



March 9, 2018

**PLANNING COMMISSION AGENDA**

**March 12, 2018**

**6:00 p.m.**

**Council Chambers, 315 N .Broadway**

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1. Call to Order
2. Agenda Additions or Deletions
3. Approval of Minutes – 2/5/2018 PC Minutes
4. Downtown Business District
5. Survey Rough Draft
6. FYI – EDC, Chamber, and City Hall Coffee get together at the Chamber on March 8, 2018 at 9:00 a.m.
7. Next Meeting Date

\* This is primarily a Planning Commission meeting, but a City Council quorum may be present.\*

## AMMENDED PLANNING COMMISSION MEETING 03-12-18

The Planning Commission of Pelican Rapids met at 6:00 p.m. on Monday 03-12-18, in Council Chambers, City Hall. Commissioners Jamie Stromberg, Ben Sytsma, CJ Holl and Dan Husted were present; Commissioners Richard Peterson and Phil Stotesberry were absent. City Administrator Don Solga, Secretary Danielle Heaton and Steve Foster were also present.

Chairman Stromberg called the meeting to order.

Motion by Holl, seconded by Sytsma to approve the agenda as presented. Motion passed unanimously.

Motion by Holl, seconded by Husted to approve the minutes of the 02-05-18 meeting. Motion passed unanimously.

The Downtown Business District Map was reviewed at a previous meeting and it was decided that it will change as necessary as the standards are established. Husted and Sytsma asked why the Planning Commission is working on setting standards and establishing a downtown business district. Sytsma spoke with businesses and he didn't have answers. Holl and Administrator Solga explained that over the last few years, there have been many different issues dealt with in the downtown area that could be covered if standards were developed for the downtown business district. Some examples are residential in a commercial building; storage in a retail space and what type of materials are used when repairing a building. Holl described the process as a vision of what the downtown could be.

Sytsma asked if the Planning Commission should put together a survey asking what concerns the downtown businesses have. When the surveys are complete, the Commissioners will decide how to proceed.

The City, EDC, and Chamber will be meeting for coffee every 2<sup>nd</sup> Friday, at 9:00 a.m. in the chamber office, to have an informal conversation about what is happening with one another. Solga extended an invitation to the Planning Commissioners.

The next meeting date is March 26, 2018 at 6:00 p.m.

Motion by Sytsma, seconded by Husted to adjourn the meeting at 7:00 p.m. Motion passed unanimously.



Danielle Heaton  
Secretary to the Planning Commission