

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES -12-30-08

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 12-30-08, in Council Chambers, City Hall. Mayor Wayne Runningen, Council Members Ben Woessner, David Gottenborg and John E. Waller, III were present. Council Member Richard Peterson was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Council Member Elect Kevin Ballard and Kelley Gorman of the Pelican Rapids Press were also present.

Mayor Runningen called meeting to order.

Police Union Contract Discussion was added to agenda.

Motion by Council Member Gottenborg, seconded by Waller to approve the 12-30-08 Accounts Payable Listing with the following additions: Brian Jorgenson Construction, SCDP, \$20,000 and Kintera Blackbaud, software support, \$1870. Motion passed unanimously.

Motion by Woessner, seconded by Gottenborg to accept Ulteig Engineers, Inc., recommendation and approve the Airport Taxiway Project Final Pay Request in the amount of \$78,553.41 to Central Specialties, Inc. Motion passed unanimously.

Motion by Gottenborg, seconded by Woessner to approve payment for engineering for Improvement Project Nos. 72 and 73 in the amount of \$6498.88 and \$500, respectively, to Ulteig Engineers, Inc. Motion passed unanimously.

Administrator Don Solga reported that he met with all department heads on 12-29-08 about budget concerns due to the state's unallotment of Local Government Aid funds. Liquor Store Manager Bob Leslie was unable to be present. Solga asked that liquor store inventories be reduced to help meet City's funding needs with state's unallotment.

Administrator Don Solga reviewed River Trail Easement with Trinity Church. Trinity Church requested the City add to the easement that Trinity Church will be held harmless and listed as an additional insured. Administrator Solga recommended approval of the River Trail Easement with Trinity Church with proposed additions. Motion by Woessner, seconded by Waller to approve River Trail Easement with Trinity Church with proposed language additions. Motion passed unanimously.

Motion by Gottenborg, seconded by Waller to approve the following license renewals: Cigarette Licenses: Cynthia Stotesbery for Larry's Supermarket, Jeanne Hovland for Southtown C Store, Galen Teichert for Park Region Co-op, Robert Leslie for Municipal Liquor Store, Rick Loerzel for Pelican Tesoro and Patrick Serquina for Pelican Cash-N-Dash.

Recreational Game License: Donna Mattern for VFW Gilmore Weik Post 5252.

Business License for Z & Z Associates for a Mobile Home Park

Plumber Registration: Marty Hanson for Pelican Plumbing, Rodney Hanson for Hanson's Plumbing & Heating, Scott Nelson for Kotte's Plumbing & Heating, Glen Smith for Smith Appliance Repair, Jim King for Jim's Plumbing, Corley B. Benson for Grant's Mechanical, Howard Wrigley for Wrigley Mechanical.

Charitable Gambling Licenses: Douglas Johnson for VFW Gilmore Weik Post 5252 and Maxine Ballard for VFW Gilmore Weik Post 5252 Auxillary. Motion passed unanimously.

Motion by Gottenborg, seconded by Woessner to renew Sportsman's Recreation Recreational Game License to Pearl Schultz, subject to receipt of application and fee. Motion passed unanimously.

Motion by Woessner, seconded by Waller to revoke Cash 'N Dash malt liquor license. Cash 'N Dash discontinued malt liquor sales and liability insurance on 08-26-08. Motion passed unanimously.

Administrator Don Solga explained that Interstate Engineering has revised the Wastewater Treatment Facilities Construction and Post Construction Proposal to the amount \$550,000 for engineering expenses for this phase of the project. This amount agrees with the amount included in the Public Facilities Fund request. Motion by Gottenborg, seconded by Waller to approve Amendment No. 2 to Consulting Services Agreement between the City of Pelican Rapids and Interstate Engineering, Inc. Motion passed unanimously.

Motion by Waller, seconded by Gottenborg to approve the Taxable Tax Increment Revenue Note and introduce **A RESOLUTION AUTHORIZING THE EXECUTION OF A TAXABLE TAX INCREMENT REVENUE NOTE BETWEEN THE CITY OF PELICAN RAPIDS AND PARK REGION COOP (TIF-7 Project)**. (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion passed unanimously and resolution declared duly adopted.

