

November 20, 2014

## CITY COUNCIL AGENDA

**Tuesday, November 25, 2014**

**4:30 p.m.**

**Council Chambers, 315 N. Broadway**

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1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 11/10/14
4. Approval of Accounts Payable Listing
5. Liquor Store Report
6. Utility Report – PeopleService Inc.
7. 5<sup>th</sup> Street Lighting Update
8. Chamber Signage Update
9. Improvement Project No. 82 & 84 Request for Payment
  - Sellin Bros. Construction - \$12,399.68
  - Apex - \$2,940.26
10. Broadband Update
11. Travel Policy Revision
12. Assess Public Nuisance Clean Up Costs to Property Taxes
13. St. Leonard Church Raffle – 12/12/14
14. Improvement Project No. 79 Change Order
15. 3½ Avenue SE Survey

## **CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 11-25-14**

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 11-25-14, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Kevin Ballard, Steve Foster and John E. Waller, III, were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Danielle Heaton, Liquor Store Manager Maggie Johnson, Terry Gamble of PeopleService Inc., Jennifer Hams of Pelican Rapids Area Chamber of Commerce, Brent Frazer, CJ Holl and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Strand, seconded by Foster to approve the agenda as presented. Motion carried.

Motion by Waller, seconded by Ballard to approve the minutes of 11-10-14 as presented. Motion carried.

Motion by Ballard, seconded by Strand to approve the Accounts Payable Listing of 11-25-14 in the amount of \$115,699.33 for city bills and \$70,831.46 for liquor store bills. Motion carried.

Liquor Store Manager Maggie Johnson presented her report. The Liquor Store has wine tasting scheduled for November 26 and December 12. Winter hours were in effect starting November 1st.

Terry Gamble of PeopleService, Inc. reported on water and wastewater operations. They performed a lot of general routine maintenance last month.

Street and Park Superintendent Brian Olson talked to property owners on 5<sup>th</sup> Street SE regarding the street light discussed at the last council meeting. They agreed with the placement of the light. Motion by Strand, seconded by Foster to approve adding a street light on 5<sup>th</sup> Street SE. Motion carried.

Jennifer Hams of the Chamber of Commerce gave an update on the Chamber signage. The MDO wood based sign has longevity of 8 years or more for \$150.00. The Alumacorr sign is made with plastic instead of wood and is warranted for 5 years and could dent easily for \$200.00. Three color choices were offered 1-yellow, 2-off white 3-green. Everyone agreed that the green could be eliminated.

Motion by Foster, seconded by Waller to approve yellow with blue lettering and City of Pelican Rapids logo MDO wood based sign for Historic City Hall. AYES:Waller, Foster, Woessner. NAYES:Ballard. ABSTAIN:Strand. Motion carried.

Motion by Strand, seconded by Ballard to approve the Improvement Project No. 82 & 84 request for payment of Sellin Brothers Construction for \$12,399.68 and Apex for \$2,940.26. Motion carried.

Administrator Don Solga and Mayor Ben Woessner went to a Broadband Conference on November 18 and 19. Administrator Solga gave an overview of what was discussed at the conference. Broadband is not a luxury, it is a necessity. Broadband is high speed internet that is run thru fiber instead of copper. Many small cities have similar issues with broadband. Providers

won't put fiber in because they won't get the return on their investment. Some cities are putting in the fiber and the providers lease the fibers. In the future, the amount of data being used will be the driving force behind this. Arvig, the local provider, has fiber available to most businesses and continues to put fiber in on new projects.

Administrator Don Solga recommended a revision to the Travel Policy for meal expenses. Prices have gone up and in some areas employees are limited in their choices. Motion by Strand, seconded by Foster to approve the travel policy meal expense changed to Breakfast \$17.00, Lunch \$17.00, and Dinner \$24.00. Motion carried.

Clerk-Treasurer Danielle Heaton reviewed the Public Nuisance at 700 S Broadway, parcel number 76000990324000. The property has been cleaned up at a cost of \$1,659.43. It can now be assessed to property taxes. Motion by Ballard, seconded by Foster to certify \$1,659.43 for Public Nuisance clean-up at 700 S Broadway, parcel number 76000990324000, to County Auditor Wayne Stein for collection with property taxes. Motion carried.

Clerk-Treasurer Danielle Heaton reviewed an application for St. Leonard Catholic Church to conduct a raffle on 12-12-14 at St. Leonard Catholic Church at 36 1<sup>st</sup> Avenue NE. Motion by Waller, seconded by Ballard to approve the raffle permit as presented. Motion carried.

Improvement Project No. 79 Change Order- Administrator Solga did not receive any paperwork. The matter was tabled.

Administrator Don Solga recommended doing a survey on 3½ Avenue SE. There are going to be some boundary line adjustments on 5<sup>th</sup> Street SE that will affect 3½ Ave. The cost will be \$750.00. Motion by Strand, seconded by Foster to approve the surveying of 3½ Avenue SE. Motion carried.

Clerk-Treasurer Danielle Heaton reminded Council about the 2015 Proposed Budget Public Hearing on 12-09-14, 6:00 p.m.

Motion by Strand, seconded by Ballard to adjourn the meeting at 5:26 p.m. Motion carried.

*Danielle Heaton*

Danielle Heaton  
Clerk-Treasurer