

CITY COUNCIL AGENDA

March 8, 2018

Tuesday, March 13, 2018

5:00 p.m. Council Chambers, 315 N. Broadway

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Agenda Additions or Deletions
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Minutes – Council Meeting 2/27/18
 - b) Approval of Accounts Payable Listing
 - c) Staff Reports
 1. Library Report
 2. Police Chief Report
 3. Fire Hall Schedule
 4. Financial Report
 5. Certify Unpaid Administrative Penalties for 700 Old Fergus Road, 418 SE 1st Ave and 20 SE 4th Ave
 6. Certify Unpaid Impound Fees for 411 SW 9th Ave
5. One Vegetable, One Community – Jackie Larson
6. Water for Community Gardens
7. Street and Park Superintendent Report
8. Update From the Home Show
9. Northland Securities Financial Planning Agreement – Administrator Solga
10. Establish T-Mobile Lease Committee
11. Establish Police Department Committee
12. Establish Legal Services Committee
13. Ambulance Subsidy and Contract for 2018 - \$30,8000
14. Unique LLC Apartment Site Visit
15. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 03-13-18

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 03-13-18 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand

Council Member CJ Holl

Council Member Kevin Ballard

Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton and Street and Park Superintendent Brian Olson.

General Attendance: Girl Scout Members Ella and Clara Schleske, Amy Schleske, Jackie Larson, Dawn Finn, Jeffrey McCracken, Troy Johnson, Andrew Sorum, Greg Larson, Julie Tunheim and Lou Hoglund from the Pelican Press were also present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

All present stood and said the Pledge of Allegiance led by Girl Scout Members Ella and Clara Schleske.

Motion by Ballard, seconded by Holl to approve the agenda as presented. Motion passed unanimously.

Motion by Strand, seconded by Foster to approve the consent agenda items:

- Approval of Minutes – Council Meeting 2/27/18

- Approval of Accounts Payable Listing

- Staff Reports

 - Library Report

 - Police Chief Report

 - Fire Hall Schedule

 - Financial Report

 - Certify Unpaid Administrative Penalties for 700 Old Fergus Road, 418 SE 1st Avenue and 20 SE 4th Avenue

 - Certify Unpaid Impound Fees for 411 SW 9th Avenue

Motion passed unanimously.

Council Member CJ Holl updated Council on the Home Show. He thanked everyone that helped and donated prizes.

Jackie Larson spoke to Council on behalf of the One Vegetable, One Community Committee. This is the fourth year and the vegetable this season will be Swiss Chard. Different businesses in town will hand out seeds and the City will plant it in the planter's downtown. People are welcome to help themselves to the Swiss Chard in the planters.

Council Member Foster asked if there was anything the City could do to help the Community Gardens with water for the gardens. Jeffrey McCracken spoke on behalf of the Community

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Garden and all of the supplies have been purchased for an irrigation system; they are just waiting for nice weather. Superintendent Olson stated that the plan was to use Well house 14 as the water source. It will be metered and they will be billed for water usage monthly. Motion by Strand, seconded by Foster to allow the Community Gardens to use Well House 14 as a water source for their gardens. Motion passed unanimously.

Street and Park Superintendent Brian Olson gave a report to Council. The street department has been patching potholes. The Skating Rink is done for the season. West Central Turkey contacted Brian about parking on Hwy 59 in front of their business. Parking used to be restricted there so Olson is going to research it a little more. Motion by Foster, seconded by Strand to approve the Street and Parks report. Motion passed unanimously.

Administrator Solga explained to Council that Unique Opportunities LLC. is ready to begin Phase 2 of their housing plan. Solga provided the Financial Planning Agreement in the packet between the City and Northland Securities, Inc. Motion by Foster, seconded by Ballard to sign the agreement. Motion passed unanimously.

Administrator Solga asked for Council volunteers to assist with T-Mobile contract re-negotiations. Council Member Strand and Mayor Frazier volunteered. Motion by Foster, seconded by Ballard to accept Strand and Frazier as volunteers on the T-Mobile Committee. Motion passed unanimously.

Administrator Solga asked for Council volunteers to assist with a Police Department Committee. Mayor Frazier and Council Member Ballard volunteered. Motion by Strand, second by Foster to accept Frazier and Ballard as volunteers on the Police Department Committee. Motion passed unanimously.

Administrator Solga asked for Council volunteers to assist with a Legal Services Committee. Council Members Holl and Foster volunteered. Motion by Strand, seconded by Ballard to accept Holl and Foster as volunteers on the Legal Services Committee. Motion passed unanimously.

Council reviewed the Ambulance Subsidy and Contract for 2018. The amount the City pays is based on the 2010 census. Motion by Foster, seconded by Strand to approve the 2018 Co Clerk-Treasurer Contract with Ringdahl Ambulance for \$30,800. Motion passed unanimously.

Council was reminded that there is a site visit following the Council Meeting at Unique LLC. Apartment.

Motion by Strand seconded by Foster to adjourn the City Council meeting at 5:41 p.m. Motion carried. Opposed: Holl



Danielle Heaton