



PELICAN RAPIDS  
CITY COUNCIL AGENDA

October 8, 2020

**Tuesday, October 13, 2020**

**5 p.m.**

**Council Chambers, 315 N Broadway**

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1. Call to Order
  - a) Roll Call of Members
  - b) Welcoming Remarks
  - c) Announcements
  - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Agenda Additions or Deletions (*City Council or City Staff Only*)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
  - a) Approval of Minutes – Council Meeting 9/29/2020
  - b) Approval of Accounts Payable Listing
  - c) Dunn Township Dunvilla Lions Raffle- VFW Post 5252 November 30, 2020
  - d) Staff Reports
    1. Police Chief Report
    2. Financial Report
5. Park Board Update- Board
6. Street Report
  - Resolution 2020-19 Winter Maintenance Agreement (In Packet)
7. Otter Tail Lakes Country Community Collaborative Membership Consideration (In Packet)
8. CSAH 96/100- Project #90 Pay Request #1 - \$624,913.38 (In Packet)
9. DAM Removal Update
10. 2024 Complete Streets Update
11. Rental License Discussion
12. Library Report
13. City Administrator Report
14. Mayor Report
15. Adjourn

## CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 09/29/2020

The City Council of Pelican Rapids met in regular session at 5:00 pm, on Tuesday, September 29, 2020 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 pm.

Clerk-Treasurer Danielle Harthun took roll call.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand                      Council Member Curt Markgraf

Council Member Kevin Ballard                      Council Member Steve Foster

Other city staff present: Administrator Don Solga, Street and Park Superintendent Brian Olson, Clerk-Treasurer Danielle Harthun.

General Attendance: Elizabeth Wefel, Emily Reno, Jill Amundson, Kate Martinez, Amy King and Lou Hoglund from the Pelican Press were also present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events.

All present stood and said the Pledge of Allegiance.

Motion by Ballard, seconded by Foster to approve the agenda as written. Motion passed unanimously.

Motion by Strand, seconded by Markgraf to approve the consent agenda.

- a) Approval of Council Minutes – 09/08/2020
- b) Approval of Accounts Payable Listing
- c) Staff Reports
  1. Liquor Store Report
  2. Utilities Report

Motion passed unanimously.

Attorney/Lobbyist Elizabeth Wefel from the Coalition of Greater Minnesota Cities (CGMC) gave a 2020 legislative session update to Council. There has been no bonding bill passed yet this year, but the state may pass one yet this fall.

Emily Reno spoke to Council about the Local Foods, Local Places Virtual Community Workshop. It will be held on October 7 and 8. U.S. Environmental Protection Agency (EPA) and the U.S. Department of Agriculture (USDA) have selected 16 communities under the Local Foods, Local Places program in 2020 to help revitalize their Main Streets, downtowns, and existing neighborhoods through food systems and place-making initiatives. Pelican Rapids was one of those cities. She asked for the City's participation in any way possible.

Kate Martinez and Amy King provided Council with Park Board updates. They requested to add Adam Satterlie as a Park Board member. Motion by Markgraf, seconded by Strand to add Adam Satterlie as a Park Board member. Motion passed unanimously.

## CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 09/29/2020

The City of Pelican Rapids has been awarded a grant for playground equipment for Peterson Park. The grant amount is \$22,471 and the city will pay \$30,146.10 for a total of \$52,617.10. Kate Martinez and Amy King reported the pea rock needs replacing in the parks, as it is not ADA compliant. They will provide more information at the next meeting on replacement options. Motion by Strand, seconded by Foster to approve the \$22,471 grant and the \$30,146.10 purchase of the playground equipment. Motion passed unanimously.

The City of Pelican Rapids was awarded a grant for a bike maintenance station for \$1,847.92 for the trailhead. Motion by Foster, seconded by Strand to accept the bike repair grant. Motion passed unanimously.

The Park Board would like to have a community input contest for the naming of the new park. Motion by Ballard, seconded by Markgraf to approve a naming contest for the new park. Motion passed unanimously.

The Pool Committee has been working on different fundraising ideas for a new pool. The minutes were provided to Council in the packet.

Planning Commission minutes were provided to Council in the packet.

Council considered Pay Request No. 1 from A & R Roofing for the Library Roof Project. The amount of the request is \$70,479 for work completed to date. It has been reviewed by the architect and approved for payment. Motion by Markgraf, seconded by Foster to approve Library Roof Project Pay Request No. 1 to A & R Roofing Co., Inc. for \$70,479. Motion passed unanimously.

Council discussed closure of Pelican Pete platform. When the water is high, the platform gets slippery and there have been people who were injured this summer. Council Member Strand asked Superintendent Olson to look into a grate that could be laid down so people can still go on the platform.

