

2020 CITY SERVICE MANUAL

The City of Pelican Rapids is governed by a city council comprised of the Mayor and four council members who meet on the second Tuesday and last Tuesday of each month. The City Council is the governing body in matters of the city's policies, problems and needs.

Assisting the City Council in the decision making process is the city administrator, who oversees the operation of all city departments. Issues and concerns from the general public or city staff are directed to the City Administrator.

Also assisting the City Council are various committees, boards and commissions, which are made up of citizens appointed by the Mayor and confirmed by the Council. These groups are advisory bodies to the Council. These advisory bodies make recommendations to the Council concerning needs based on findings of fact.

MAYOR

Brent E. Frazier

Personnel, Police, Liquor Store & Community Center

CITY COUNCIL MEMBERS

Steve Foster

Water, Sewer, Lights & Airport

Curt Markgraf

Licenses, Recreation, Solid Waste & Police

Kevin Ballard

Storm Drain, Building, Ambulance & Library

Steve Strand

Streets, Equipment & Fire Department

MUNICIPAL EMERGENCY & DISASTER

Municipal Emergency Operations

Brent E. Frazier

Intelligence & Safety Service

Steve Strand

Congregate Care, Shelters, Health

Curt Markgraf

Manpower, Supply, Transportation

Steve Foster

Engineering, Sanitation

Kevin Ballard

Disaster Manager

Don Solga

PLANNING COMMISSION

The purpose of the Planning Commission is to advise the Council on the future physical development of the City. The Commission conducts studies and investigations and makes reports and recommendations on matters affecting zoning and platting. For meeting information call 863-7076.

Commissioners are Council Representative Kevin Ballard, John Ohman, Dan Husted, John Waller III, John McMillen and City Clerk Danielle Harthun Secretary, Ex-Officio Member.

PARK BOARD

The Park Board is an advisory board to the City Council regarding the management and operation of public parks and recreational facilities. Call 863-7076 for meeting dates.

Park Board Members are Kate Martinez, Van Holmgren, Judy Engebretsen, Rudy Butenas, Amber Lindberg and Amy King.

LIBRARY BOARD

The management and operation of the City's Public Library system, which includes the establishment of rules and regulations, supervising finances and making recommendation for improvements, is the responsibility of the Library Board. For meeting information call 863-7055.

Wayne Runningen, Curt Markgraf, Sue Seifert, David Gottenborg, Cheryl Brenna and Library Director Anne Wrigg, Ex-Officio Member.

ECONOMIC DEVELOPMENT AUTHORITY

The function of the Economic Development Authority is to carry out economic development within the City. For meeting information call 863-7076.

President

Brent E. Frazier

Vice President

Steve Foster

Treasurer

Steve Strand

Assistant Treasurer

Don Solga

Secretary

Danielle Harthun

Members

Curt Markgraf

Kevin Ballard

2020 CITY DIRECTORY

Mayor

Brent E. Frazier 863-7076

Acting Mayor

Steve Foster 863-7076

Administrator

Donald Solga 863-6571

Clerk Treasurer

Danielle Harthun 863-7076

Streets & Parks Superintendent

Brian Olson 863-7051

Utility Billing

Susan Strand 863-7076

Police Chief

Jeff Stadum 863-1351

Fire Chief

Trevor Steeves 863-5211

Library Director

Annie Wrigg 863-7055

Liquor Store Manager

Maggie Johnson 863-6670

Pool/Skating Rink 863-5641

2020 CITY HOLIDAYS

January 1 - New Year's Day

January 20 - Martin Luther King Jr. Day

February 17 - Presidents Day

May 25 - Memorial Day

July 4 - Independence Day

September 7 - Labor Day

November 11 - Veteran's Day

November 26 - Thanksgiving Day

December 25 - Christmas Day

**SKATING RINK AND
WARMING HOUSE HOURS**

School Days

4:00 pm - 8:00 pm

Non-School Weekdays

12:00 pm - 8:00 pm

Saturday & Sunday

12:00 pm - 8:00 pm

The Warming House will be closed any day the temperature is below -10 degrees or -15 with wind chill or whenever the temperature is above 32 degrees.

POOL HOURS

Monday - Friday

9:00 am - 12:30 pm Lessons

12:00 pm - 1:00 pm Lap Swim/Open Swim

12:30 pm - 5:00 pm Open Swim

Monday, Tuesday, Thursday

5:00 pm - 6:00 pm Water Aerobics

Wednesday, Friday

12:30 pm - 7:00 pm Open Swim

Saturday, Sunday

12:00 pm - 7:00 pm Open Swim

PELICAN RAPIDS PUBLIC LIBRARY

25 West Mill

Monday, Tuesday, Thursday

10:00 am - 8:00 pm

Wednesday

10:00 am - 6:00 pm

Friday

12:00 pm - 6:00 pm

Saturday

10 am - 12 pm



City Hall Office Hours

Monday - Friday

8:00 am - 5:00 pm

218-863-7076 Phone

218-863-7077 Fax

City Web Site

www.pelicanrapids.com

City ordinances are available on-line

E-mail Address

citypr1@loretel.net

Pelican Rapids City Page

On Facebook

Emergencies, Problems?

During regular business hours, please call City Hall at 863-7076 for any problems or questions concerning water, sewer, streets, animal control, or any other municipal concerns.

For problems on evenings, weekends, or holidays, please call the Police Department at 863-1351. They will refer you to the proper department or authority. If there is an emergency, dial 911.