIVERY, AND PROVIDING FOR THEIR PAYMENT.** (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion passed unanimously and resolution declared duly adopted.

Consultant Monte Eastvold reviewed Northland Securities' offer to purchase the \$780,000 General Obligation Crossover Refunding and Improvement Bonds, Series 2012A. Motion by Strand, seconded by Foster to accept and approve the contract with Northland Securities, Inc., for the purchase of \$780,000 General Obligation Crossover Refunding and Improvement Bonds, Series 2012A, to be dated July 1, 2012, and to mature December 1, 2013-2028, and authorize the mayor and clerk to sign the contract. Motion carried.

Clerk-Treasurer Glenys Ehlert presented information for Election 2012 and a list of election judges. Motion by Waller, seconded by Strand to appoint following election judges: Jo Ann Frazier, Annie Wrigg, Erik Stephen, Danielle Heaton, Andrew Bradrick, Bonnie McGregor, Elaine Johnson, Geraldine Langseth, Susan Strand, Judith Marko, Cary L. Johnson, Kathleen Knutson-Olson, Dawn M. Finn and Marlys Grabarkewitz. Motion carried.

Clerk-Treasurer Ehlert explained that the Primary Election will be held Tuesday, 08-14-12 so the City needs to reschedule the Council meeting normally set for that day. Ehlert recommended moving it to Wednesday, 08-15-12. Motion by Foster, seconded by Ballard to reschedule the first Council meeting in August to Wednesday, 08-15-12, due to Primary Election on 08-14-12. Motion carried.

Administrator Don Solga discussed the need for a Bike Trail Committee and recommended appointing Council Member James Strand, Phil Stotesbery and Dave Gottenborg to serve on the Committee. Administrator Solga said additional members would be welcomed and added in the future. Motion by Waller, seconded by Foster to approve the Bike Trail Committee as named. Motion carried.

Clerk-Treasurer Glenys Ehlert presented information for renewal of a Malt Liquor and Wine On-Sale License with Strong Beer Authorization. Motion by Foster, seconded by Waller to renew a **MALT LIQUOR AND WINE ON-SALE LICENSE WITH STRONG BEER AUTHORIZATION to Terri Gray of TLTA Restaurant, Inc., doing business as Riverside Coffee at 18 N. Broadway.** Motion carried.

Motion by Strand, seconded by Ballard to approve a Peddlers License for the Disabled American Veterans, Fergus Falls Chapter No. 25, to sell Forget-Me-Nots along the parade route during the 07-14-12 Pelican Fest parade. The funds raised will fund programs for veterans in nursing homes and hospitals. Motion carried.

Mayor Woessner asked that the City request a wider shoulder on Hwy. 108 West as a safety issue. Administrator Solga said that is one of the areas the Bike Trail Committee will be discussing for a trail and safe route to school. Council Member Strand explained that the Northern Tier Bike Trail includes Hwy.108 as a designated bike trail and that should be considered in discussions with Minnesota Department of Transportation.

Motion by Strand, seconded by Waller to adjourn the City Council meeting at 5:30 p.m. Motion carried.

Glenys Ehlert, CMC
Clerk-Treasurer