

CITY COUNCIL AGENDA

April 5, 2018

Tuesday, April 10, 2018

5:00 p.m. Council Chambers, 315 N. Broadway

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Agenda Additions or Deletions
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Minutes – Council Meeting 3/27/18
 - b) Approval of Accounts Payable Listing
 - c) Staff Reports
 1. Library Report
 2. Police Chief Report
 3. Financial Report
 4. Arbor Day
5. Animal Control Ordinance 504.01
6. Friendship Festival 7/21/18 E.L. Peterson Park – Cynthia Zavala
7. Street and Park Superintendent Report
 - Parking
 - Well House #12 Roofing
8. Wastewater Treatment Facility Legal Update – Greg Larson
9. Reconveyance of Tax Forfeited Land
 - Resolution 2018-06 Conveying and Quit Claiming Real Property to the State
 - Resolution 2018-07 Conveying and Quit Claiming Real Property to the State
10. T-Mobile Cellular Lease Amendment – T-Mobile Committee
11. FYI a Quorum of City Council and/or Planning Commission May Attend the Community Collaborative Friday, 4/13/18 at 9:00 a.m. at the Chamber Office
12. FYI a Quorum of City Council and/or Planning Commission May Attend the Meeting on Saturday, 4/21/18 at 8:30 a.m. at the LREC Conference Room
13. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 04-10-18

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 04-10-18 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand

Council Member CJ Holl

Council Member Kevin Ballard

Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton, Police Chief Jeff Stadum, Street and Park Superintendent Brian Olson and City Attorney Greg Larson.

General Attendance: Girl Scout Members Ella Schleske and Violet Solinger, Casey Restad, Travis Grefsrud, Judy Tabbutt, Jim Michels, Wayne Runningen, Matt Strand, Dave Strand, Cynthia Zavala, Katie Nordick, Tyrell Nordick, Amanda Tweeton, Liz Eppers, Cindi Strand, Ben Sytsma, Caleb Bradrick, Lori Jondahl, Mike Magnusson, Denise Magnusson and Lou Hoglund from the Pelican Press were also present.

Mayor Frazier welcomed everyone to the Council Meeting and announced upcoming events in the community.

All present stood and said the Pledge of Allegiance led by Girl Scout Members Ella Schleske and Violet Solinger.

Wayne Runningen commented about the article in the Press regarding the Liquor Store. He wanted to publicly thank Liquor Store Manager Maggie Johnson and staff for the great job they do.

Motion by Foster, seconded by Holl to approve the agenda with the addition of No. 14 Termination of Development Agreement. Motion passed unanimously.

Motion by Ballard, seconded by Strand to approve the consent agenda.

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- c) Staff Reports
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Motion passed unanimously.

Cynthia Zavala spoke on behalf of the Friendship Festival. Events have been added so now Peterson Park will be needed for Friendship Festival on July 21, 2018 from 11 a.m. – 4 p.m. Motion by Foster, seconded by Holl to approve the use of Peterson Park by the Friendship Festival on July 21, 2018. Motion passed unanimously.

Mayor Frazier explained the events concerning the selling of poultry in the city by Strand Hardware. Strand was notified of the ordinance violation by the Police Chief.

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Matt Strand addressed the Council. He agreed that things went the way that the Mayor had stated but felt that things could have been handled differently.

Council Member Foster did not like the way it was handled, but agreed that Strand Hardware was not following the ordinance. Council Member Strand felt that there was not an ordinance violation. City Attorney Greg Larson addressed Council and stated that according to the ordinance, chickens would not be allowed within the City except in agriculturally zoned parcels.

The public was invited to make comments.

Motion by Ballard, seconded by Strand to approve an interim ordinance allowing the sale of poultry by a business in a commercial or industrial zone. Motion was amended to add an end date of August 31, 2018 or until the Planning Commission makes a recommendation to Council. Aye: Strand, Ballard, Foster, Frazier. Nay: Holl. Motion carried.