Council discussed closure of portion SW 6<sup>th</sup> Avenue. Superintendent Olson has struggled with washouts in the middle of the avenue. He will continue to maintain both ends of the avenue for the residents that live there. It is approximately 25 yards that he would like to close. Motion by Foster, seconded by Ballard to temporarily close a section of SW 6<sup>th</sup> Avenue. Motion passed unanimously.

At the last meeting, Council discussed refunding a portion of the 2020 Liquor License due to COVID-19 and the state requiring some businesses to close. After reviewing what other cities had done, Clerk-Treasurer Harthun recommended issuing a refund to the on-sale liquor license holders for three months to cover the time those businesses had to close. Motion by Foster, seconded by Markgraf to refund three months of the on-sale liquor licenses. Motion passed unanimously.

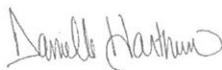
## CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 09/29/2020

Motion by Foster, seconded by Strand to approve Clerk-Treasurer Danielle Harthun and Mayor Brent E. Frazier to sign the Audit Engagement Letter with CarlsonSV. Motion passed unanimously.

Administrator Solga reported that since the last city council meeting he has; held a department head meeting; worked with Clerk to set City Council (CC) agenda and prep for regular CC meeting; held LMC Loss Control telephone meeting with Street Superintendent Brian Olson; worked to set up the process to complete annual employee Commercial Driver's License Clearinghouse audits; completed MN Rural Water Association/RUS Utility Systems survey regarding our water/sewer information; attended remote meeting with Otter Tail County Community Development Agency regarding Cares Act funding for small business, non-profits and housing; submitted Cares Act monthly expense report to MMB; worked on police department personnel issues; worked on Comp Plan steering committee establishment; attended Pelican Rapids Bicycle and Pedestrian Plan Zoom meeting; worked on PFA funding paperwork for Project #90- CSAH 96/100; work on 2021 water and sewer budgets; worked on City's Local Hazard Mitigation update and survey for OTC; spent time researching Smart Board technology and placed order to purchase.

Mayor Frazier reported that since the last city council meeting he has; continued to submit weekly mayor's columns to the Pelican Press, attended a CSAH 96 & 100 Construction meeting, attended 5 West Central Initiative Live Wide Open Summit Noon Zoom Meetings, attended the Pelican Rapids Area Chamber of Commerce Annual Meeting at the VFW, attended a MESERB Annual Meeting via Zoom, attended the Fourth Pelican Rapids Bicycle and Pedestrian Plan Committee Zoom, attended 2 Local Food, Local Places Pelican Rapids zoom meetings, visited with community members regarding their interest in serving on the City of Pelican Rapids Comprehensive Plan Steering Committee and met with Administrator Solga to review the agenda for this evening's City of Pelican Rapids Council Meeting.

Motion by Strand, seconded by Markgraf to adjourn the City Council meeting at 6:43 pm. Motion passed unanimously.



