

February 22, 2018

CITY COUNCIL AGENDA

Tuesday, February 27, 2018

5:00 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance

2. *Citizen's Comments. Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*

3. Additions / Deletions to Agenda

4. *Approval of Consent Agenda. The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Council Minutes – 2/13/18
 - b) Approval of Work Session Minutes – 12/06/17
 - c) Approval of Accounts Payable Listing
 - d) Liquor Store Report
 - e) Utility Report – People Service

5. Perham to Pelican Rapids Regional Trail – Rick West

6. WSN Waste Water Plant Review Proposal

7. Service Line Warranty

8. Earl Thom – Administrative Hearing

9. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 02-27-18

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 02-27-18 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and three members of the Council were present at roll call:

Council Member Steve Strand

Council Member CJ Holl - absent

Council Member Kevin Ballard

Council Member Steve Foster

City staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton and Library Director Annie M. Wrigg.

General Attendance: Girl Scout Members Jaime Fisher and Zoey Johnson, James & Shannon Fisher, Mandie Johnson, County Commissioner Wayne Johnson, County Engineer Rick West Cynthia Zavala, Tim & Sharee Femling and Lou Hoglund from the Pelican Press were also present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

All present stood and said the Pledge of Allegiance led by Girl Scout Members Jaime Fisher and Zoey Johnson.

Motion by Ballard, seconded by Foster to approve the agenda with the addition of No. 10 Friendship Festival, No. 11 Unique LLC. Apartment Visit, No.12 Re-Schedule Work Session and No. 13 Snow and the deletion of No. 6 WSN Waste Water Plant Review Proposal and No. 8 Earl Thom –Administrative Hearing. Motion passed unanimously.

Motion by Ballard, seconded by Strand to approve the consent agenda.

- a) Approval of Council Minutes – 02-13-18
- b) Approval of Work Session Minutes – 12-06-17
- c) Approval of Accounts Payable Listing
- d) Liquor Store Report
- e) Utility Report – People Service

Motion passed unanimously.

Cynthia Zavala spoke on behalf of the Multicultural Committee. The Friendship Festival is back and the main focus will be food and entertainment for 2018. They asked Council permission to hold the celebration in Sherin Park on July 21, 2018. If any of the campsites are used, they will pay for them. Motion by Foster, seconded by Strand to allow the Multicultural Committee to hold the Friendship Festival in Sherin Park on July 21, 2018. Motion passed unanimously.

County Commissioner Wayne Johnson and County Engineer Rick West updated Council on the Perham to Pelican Rapids Regional Trail. They are optimistic that Otter Tail County has a good

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 02-27-18

chance to receive funding this year. If they do, State bonding money is a 50/50 match. Council thanked the County for the work they have done and expressed what a great opportunity this is for this area.

Mayor Frazier shared with Council the Royalty Report from Service Line Warranties of America. The City received a check for \$241.19 in royalties for 2017. There are a total of 28 properties currently enrolled in the program.

Unique LLC. (Westfield Apartments) would like to invite Council to come and tour the apartment building now that it is complete. Council will plan on visiting after the next Council meeting on March 13, 2018.

Strand expressed how inconvenient it is clearing the snow from downtown during the day. It is not good for the businesses and it should be done when the businesses are closed.

The Work Session regarding Upper City Hall was rescheduled for March 8, 2018 at 3:30 p.m.

Motion by Strand, seconded by Ballard to adjourn the City Council meeting at 5:35 p.m. Motion passed unanimously.



Danielle Heaton
Clerk-Treasurer