

December 9, 2009

CITY COUNCIL AGENDA

Monday, December 14, 2009

5:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Agenda Additions or Deletions
3. Approval of Minutes – 11-24-09
4. Approval of Accounts Payable Listing
5. 2010 General Fund Budget Hearing – 6:00 p.m.
6. Library Report
7. Police Chief Report
8. Street/Park Superintendent Report
 - Skating Rink Personnel
9. Utility Superintendent Report
10. Financial Report
11. Planning Commission Report
12. Street Vacation Request – Portion of 5th St. SE

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 12-14-09

The City Council of Pelican Rapids met in regular session at 5:30 p.m., on Monday, 12-14-09, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members Richard Peterson, Kevin Ballard, Steve Foster and John E. Waller, III were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Jeff Stadum, Utilities Superintendent Brent Frazier, Street and Park Superintendent Brian Olson, Library Director Annie Wrigg and Kelley Gorman of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 5:30 p.m. All present stood, addressed the flag and said the Pledge of Allegiance.

No items were added to or deleted from the agenda. Motion by Ballard, seconded by Foster to accept the agenda as written. Motion passed unanimously.

Motion by Foster, seconded by Ballard to accept the 11-24-09 minutes as presented. Motion passed unanimously.

Motion by Ballard, seconded by Peterson to approve the Accounts Payable List of 12-14-09 as presented in the amount of \$70,836.80 for city bills, in the amount of \$7,674.92 for library bills and \$58,503.80 for liquor store bills of November. Motion passed unanimously.

Library Director Annie Wrigg presented the library report.

Council Member Waller arrived at 5:35 p.m.

Police Chief Jeff Stadum presented the police department report including part time and fulltime officer hours, miles driven, complaints, arrests and training attended.

Street and Park Superintendent Brian Olson reported that the school requested making a portion of 1st Street SE a one way street due to safety issues. The residents with access from that portion of 1st Street SE, Police Chief Stadum, Superintendent Olson, Administrator Solga and Trevor Steeves, representing the Viking Elementary School met to discuss this proposed change. Motion by Waller, seconded by Ballard to approve making 1st Street SE a northbound one way street from 5th Ave. SE to Viking Drive on a trial basis. Motion passed unanimously.

Superintendent Olson thanked Lake Region Electric Coop for hanging the banners and holiday lights on street light poles.

Superintendent Olson recommended hiring Dalmer Lammers, Al Schierman, Shirley Lammers and Lisa Heaton as skating rink attendants. Motion by Peterson, seconded by Waller to rehire the above skating rink attendants at \$7.56 per hour. Motion passed unanimously.

Utilities Superintendent Brent Frazier reported that Thein Well has inspected Well Nos. 8 and 9. He reported the aerated pond is completely covered by ice. Administrator Solga took a picture of the aerators in the pond as it was freezing and sent it to Advanced Aeration. Stoa Plumbing repaired three back flow preventers this past month.

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Superintendent Frazier recommends the City Council tour the wastewater treatment facility to see some of the items on the project list to be corrected. Council will meet at the wastewater treatment facility to convene the 12-29-09 City Council meeting at 4:00 p.m. and reconvene at City Hall at 5:00 p.m.

Clerk-Treasurer Glenys Ehlert presented the 11-30-09 Financial Reports. Ehlert requested that Council consider permitting City Hall to close at 4:00 p.m. on 12-24-09. Council discussed the request and alternate times. Motion by Peterson, seconded by Ballard to close City Hall at noon on 12-24-09. Motion passed unanimously.

Pursuant to due call and published notice thereof, a public hearing was held at 6:00 p.m. on the 2010 General Fund Proposed Budget. No members of the public were present. Council discussed the budget and Local Government Aid. Motion by Foster, seconded by Peterson to accept the 2010 General Fund Budget in the amount of \$1,738,832, to certify the General Fund Levy at \$699,799 and the Special Levy at \$132,431. Motion passed unanimously.

Administrator Solga reviewed the Planning Commission actions.

Mark Johnson and Connie Jo Dirks petitioned the City Council to vacate a portion of 5th Street Southeast. Motion by Peterson, seconded by Foster to introduce the following resolution, entitled **RESOLUTION FOR HEARING TO VACATE STREET**, calling for a hearing at 5:00 p.m. on 01-26-10. (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion passed unanimously.

Motion by Waller, seconded by Peterson to adjourn the meeting at 6:18 p.m. Motion passed unanimously.

Glenys Ehlert, CMC
Clerk-Treasurer