

**CITY COUNCIL AGENDA**

February 21, 2020

**Tuesday February 25, 2020**

**5:00 p.m.**

**Council Chambers, 315 N. Broadway**

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1. Call to Order
  - a) Roll Call of Members
  - b) Welcoming Remarks
  - c) Announcements
  - d) Pledge of Allegiance
2. *Citizen's Comments. Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Additions / Deletions to Agenda (*City Council or City Staff Only*)
4. *Approval of Consent Agenda. The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
  - a) Approval of Council Minutes – 2/11/2020
  - b) Approval of Accounts Payable Listing
  - c) Liquor Store Report
  - d) Staff Reports
    1. Utility Report
    2. Liquor Store Report
5. City Lights – Otter Tail Power
6. Pool Committee Minutes - FYI
7. Mayor Report
8. City Administrator Report
9. Adjourn

**CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 02/25/2020**

The City Council of Pelican Rapids met in regular session at 5:00 pm, on Tuesday, 02/25/2020 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 pm.

Roll call was taken by Clerk-Treasurer Danielle Harthun.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand  
Council Member Kevin Ballard

Council Member Curt Markgraf  
Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Harthun and Street and Park Superintendent Brian Olson.

General Attendance: Nate Kuhn from Otter Tail Power and Lou Hoglund from the Pelican Press were also present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

All present stood and said the Pledge of Allegiance.

Motion by Ballard, seconded by Strand to approve the agenda as written. Motion passed unanimously.

Motion by Strand, seconded by Foster to approve the consent agenda.

- a) Approval of Council Minutes – 2/11/2020
- b) Approval of Accounts Payable Listing
- c) Liquor Store Report
- d) Staff Reports
  1. Utility Report
  2. Liquor Store Report

Motion passed unanimously.

Otter Tail Power would like to partner with the city to update the lighting. Currently, 44 lights are owned by the city and the rest are owned by Otter Tail Power (OTP). There are four options for the city to consider. The options are keep everything as is until the 2024 street project and then discuss, City can keep lights and purchase LED fixtures and retrofit, OTP assumes ownership of all and retrofit with current LED options or OTP assumes ownership of all except the downtown decorative lights.

Pool Committee Meeting minutes were included in the packet for Council.

Administrator Solga reported that since the last city council meeting he has; worked with city clerk to set agenda and prep for meeting; held public informational meeting regarding this year's CSAH 96/100 street & utility project; met with Otter County CDA Director Amy Baldwin to discuss housing and other economic programs; attended the Feb 19 planning commission meeting; met with MNDOT Tom Pace regarding a potential option for left-turn solution at the downtown intersections; attended the annual fire hall-townships meeting on Feb 24; meet with Apex Engineering to discuss potential OTC garage site and infrastructure.

Mayor Frazier reported that since the last city council meeting he has; Met with the Library Board President regarding Library operations, attended the CSAH 96 & 100 meeting with Apex Engineering and property owners along these county highways regarding the future reconstruction project, attended a Food Shelf meeting regarding the Community Gardens in Pelican Rapids, met with Dena Johnson regarding the upcoming FM Home & Garden Show at the Fargo Dome, spoke at the Noon Rotary Club Meeting regarding the status of the city and future projects, attended the February 19 Planning Commission Meeting, attended the Ribbon Cutting Ceremony at Fergus Falls M State regarding the Workforce Center relocating to the college, met with Administrator Solga regarding this evening's city council meeting agenda, met with MndOT personnel, Apex Engineering and Administrator Solga regarding the 2024

Complete Streets Project and possible left turn signals in our downtown intersections and attended the Pelican Rapids Fire Department Annual Meeting on February 24.

Motion by Strand, seconded by Markgraf to adjourn the City Council meeting at 5:54\_pm. Motion passed unanimously.



Danielle Harthun  
Clerk-Treasurer