Danielle Harthun, MCMC  
Clerk-Treasurer

### City Bill Listing October 13, 2020

Vendor Name	Comments	Amount
ACCREDITED SECURITY	PD; TASERS	\$1,198.00
AMERI PRIDE SERVICES	STR/PK; LINEN SERVICE	\$94.62
ARCO	ALL; FUEL	\$1,193.47
BALLARD SANITATION, INC.	ALL; GARBAGE SERVICE	\$210.83
BRANDON COMMUNICATIONS, INC	FD; PORTAABLE RADIO	\$7,259.00
CARLSONSV	CARES; PURCHASE REVIEW	\$200.00
CITY OF PELICAN RAPIDS	FD; UTILITIES	\$44.56
COOPERS TECHNOLOGY GROUP, INC	ALL; OFFICE SUPPLIES	\$71.35
DELL MARKETING LP	CARES; LAPTOPS	\$5,756.75
EGGE CONSTRUCTION INC	STR; REPAIR BROKEN STORM DRAIN	\$3,599.76
FERGUSON WATERWORKS	WTR; HYDRANT WRENCHES	\$145.36
FLEXIBLE PIPE TOOL COMPANY	SWR; JETTER HOSE	\$1,795.00
GALLS	PD; UNIFORMS	\$572.29
GOPHER STATE ONE CALL	WTR/SWR; LOCATES	\$18.35
GOVOFFICE LLC	ANNUAL 2020 HOSTING FEE	\$780.00
GREAT PLAINS NAT GAS	ALL; UTILITIES	\$26.79
GREAT PLAINS FIRE	FD; GLOVES/HELMETS	\$7,130.00
HAWKINS, INC	WWTF; CHEMICALS	\$6,100.29
IN CONTROL INC	SRV WATER TOWER TRANSDUCER	\$1,834.88
LARRYS SUPER MARKET	PK; SUPPLIES	\$3.18
MAC QUEEN EQUIPMENT, INC	STR; GUTTER BROOMS #7	\$851.02
MARCO	ALL; COPIES	\$319.31
MIDWEST TREE & MAINTENANCE	TREE; TREE REMOVAL	\$2,619.50
MN BCA	3RD QTR CJDN ACCESS FEE	\$150.00
NAPA	FD; BATTERY (2 UP ATV)	\$170.92
NETWORK CENTER, INC	ALL; COMP SUPPORT	\$95.00
OTTER TAIL LAKES COUNTRY ASSN	HCH MANAGEMENT FEE (2ND QTR)	\$6,000.00
OTTERTAIL POWER	ALL; UTILITIES	\$13,369.37
PARK REGION CO OP	ALL; FUEL	\$616.59
PELICAN PETE BODY SHOP	FD; RECHARGE AC	\$282.00
PIPE DETECTIVES, INC	SWR; TELEVISE VARIOUS PIPES	\$1,306.50
POWERPLAN RDO	PK; HYDROSTATIC PARTS #8	\$45.58
QUADIENT	ALL; POSTAGE	\$790.04
RMB ENVIRONMENTAL LABORATORIES	WCT LAB TESTING	\$214.50
SOUTHTOWN	ALL; FUEL	\$301.16
STONEHENGE ENTERPRISES	RENT; RENTAL INSPECTIONS	\$1,440.00
STRAND HARDWARE	ALL; SUPPLIES	\$319.81
TEAM LABORATORY CHEMICAL, LLC	PK/CARES; GRAFFITI REMOVER, FOGGERS	\$3,228.50
VERIZON WIRELESS	ALL; COMMUNICATIONS	\$450.67
WELLS FARGO REMITTANCE CENTER	ALL; CARES, SUPPLIES	<u>\$962.62</u>
		\$71,567.57

**Liquor Store Bill Listing  
October 13, 2020**

<u>Vendor Name</u>	<u>Comments</u>	<u>Amount</u>
ALEXANDRIA FREIGHT SERVICE	LS; FREIGHT	\$75.25
BERGSETH BROS. CO. INC	LS; BEER	\$10,818.42
BEVERAGE WHOLESALERS, INC	LS; BEER	\$7,179.21
BREAKTHRU BEVERAGE	LS; WINE/LIQ	\$846.00
DS BEVERAGES, INC	LS; NA	\$12,545.39
JOHNSON BROTHERS LIQUOR CO	LS; WINE/LIQ	\$4,340.24
MCKINNON CO. INC	LS; MIX	\$35.90
MID CENTRAL ICE, LLC	LS; ICE	\$285.20
OTTERTAIL POWER	LS; UTILITIES	\$723.91
PAUSTIS WINE COMPANY	LS; WINE	\$1,750.00
SOUTHERN GLAZERS	LS; WINE	\$2,462.97
STRAND HARDWARE	LS; MAINT SUPPLY	\$33.97
VER-TECH, INC	LS; BALER REPAIR	<u>\$169.51</u>
		\$41,265.97

Vendor Name	Purpose	Amount	Account #
A & R Roofing	pay request #1	\$70,479.00	21145500500
Amazon	DVD memory grant	\$1,181.70	21145500440
Amazon	mop, toilet cleaner, toilet paper	\$175.27	21145500401
Amazon	copy paper, cardstock, receipt paper	\$125.92	21145500200
Arvig	phone& fax	\$144.13	21145500320
Ballard Sanitation	Utilities	\$67.81	21145500380
Country Glass	door repair	\$81.00	
Great Plains natural Gas	utilities	\$112.69	21145500380
Hoopla Digital	September 2020 usage	\$551.71	21145500440
Ingram	books	\$870.33	21145500435
Liberty Business	copy service September	\$63.46	21145500200
Otter Tail Power Co.	Utilities	\$363.86	21145500380
Verizon Wireless	cell phone	\$5.33	21145500320
Wells Fargo Remittance	Ruqia Abdi	\$22.18	21145500208
Wells Fargo Remittance	Whole Person Librarianship	\$50.00	21145500208
Wells Fargo Remittance	Library Journal	\$179.99	21145500208
Wells Fargo Remittance	School Library Journal	\$159.99	21145500208
	Postage sept	\$9.96	21145500200
<b>Total</b>		<b>\$74,644.33</b>	