Motion by Gottenborg, seconded by Woessner to approve payment of \$2,000 for 2008 West Central Initiative Fund Endowment. Motion passed unanimously.

Motion by Gottenborg, seconded by Waller to introduce **A RESOLUTION IN SUPPORT OF THE CITY OF PELICAN RAPIDS FINANCIAL CONTRIBUTION FOR WEST CENTRAL INITIATIVE FOUNDATION**. (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion passed unanimously and resolution declared duly adopted.

Administrator Don Solga reported on the 125th Celebration Banners. He said there are 13 of street pole banners and one large one that was in the park. The cost was \$953 for banners which works out to a value of \$40 each. Administrator Solga recommended

reserving one for City Hall, one for the Historic City Hall and to offer one to Otter Tail County Historical Society. Council discussed advertising for silent auction with display at the Library. Put a minimum bid of \$40. Council Members suggested designating funds for the parks, the historical monument, Otter Tail County Historical Society or lighting at Historic City Hall. Administrator Solga recommended designating the funds to be dedicated to lighting at Historic City Hall. Motion by Gottenborg, seconded by Waller to offer 10 pole banners and one big one by silent auction at the Library and dedicate funds to lighting project at Historic City Hall. Motion passed unanimously.

Administrator Don Solga said they have received signed Fire Service Agreements from seven townships and the City of Erhard. The two remaining townships, Tansem and Maplewood, have confirmed that they will be sending approved agreements to the City.

Mayor Runningen reported that he has been meeting with Mayor Elect Woessner and Administrator Don Solga on employee salaries and the 2009 Police Union Contract. They recommend adjourning this City Council meeting to one day next week to consider employee matters and contract.

Motion by Waller, seconded by Gottenborg to adjourn City Council meeting to Friday, 01-09-09, at 8:00 a.m., Council Chambers, City Hall, to consider employee salaries and the 2009 Police Union Contract. Motion passed unanimously.

At 5:20 p.m. the meeting was continued to 01-09-09.

Glenys Ehlert, CMC
Clerk-Treasurer

CITY OF PELICAN RAPIDS CONTINUED COUNCIL MEETING MINUTES 01-09-09

The City Council of Pelican Rapids met in continued session at 8:00 a.m., on Friday, 01-09-09, in Council Chambers, City Hall. Mayor Wayne Runningen, Council Members Ben Woessner, David Gottenborg and John E. Waller, III were present. Council Member Richard Peterson was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Council Member Elect Kevin Ballard and Kelley Gorman of the Pelican Rapids Press were also present.

Mayor Runningen called continued meeting to order for the purpose of considering Employee Salaries and 2009 Police Union Contract.

Mayor Runningen said that he, Mayor Elect Woessner and Administrator Don Solga met with the police union twice.

Administrator Don Solga reported that the City offered and the Police Union voted to accept a 2% wage increase on a one year contract, an increase to employer's share of insurance of \$25 per month, increasing night differential hours to run from 6:00 p.m. to 6:00 a.m., and increasing the night differential hourly rate by .20 per hour. Night differential rate only applies to scheduled hours and excludes meetings and trainings, etc. Contract also increased the investigator pay by \$45 per month. The money is in the 2009 budget. "We're concerned that the next couple of years will be tough due to Local Government Aid unallotments by the State of Minnesota and we wanted to give employees something this year," said Administrator Solga.

Council Member Gottenborg said he feels it is important to do what we can for people and postpone capital expenses.

Motion by Gottenborg, seconded by Waller to approve the 2009 Police Contract. Motion passed unanimously.

Mayor Runnigen said usually the City addresses the rest of the employees after the union contract is settled. "I recommend we do the same for the rest of the employees this year because we do not know what next year will bring," said Council Member Gottenborg. Motion by Gottenborg, seconded by Waller to approve 2% wage increase to City employees and increase the employer's share of the medical insurance by \$25 per month. Motion passed unanimously.

"Council to me has served as a good training ground," commented Council Member Gottenborg.

Meeting adjourned at 8:45 a.m.

Glenys Ehlert, Clerk-Treasurer