



CITY COUNCIL AGENDA

February 8, 2018

Tuesday, February 13, 2018 5:00 p.m. Council Chambers, 315 N. Broadway

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Agenda Additions or Deletions
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Minutes – Council Meeting 1/30/18
 - b) Approval of Accounts Payable Listing
 - c) Staff Reports
 1. Library Report
 2. Street and Park Superintendent Report
 3. Police Chief Report
 4. Financial Report
 5. Pelican Rapids Ducks Unlimited Raffle at VFW 3/23/18
 6. Approve Plumber Registration for Shad Hanson to Work in the City of Pelican Rapids as Mr. Plumber
5. 57 North Broadway Plans for Renovation and Tax Abatement Options – Kathleen Hoover
6. Approve Judith Engebretson for Park Board
7. Dam Discussion
8. Liquor Store Personnel
9. Hospital Board Report
10. Set Work Session Meeting to Discuss Upper Level City Hall
11. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 02-13-18

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 02-13-17 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand

Council Member CJ Holl

Council Member Kevin Ballard

Council Member Steve Foster

Other city staff present: Clerk-Treasurer Danielle Heaton, Liquor Store Manager Maggie Johnson and Library Director Annie M. Wrigg.

General Attendance: Kathleen Hoover, John Ohman, Wayne Runningen, Mary Williams and Lou Hoglund from the Pelican Press were also present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

All present stood and said the Pledge of Allegiance.

Motion by Ballard, seconded by Holl to approve the agenda as presented. Motion passed unanimously.

Motion by Holl, seconded by Ballard to approve the consent agenda items:

- a) Approval of Minutes – Council Meeting 1/30/18
- b) Approval of Accounts Payable Listing
- c) Staff Reports
 1. Library Report
 2. Street and Park Superintendent Report
 3. Police Chief Report
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 6. Approve Plumber Registration for Shad Hanson to Work in the City of Pelican Rapids as Mr. Plumber

Motion passed unanimously.

Mary Williams, the City's Hospital Board Representative, provided a report to Council on current events at the Pelican Valley Hospital District.

Kathleen Hoover, 57 North Broadway, presented to Council her plans for renovations. She is working on a business incubator on the main floor. She is wondering about funds available to assist her with completing the renovation of the building. Council directed her to speak with City Administrator Don Solga.

Liquor Store Manager Maggie Johnson, Clerk-Treasurer Danielle Heaton and Mayor Brent E. Frazier performed Liquor Store interviews on Thursday February 9, 2018. Johnson is recommending to Council hire Ellie Nettetstad as Part-Time Liquor Store Clerk at \$12.66 an hour.

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Motion by Holl, seconded by Foster to approve Ellie Nettetstad as Liquor Store Clerk at \$12.66 an hour. Motion passed unanimously.

Even with the new hire, Johnson will still need additional help. She asked for Council approval to continue to look for an additional part-time position. Motion by Strand, seconded by Ballard to approve the advertising for additional help. Motion passed unanimously.

Judith Engebretson volunteered to be on the Park Board. Motion by Strand, seconded by Foster to approve Judith Engebretson as Park Board Member. Motion passed unanimously.

The Mayor asked Council what the next steps should be concerning the Pelican Dam. After much discussion, it was decided to ask the DNR to meet with Council to discuss more thoroughly what the Council would like to do.

Mayor Frazier asked Council when they would like to set a work session to discuss the future of the upper level of City Hall. Foster doesn't feel that a work session needed, he thinks that the City should sell it as is. Holl doesn't think that someone would consider purchasing it in the condition it is in currently. Ballard wondered if it was worth getting it appraised. Motion by Strand, seconded by Foster to move to find out cost of cancellation for City Hall project. Motion failed. Strand, Foster: Aye Ballard, Holl, Frazier: Nay.

A work session date was set for Thursday, March 1, 2018 at 3:30 p.m. to discuss the future of the upper floor of city hall.

John Ohman asked that Council include the EDC and the Pelican Rapids Chamber in the upper level discussion.

Motion by Strand, seconded by Foster to adjourn the City Council meeting at 5:53 p.m. Motion carried. Opposed: Holl



Danielle Heaton
Clerk-Treasurer