*Wayne Kummerjen*



PELICAN RAPIDS

## POLICE DEPARTMENT

315 N Broadway  
P.O. Box 350  
Pelican Rapids, MN 56572

### MONTHLY REPORT SEPTEMBER 2020

HOURS: Full-Time: 640  
Part-Time: 93.5

MILES DRIVEN: Patrol Vehicle 103— 1636  
Patrol Vehicle 102-- 1260  
Patrol Vehicle 101-- 0  
Total: 2896

CFS'S: 99  
ASSISTS: OTC SO- 0 OTHER AGENCY--0  
MSP--0

ARRESTS: 1 TICKETS ISSUED: 2 DUI: 0

FINES: \$374.41 SNOW EMERGENCY:  
PARKING WARNINGS:  
VEHICLE(S) TOWED:

TRAINING/CLASS/OTHER: 1<sup>st</sup> Responder Training 4-Officers

Jeff Stadum  
Pelican Rapids Police Department Chief

## 2020 POLICE ACTIVITY REPORT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	total last yr
24 Hr. Vehicle Towed													0	1
5th Degree Assault									1				1	4
9-1-1 Hang-up	3	1	1	1	5	6	6	2					25	21
Abandoned Vehicle													0	1
Aggrevated Assault													0	
Alarms	1	1	5	2	2	5	4	2	1				23	21
Alcohol Breath Test													0	50
Alcohol Compliance													0	
Alcohol- Furnishing to Minor													0	1
Alcohol Violation													0	
Ambulance Call	10	7	21	19	16	25	32	32	20				182	103
Animal Call, Other		6						1					7	16
Animal- Cat at Large			3				1	1	1				6	3
Animal- Dog at Large	2	1	2	4	1	2	2	2	1				17	54
Animal- Dog Barking	2							1					3	6
Animal- Dog Bite							1						1	8
Animal Hit by Vehicle													0	2
Animal Impounded													0	1
Animal- Other Animal Bite													0	
Assault	1												1	
Assist MSP	1												1	14
Assist OTCOSO	9	10	1		1	11	2						34	106
Assist Other Agency		2											2	13
Background Check		2	5		5	3	3	1	2				21	16
Bad Check													0	
Burglary	1	3							1				5	8
Burning/No Permit/Warning													0	4
Burning Permit/Issued													0	
Business Check													0	1
Check Fraud													0	1
Civil Dispute	1				1	1	2	2	2				9	34
Community Relationship													0	
Counterfeit Money													0	6
Criminal Damage to Property													0	6
Custody Matter					1								1	2
Damage to Property	1												1	4
Death Notification													0	2
Death Scene	1	2	2	1									6	2
Disorderly Conduct							1	1					2	





# 2020 POLICE ACTIVITY REPORT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	total last yr
Noise Complaint/Loud		1	3		3		2	1					10	27
Obstructing Legal Process													0	
Officer Stand-by				1			4						5	5
Open Door			2	2	2								6	4
Other Activity	4	2	6	2	1	2		2					19	45
Parking Complaint	1	2		1									4	6
Parking Towed													0	1
Permit- Car/Deer													0	1
Permit Violation													0	2
Possession of Drug Paraphenalia	3	3					3		1				10	5
Possession of Fake ID													0	
Possession of Marijuna	2	2					3						7	10
Possession of Meth		1					1						2	7
Possession of Tobacco													0	
Power Line Down													0	
Prowler Call			1		1								2	4
Public Assist	2	8	4	4	3	8	4	1	5				39	64
Public Nuisance (Debris)			1	3		1							5	9
Recovered Property													0	3
Release of Evidence													0	
Residence Check	3												3	23
Restraining Order Received							1	1	1				3	9
Restraining Order Violation			1				1						2	
Scam- Lottery/Mail/Computer	2	2					3	1		2			10	25
School Bus Arm Violation													0	2
Seatbelt Warning	2	1											3	5
Seized Property													0	
Sex Offender Information		3	1	3						1			8	10
Sexual Assaults CSC						1				1			2	2
Snowmobile Compliant													0	
Social Services Contacted									2	1			3	6
Social Services/Intake/Outtake								1					1	5
Stolen Property													0	6
Stopped in Roadway													0	2
Suicidal person								1					1	9
Suspicious Activity	3	4	4	5	3	3	3	4	5	2			33	47
Suspicious Vehicle	1												1	9
Taxation- Attempt to Evade													0	
Terroristic Threats								1					1	2



## 2020 POLICE ACTIVITY REPORT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	total last yr
Warnings- Other	25	29	19	5	65	7		5	5				160	103
Warning Snow Removal													0	
Warrants		2		1	1								4	26
Weather Warning													0	
Welfare Check	3	2	2	1	1	3	2	6	2				22	32
<b>TOTAL</b>	<b>162</b>	<b>157</b>	<b>119</b>	<b>73</b>	<b>146</b>	<b>114</b>	<b>164</b>	<b>99</b>	<b>99</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1133</b>	<b>1823</b>

