

CITY COUNCIL AGENDA
Tuesday, April 28, 2009 4:30 p.m.

April 23, 2009
City Hall, Council Chambers

1. Call to Order
2. Additions / Deletions to Agenda – Tornado Drill Debrief added, T Mobile deleted
3. Approval of Accounts Payable Listing
4. Storm Drain – Alley in 400 Block of 1st & 2nd St. SE
5. Liquor Store
 - Monthly Report
 - New Liquor Store Site Investigation Proposals
 - Responsible Party Reimbursement Agreement
6. Refinancing 1998 and 2002 Bonds
 - Resolution
 - PFA Application
 - PFA Program Agreement
7. T Mobile Lease
8. Grabarkewitz Land Purchase Agreement
9. Airport Farm Land Lease
10. Saavadra – Gillaspy Water/Sewer Agreement
11. Licenses
 - Application for Raffle Permit – St. Leonard’s Church – 7/3/2009 – St. Leonard’s Church
 - Liquor License Renewals
12. Utility Billing Delivery Service Fees - \$10 per account for past due accounts
13. Annexation Hearing 8/11/2009 @ 6:00 p.m.
14. Personnel
 - Mia Teberg
 - Tom Ladwig
 - Kristi Skramstad

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES -04-28-09

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 04-28-09, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members Steve Foster, Kevin Ballard, Richard Peterson and John E. Waller, III were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Liquor Store Manager Bob Leslie, Street and Park Superintendent Brian Olson, Cecil Mosher and Kelley Gorman of the Pelican Rapids Press were also present.

Meeting called to order by Mayor Woessner. All present stood, addressed the flag and said the Pledge of Allegiance.

Tornado Drill Debriefing was added to the agenda and T Mobile Lease was deleted. Motion by Waller, seconded by Ballard to accept additions and deletions to agenda. Motion passed unanimously.

Motion by Waller, seconded by Peterson to approve 04-28-09 Accounts Payable Listing as presented. Motion passed unanimously.

Street and Park Superintendent Brian Olson presented a proposal to install a storm drain for the City of Pelican Rapids in alley between 1st and 2nd Street SE to consist of approximately 100 ft. of 8 in. dual wall pipe, one catch basin and grated cover and approximately 165 ft. of 10 in. dual wall pipe at an estimated cost of \$7200. Council Members and property owner Cecil Mosher discussed storm water problem.

Council Member Steve Foster arrived at 4:45 p.m.

Administrator Don Solga said they wanted to design something to discuss with the property owners. City staff will review past policy on storm drain. Motion by Ballard, seconded by Foster to authorize the Street Department to continue discussing this project with the property owners. Motion passed unanimously.

Liquor Store Manager Bob Leslie reviewed the March Liquor Store Report. He reported that Mia Teberg has resigned from the liquor store effective 05-11-09. Motion by Waller, seconded by Ballard to accept Mia Teberg's resignation, effective 05-11-09. Motion passed unanimously.

Motion by Peterson, seconded by Waller to hire Thomas Ladwig as a liquor store clerk at the Step 2 of the liquor store pay scale. Motion passed unanimously.

Motion by Peterson, seconded by Ballard to accept the resignation of city hall receptionist Kristi Skramstad as of 05-08-09. Motion passed unanimously.

Administrator Don Solga said that he and Clerk-Treasurer Glenys Ehlert recommend hiring a part time person for this position. Motion by Foster, seconded by Ballard to authorize advertising for a part time afternoon receptionist at City Hall. Motion passed unanimously.

City Administrator Don Solga reviewed the limited site investigation proposals on the new liquor store site from Millsop in the amount of \$6689.50 and from Terracon in the amount of \$9225.

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Motion by Waller, seconded by Foster to accept the bid from Millsop in the amount of \$6689.50 to conduct a limited site investigation on the new liquor store property. Motion passed unanimously.

Administrator Don Solga reviewed a draft of the Responsible Party Reimbursement Agreement between the City of Pelican Rapids and Christopher Bergquist regarding the liquor store. Motion by Waller, seconded by Peterson to approve the draft Responsible Party Reimbursement Agreement between the City of Pelican Rapids and Christopher Bergquist regarding the new liquor store site. Motion passed unanimously.

