

CITY OF PELICAN RAPIDS SPECIAL COUNCIL MEETING MINUTES – 03/20/2020

The City Council of Pelican Rapids met in special session at 5:00 pm, on Friday, 03/20/2020 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 pm.

Clerk-Treasurer Danielle Harthun took roll call.

Mayor Brent E. Frazier and three members of the Council were present at roll call:

Council Member Steve Strand – absent

Council Member Curt Markgraf

Council Member Kevin Ballard

Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Harthun, and Police Chief Jeff Stadum.

General Attendance: Greg Larson, Jade Petznick and Lou Hoglund from the Pelican Press was also present.

The Mayor welcomed everyone to the Special Council Meeting.

All present stood and said the Pledge of Allegiance.

Mayor Frazier explained the reason for the special council meeting. The city wants to remain proactive in helping stop the spread of COVID-19. City Administrator Don Solga explained some of the steps city staff has implemented.

City Clerk-Treasurer Harthun updated Council on the closure of Wells Fargo during the COVID-19 pandemic. As of now, the City has to drive to the nearest Wells Fargo in Fergus Falls or Detroit Lakes. Clerk-Treasurer Harthun would like to open a new account at Minnesota National for the Liquor Store so daily trips would not be necessary.

Motion by Ballard, seconded by Foster to introduce Resolution 2020-12 entitled **RESOLUTION NO. 2020-12; RESOLUTION OPENING BANK ACCOUNT**. (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

The Mayor updated Council on the businesses he has had contact with and the protocols they have put in place.

Administrator Solga has been monitoring what the CDC and State are recommending for COVID-19. City Hall has added hand sanitizer stations for the public and been putting information on the website and Facebook. A notice to city employees explained how the COVID-19 pandemic is being handled. Administrator Solga updated Council on how PeopleService is handling COVID-19.

Administrator Solga recommended establishing an Emergency Management Team that will meet as needed. Members so far are Street and Park Superintendent Brian Olson. City Administrator Don Solga and Mayor Brent E. Frazier. Council Member Foster also

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volunteered to be on the Emergency Management Team. Motion by Markgraf, seconded by Ballard to approve the above mentioned people to the Emergency Management Team. Motion passed unanimously.

Mayor Frazier explained the City of Pelican Rapids Proclamation and Declarations of Emergency. Council discussed the pros and cons of passing the declaration. Motion by Markgraf, seconded by Ballard to introduce Resolution 2020-11 entitled **RESOLUTION NO. 2020-11; RESOLUTION CONFIRMING PROCLAMATION AND DECLARATION OF EMERGENCY.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Motion by Markgraf, seconded by Ballard to adjourn the City Council meeting at 5:35 pm. Motion passed unanimously.



Danielle Harthun
Clerk-Treasurer