## 2020 CITY OF PELICAN RAPIDS INVESTMENT SCHEDULE

	ACCT #	BEGIN BAL 12/31/2019	INVEST PURCHASED (Deposits)	INVEST MATURED (Checks)	INTEREST INCOME	INTEREST PAID OUT	BALANCE 09/30/20	INT RATE	MATURITY DATE
<b>101 - GENERAL FUND</b>									
MN-GENERAL FUND	5778	\$ 206,596.48			\$ 1,392.98		\$ 207,989.46	0.38%	2/12/2021
MN-09 CAP IMP FUNDS (8/28/09)	5657	\$ 169,338.91			\$ 1,141.77		\$ 170,480.68	0.79%	2/19/2021
BELL-06, 07, 08, 14 ECON DEV.	1069	\$ 22,739.16			\$ 133.75		\$ 22,872.91	0.29%	MM SAVINGS
BELL-06, 07, 08, 14 ELECT READER BD	1069	\$ 16,838.08			\$ 99.05		\$ 16,937.13	0.29%	MM SAVINGS
BELL-11 CRACK SEAL/SEAL COAT	1069	\$ 142,055.75	\$ 40,000.00		\$ 1,002.96		\$ 183,058.71	0.29%	MM SAVINGS
BELL-11,14 CAPITAL EQUIPMENT	1069	\$ 42,587.85			\$ 250.50		\$ 42,838.35	0.29%	MM SAVINGS
BELL-13 STR EQUIP	1069	\$ 39,311.70			\$ 231.22		\$ 39,542.92	0.29%	MM SAVINGS
BELL - 14 LIB ROOF	1069	\$ 101,683.55	\$ 12,000.00		\$ 648.31		\$ 114,331.86	0.29%	MM SAVINGS
BELL - NEW POOL FUND	0091	\$ 2,025.57	\$ 370.00		\$ 1.12		\$ 2,396.69	0.08%	SAVINGS
MN - 15 CITY TRAIL	9650	\$ 45,424.11	\$ 15,000.00		\$ 71.31		\$ 60,495.42	0.31%	SAVINGS
MN - 15 MAPLEWOOD TRAIL	9650	\$ 201,722.42	\$ 50,000.00		\$ 303.44		\$ 252,025.86	0.31%	SAVINGS
MN - 15 BROWN FIELD	9650	\$ 10,540.75			\$ 13.80		\$ 10,554.55	0.31%	SAVINGS
MN-06-09 108 ECON DEVELOPMENT (7/26/11)	3519	\$ 109,968.60		\$ 100,000.00	\$ 28.13		\$ 9,996.73	0.20%	MM SAVINGS
MN-11, 14 SWIM PL (2/14/11)	3519	\$ 141,814.25			\$ 201.22		\$ 142,015.47	0.20%	MM SAVINGS
MN-08-09-10 BRIDGE (7/26/11)	3519	\$ 34.78		\$ 34.82	\$ 0.04		\$ 0.00	0.20%	MM SAVINGS
WF-GENERAL FUND	5206	\$ 529,726.73			\$ 65.31		\$ 529,792.04	0.03%	SAVINGS
WF - AIRPORT FUND	5206	\$ 85,935.91			\$ 10.60		\$ 85,946.51	0.03%	SAVINGS
<b>TOTAL GENERAL FUND</b>		<b>\$ 1,868,344.60</b>	<b>\$ 117,370.00</b>	<b>\$ 100,034.82</b>	<b>\$ 5,595.51</b>	<b>\$ -</b>	<b>\$ 1,805,328.78</b>		
<b>205 - SCDP</b>									
WF-SCDP - RESIDENTIAL (205-10107)	7335	\$ 7,549.86		\$ 7,549.86			\$ -	0.00%	CHECKING
<b>TOTAL SCDP FUND</b>		<b>\$ 7,549.86</b>	<b>\$ -</b>	<b>\$ 7,549.86</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<b>211 - LIBRARY</b>									
BELL - LIBRARY SAVINGS CARLSON	2545	\$ -	\$ 8,106.43				\$ 8,106.43	1.50%	11/1/20 CD
BELL-LIBRARY SAVINGS (12/11)	4261	\$ 19,898.55			\$ 249.71		\$ 20,148.26	1.25%	3/14/21 CD
BELL-LIBRARY SAVINGS (12/19)	1783	\$ 25,000.00					\$ 25,000.00	1.75%	7/4/21 CD