Clerk-Treasurer Glenys Ehlert reviewed the refinancing of 1998 and 2002 water and sewer bonds with request to Minnesota Public Facility Authority (PFA) for the Credit Enhancement Program.

Motion by Foster, seconded by Peterson to introduce resolution to refund the 1998 and 2002 water and sewer bonds with a final maturity date of 2016, by introducing the following written resolution, entitled, **RESOLUTION RELATING TO THE ISSUANCE OF GENERAL OBLIGATION SEWER REVENUE REFUNDING BONDS, SERIES 2009A; COVENANTING AND OBLIGATING THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS.** Motion passed unanimously and resolution declared duly adopted. (A complete text of this resolution is part of permanent public record in the City Clerk's Office.)

Motion by Peterson, seconded by Waller to approve completing and submitting the PFA application with \$500 fee and to approve the **MINNESOTA PUBLIC FACILITIES AUTHORITY CREDIT ENHANCEMENT PROGRAM AGREEMENT.** Motion passed unanimously. (A complete text of this agreement is part of permanent public record in the City Clerk's Office.)

Administrator Don Solga reviewed the proposed Grabarkewitz Land Purchase Agreement and budget for the project. A grant with the Department of Natural Resources has been approved. Motion by Waller, seconded by Ballard to approve the purchase of the John Grabarkewitz property as presented in the proposed agreement. During discussion Council Member Peterson presented several arguments against purchasing the building. Administrator Don Solga said he was considering the costs the City has already incurred in legal and administrative fees to clean up the property when he applied for the Department of Natural Resources grant. Upon calling the question, Mayor Woessner, Council Members Foster, Waller, Peterson and Ballard voted no. No one voted in favor. Motion failed.

Administrator Don Solga reviewed the bids submitted on the airport land. Richard Evenson submitted a bid of \$40 per acre on the airport farm land, approximately 164 acres for 2009. Motion by Peterson, seconded by Foster to accept Richard Evenson's bid of \$40 an acre for airport farm land for one year. Motion passed unanimously.

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Administrator Don Solga reviewed that the property on the east side of North Broadway is not served by water and sewer and the cost to dig under the highway is prohibitive to development. Motion by Waller, seconded by Ballard to approve water/sewer agreement between Ramon Saavadra and Dave Gillaspy. Council Members discussed the water pressure concerns and requested that City Administrator Don Solga confirm that the property served and property providing additional connection would both have adequate water pressure. Motion passed unanimously.

Motion by Peterson, seconded by Foster to approve the Application for Exempt Permit for St. Leonard's Church to conduct a raffle on 07-03-09 at the church, 36 1st Ave. NE. Motion passed unanimously.

Clerk-Treasurer Glenys Ehlert reviewed liquor licenses. Motion by Peterson, seconded by Foster to approve the following liquor licenses: Off Sale Malt Liquor Licenses to Rick James Loerzel of Paul's of Pelican, Inc., Tesoro and Paul Alan Evenson of Southtown C Store; Wine On-Sale with Strong Beer to Terri Jean Gray of Riverside Coffee (TLTA Restaurant, Inc.) and Club On-Sale and Sunday Liquor License to VFW Gilmore Weik Post 5252. Motion passed unanimously.

Ehlert reviewed utility billing delivery service fees and recommended a reduction from \$20 to \$10 for delivery of past due bills subject to disconnect. Council Members discussed and declined to take action.

Annexation Hearing will be 05-11-09 at 6:00 p.m.

Council Members discussed the Tornado Drill conducted on 04-23-09.

Cecil Mosher asked if the City would be contacting property owners regarding proposed storm water project. Administrator Solga said the City would be sending a letter inviting property owners to a meeting to discuss plans.

Motion by Waller, seconded by Peterson to adjourn the meeting at 6:30 p.m. Motion passed unanimously.

Glenys Ehlert, CMC
Clerk-Treasurer