Superintendent Brian Olson reported that the gravel roads and alleys in town are in bad shape, manholes and gate valves are being damaged; the 2003 plow truck was damaged. The street sweeper is ready. The City is advertising for help in the Parks Department. The Bathhouse roof has been re-done and new fixtures will be installed when the weather is a little nicer. Brown Field looking good and a shelter will be built this summer. Pool Building interior has been remodeled.

Well house Number 12, which is used for storage by Friends of the Library and the Park Board. The low estimate was for \$2,075 (labor and materials) to install a sloped roof. Motion by Strand, seconded by Foster to accept the low estimate of \$2,075. Motion passed unanimously.

West Central Turkey's requested no parking on North Broadway in front of their property. There are safety concerns with traffic coming out of the driveways, can't see. Superintendent Olson recommended no parking from 6th Avenue to 8th Avenue on both sides of North Broadway. Motion by Ballard, seconded by Foster to accept the recommendation of no parking from 6th Avenue to 8th Avenue on North Broadway. Motion passed unanimously.

Superintendent Olson reported to Council on Security Cameras. City Hall's was in the budget. He received quotes for the Public Works Building for \$2,500.42 (Equipment funds) and two cameras at the Airport (Capital Improvement Funds) for \$1,704.72. Motion by Strand, seconded by Foster to accept the quotes for both facilities. Motion passed unanimously.

City Attorney Greg Larson provided Council with a legal update on the Wastewater Treatment Facility discussions that he has been having with the Mayor, Council Member Foster and Administrator Solga. There have been discussions with independent engineers and information from SEH was received. There may be a contract for the City to consider for professional services at the next meeting. Administrator Solga was contacted by MN PFA and the loan expires June 30. The City will request a 2 year extension on the loan.

The City was awarded a \$563,000 grant for the DW Jones housing project. As part of the process the City has to convey the land back to the state in order to get some restrictions lifted on the parcels. Ultimately the city will get the land re-conveyed back for the housing development.

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Motion by Foster, seconded by Strand to introduce Resolution 2018-06 entitled: **RESOLUTION NO. 2018-06; RESOLUTION GRANTING AND CONVEYING AND QUITCLAIMING REAL PROPERTY TO THE STATE OF MINNESOTA.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion carried and resolution declared duly adopted.

Motion by Foster, seconded by Strand to introduce Resolution 2018-07 entitled: **RESOLUTION NO. 2018-07; RESOLUTION GRANTING AND CONVEYING AND QUITCLAIMING REAL PROPERTY TO THE STATE OF MINNESOTA.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion carried and resolution declared duly adopted.

Motion by Foster, seconded by Strand to approve the Mayor and City Administrator signing Forms 976 for each parcel. Motion passed unanimously.

The T-Mobile Cellular Lease Committee (Frazier, Solga, Strand) met to renegotiate a contract with T-Mobile. The Amendment to the contract was presented to Council for consideration. Starting January 2019, T-Mobile will begin paying monthly lease payments, instead of annually. They gave a guarantee of 5 years. After the first 5 years, there will be an increase of 12% per 5 year term. Motion by Ballard, seconded by Holl to approve the amendment to the lease agreement. Motion passed unanimously.

A Quorum of City Council and/or Planning Commission May Attend the Community Collaborative Friday, 4/13/18 at 9:00 a.m. at the Chamber Office

A Quorum of City Council and/or Planning Commission May Attend the Meeting on Saturday, 4/21/18 at 8:30 a.m. at the LREC Conference Room

The City had been contacted by Pelican Rapids Townhomes, LP. They are requesting a written termination of the TIF-4 Development Agreement. The conditions of the Developers Agreement have all been met and the TIF was decertified on 2013. Motion by Foster, seconded by Strand to approve the Termination of Development Agreement between Pelican Rapids Townhomes, LP and the City of Pelican Rapids. Motion passed unanimously.

Motion by Strand, seconded by Ballard to adjourn the City Council meeting at 7:08 p.m. Motion carried. Opposed: Holl



Danielle Heaton
Clerk-Treasurer