BELL-LIBRARY SAVINGS (3/19) TOSO	8032	\$ 15,608.15			\$ 526.73		\$ 16,134.88	2.37%	2/12/22 CD
BELL - LIBRARY SAVINGS (3/19)	8035	\$ 25,348.92			\$ 855.45		\$ 26,204.37	2.37%	2/12/22 CD
BELL-LIBRARY SAVINGS (5/05)	6413	\$ 24,356.15	\$ 11,000.00	\$ 15,185.12	\$ 29.62		\$ 20,200.65	0.70%	MM SAVINGS
BELL - LIBRARY SAVINGS (3/19) - CARLSON	8116	\$ 18,741.61		\$ 19,106.43	\$ 364.82		\$ 0.00		
<b>TOTAL LIBRARY FUND</b>		<b>\$ 110,211.77</b>	<b>\$ 19,106.43</b>	<b>\$ 15,185.12</b>	<b>\$ 1,661.51</b>	<b>\$ -</b>	<b>\$ 115,794.59</b>		
<b>302 - SPECIAL IMP</b>									
BELL-SPECIAL IMP FD(7/14/10)	7675	\$ 141,725.17					\$ 141,725.17	1.00%	1/22/23 CD
WF-SPECIAL IMP FUND	5206	\$ 209,085.08			\$ 25.79		\$ 209,110.87	0.03%	SAVINGS
<b>TOTAL FUND SPEC IMP</b>		<b>\$ 350,810.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25.79</b>	<b>\$ -</b>	<b>\$ 350,836.04</b>		
<b>601 - WATER FUND</b>									
MN-UTILITY BILLING	3063	\$ (2,860.47)	\$ 336,078.27	\$ 336,591.45		\$ 34.85	\$ (3,408.50)	0.35%	CHECKING
<b>TOTAL WATER FUND</b>		<b>\$ (2,860.47)</b>	<b>\$ 336,078.27</b>	<b>\$ 336,591.45</b>	<b>\$ -</b>	<b>\$ 34.85</b>	<b>\$ (3,408.50)</b>		
<b>602 - SEWER FUND</b>									
MN-UTILITY BILLING	3063	\$ 9,243.95	\$ 984,708.17	\$ 986,152.30		\$ 34.86	\$ 7,764.96	0.35%	CHECKING
WF-SAVINGS WWTF RESERVE(2/17)	5206	\$ 243,415.58	\$ 79,736.00		\$ 30.65		\$ 323,182.23	0.03%	SAVINGS
<b>TOTAL SEWER FUND</b>		<b>\$ 252,659.53</b>	<b>\$ 1,064,444.17</b>	<b>\$ 986,152.30</b>	<b>\$ 30.65</b>	<b>\$ 34.86</b>	<b>\$ 330,947.19</b>		
<b>609 - LIQUOR STORE</b>									
MN- LIQUOR STORE SAVINGS (2/14)	9650	\$ 355,875.85			\$ 465.13		\$ 356,340.98	0.31%	SAVINGS
WF-SAVINGS	2470	\$ 324,833.47	\$ 126,000.00	\$ 30,744.51	\$ 43.98		\$ 420,132.94	0.03%	SAVINGS
WF-CHECKING (8/31/20)	1123	\$ 81,153.66	\$ 202,790.92	\$ 154,160.95			\$ 129,783.63		
MN- CHECKING (8/31/20)	0524	\$ 231,135.37	\$ 43,836.66	\$ 100,000.00	\$ 14.57		\$ 174,986.60		
<b>TOTAL LIQUOR STORE</b>		<b>\$ 680,709.32</b>	<b>\$ 126,000.00</b>	<b>\$ 30,744.51</b>	<b>\$ 509.11</b>	<b>\$ -</b>	<b>\$ 776,473.92</b>		
<b>ESCROW ACCOUNT</b>									
PAYROLL FLEX ACCOUNT	0841	\$ 2,024.20	\$ 1,731.36	\$ 2,073.06			\$ 1,682.50	0.00%	CHECKING
<b>TOTAL PAYROLL FLEX ACCT</b>		<b>\$ 2,024.20</b>	<b>\$ 1,731.36</b>	<b>\$ 2,073.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,682.50</b>		
<b>TOTAL ALL FUNDS</b>		<b>\$ 3,269,449.06</b>	<b>\$ 1,664,730.23</b>	<b>\$ 1,478,331.12</b>	<b>\$ 7,822.58</b>	<b>\$ 69.71</b>	<b>\$ 3,377,654.53</b>		

## \*Revenue Guideline©

Current Period: September 2020

		2020	2020	September	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>GENERAL FUND</b>						
Active	R 101-31000 General Property Taxes	\$753,489.00	\$431,418.79	\$0.00	\$322,070.21	57.26%
Active	R 101-31060 AG MARKET CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-31920 Property Tax Replaceme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32000 Licenses and Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-32115 Liquor Licenses	\$2,600.00	\$2,430.00	\$0.00	\$170.00	93.46%
Active	R 101-32210 Building Permits	\$1,000.00	\$330.00	\$60.00	\$670.00	33.00%
Active	R 101-32215 Land Use Permits	\$0.00	\$400.00	\$0.00	-\$400.00	0.00%
Active	R 101-32240 Animal Licenses	\$0.00	\$1,522.00	\$6.00	-\$1,522.00	0.00%
Active	R 101-32245 ANIMAL BOARDING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33200 Police State Aid	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
Active	R 101-33250 Street Maint Aid State	\$6,000.00	\$5,232.78	\$0.00	\$767.22	87.21%
Active	R 101-33300 State Airport Assistance	\$6,345.00	\$11,758.10	\$0.00	-\$5,413.10	185.31%
Active	R 101-33401 Local Government Aid	\$991,111.00	\$495,992.00	\$0.00	\$495,119.00	50.04%
Active	R 101-33410 TRANSPORTATION AS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33610 County Hwy Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-33620 PERA Increase Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34105 Maps/Publications/Data	\$0.00	\$10.00	\$0.00	-\$10.00	0.00%
Active	R 101-34200 Public Safety - Fire Calls	\$13,000.00	\$11,400.00	\$1,200.00	\$1,600.00	87.69%
Active	R 101-34201 City/Townships Fire Rev	\$236,877.00	\$174,190.89	\$75,137.58	\$62,686.11	73.54%
Active	R 101-34202 Fire Relief Assoc	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34203 Accident Reports	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34205 Training Burns	\$0.00	\$1,230.00	\$600.00	-\$1,230.00	0.00%
Active	R 101-34206 FD Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-34207 FIRE DEPT GRANT	\$0.00	\$3,350.00	\$0.00	-\$3,350.00	0.00%
Active	R 101-34300 Highways, Str, Mow Cha	\$0.00	\$400.00	\$400.00	-\$400.00	0.00%
Active	R 101-34720 Swimming Pool Fees	\$7,500.00	\$2,993.22	\$0.00	\$4,506.78	39.91%
Active	R 101-34740 Swimming Pool Concessi	\$1,200.00	\$2.79	\$0.00	\$1,197.21	0.23%
Active	R 101-34766 Refunds & Reimburseme	\$2,000.00	\$15,002.28	\$0.00	-\$13,002.28	750.11%
Active	R 101-34768 LRAC Grant - Public Ben	\$0.00	\$6,092.88	\$0.00	-\$6,092.88	0.00%
Active	R 101-34770 POOL DONATIONS	\$0.00	\$370.00	\$0.00	-\$370.00	0.00%
Active	R 101-35000 Penalties	\$0.00	\$601.68	\$50.00	-\$601.68	0.00%
Active	R 101-35100 Court Fines	\$8,000.00	\$6,195.81	\$374.41	\$1,804.19	77.45%
Active	R 101-35102 Local Fines	\$0.00	\$50.00	\$0.00	-\$50.00	0.00%
Active	R 101-35210 Impound Fees	\$0.00	\$1,950.00	\$0.00	-\$1,950.00	0.00%
Active	R 101-36210 Interest Earnings	\$2,500.00	\$5,560.69	\$224.11	-\$3,060.69	222.43%
Active	R 101-36220 Dividends	\$14,000.00	\$124.66	\$0.00	\$13,875.34	0.89%
Active	R 101-36230 Contributions and Donati	\$3,400.00	\$50.00	\$0.00	\$3,350.00	1.47%
Active	R 101-36240 Shop with a Cop Donatio	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-37125 Sales of Service or Prop	\$0.00	\$3,000.25	\$1,120.00	-\$3,000.25	0.00%
Active	R 101-37400 Community Sign	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
Active	R 101-37401 Industrial Park Sign	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
Active	R 101-37520 Special Assess - County	\$0.00	\$690.64	\$0.00	-\$690.64	0.00%
Active	R 101-38010 Rental of Property	\$14,000.00	\$10,929.37	\$1,623.70	\$3,070.63	78.07%
Active	R 101-38015 BUILDING RENTAL	\$0.00	\$2,250.00	\$500.00	-\$2,250.00	0.00%
Active	R 101-38020 Airport Land Rent	\$10,000.00	\$5,876.12	\$0.00	\$4,123.88	58.76%
Active	R 101-38021 Airport Hangar Rent	\$12,720.00	\$9,539.19	\$1,320.00	\$3,180.81	74.99%
Active	R 101-38022 Airport Fuel Receipts	\$4,500.00	\$4,732.79	\$1,276.99	-\$232.79	105.17%
Active	R 101-38071 Swimming Pool Lessons	\$1,000.00	\$1,925.00	\$0.00	-\$925.00	192.50%
Active	R 101-38420 EASEMENT/ROW	\$0.00	\$120.00	\$0.00	-\$120.00	0.00%
Active	R 101-38700 Rental Housing Fees	\$3,000.00	\$3,780.00	\$3,560.00	-\$780.00	126.00%
Active	R 101-38910 Camping Fees	\$4,000.00	\$6,095.48	\$868.93	-\$2,095.48	152.39%
Active	R 101-39203 Transfer from Other Fun	\$100,000.00	\$6,985.00	\$0.00	\$93,015.00	6.99%
Active	R 101-39320 Proceeds-FD Truck Leas	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total GENERAL FUND</b>		<b>\$2,222,442.00</b>	<b>\$1,234,582.41</b>	<b>\$88,321.72</b>	<b>\$987,859.59</b>	<b>55.55%</b>

**CITY OF PELICAN RAPIDS**  
**\*Revenue Guideline©**

Current Period: September 2020

		2020	2020	September	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>WATER FUND</b>						
Active	R 601-34766 Refunds & Reimburseme	\$0.00	\$66.89	\$0.00	-\$66.89	0.00%
Active	R 601-35000 Penalties	\$2,700.00	\$3,160.50	\$217.79	-\$460.50	117.06%
Active	R 601-36210 Interest Earnings	\$0.00	\$34.85	\$2.43	-\$34.85	0.00%
Active	R 601-37100 Sales - General Custome	\$520,000.00	\$386,339.63	\$47,536.21	\$133,660.37	74.30%
Active	R 601-37125 Sales of Service or Prope	\$2,000.00	\$1,022.14	\$55.00	\$977.86	51.11%
Active	R 601-37150 Connection Fee	\$300.00	\$550.00	\$0.00	-\$250.00	183.33%
Active	R 601-37165 Sales Other Customers	\$1,000.00	\$2,865.00	\$1,660.00	-\$1,865.00	286.50%
Active	R 601-37175 Deposits	\$100.00	-\$245.00	\$0.00	\$345.00	-245.00%
Active	R 601-37510 Special Assess - City	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-37520 Special Assess - County	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 601-38000 WATER TOWER (T-MO	\$20,495.00	\$17,079.70	\$3,415.94	\$3,415.30	83.34%
Active	R 601-39101 Sales of General Fixed A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39203 Transfer from Other Fun	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 601-39300 Proceeds Water Tower B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total WATER FUND</b>		<b>\$548,595.00</b>	<b>\$410,873.71</b>	<b>\$52,887.37</b>	<b>\$137,721.29</b>	<b>74.90%</b>

**CITY OF PELICAN RAPIDS**  
**\*Expenditure Guideline©**

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Current Period: September 2020

		2020	2020	September	Enc	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>GENERAL FUND</b>							
<b>Dept 41110 Council</b>							
Active	E 101-41110-100 Wages and Salari	\$5,400.00	\$2,727.98	\$2.98	\$0.00	\$2,672.02	50.52%
Active	E 101-41110-120 Employer Contrib	\$550.00	\$34.39	\$0.00	\$0.00	\$515.61	6.25%
Active	E 101-41110-122 FICA	\$0.00	\$208.58	\$0.00	\$0.00	-\$208.58	0.00%
Active	E 101-41110-430 Miscellaneous	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
<b>Total Dept 41110 Council</b>		<b>\$6,450.00</b>	<b>\$2,970.95</b>	<b>\$2.98</b>	<b>\$0.00</b>	<b>\$3,479.05</b>	<b>46.06%</b>
<b>Dept 41305 Mayor</b>							
Active	E 101-41305-100 Wages and Salari	\$1,740.00	\$895.00	\$0.00	\$0.00	\$845.00	51.44%
Active	E 101-41305-120 Employer Contrib	\$160.00	\$0.00	\$0.00	\$0.00	\$160.00	0.00%
Active	E 101-41305-122 FICA	\$0.00	\$68.48	\$0.00	\$0.00	-\$68.48	0.00%
Active	E 101-41305-430 Miscellaneous	\$1,200.00	\$60.53	\$55.00	\$0.00	\$1,139.47	5.04%
<b>Total Dept 41305 Mayor</b>		<b>\$3,100.00</b>	<b>\$1,024.01</b>	<b>\$55.00</b>	<b>\$0.00</b>	<b>\$2,075.99</b>	<b>33.03%</b>
<b>Dept 41310 City Administrator</b>							
Active	E 101-41310-100 Wages and Salari	\$50,000.00	\$37,671.99	\$3,768.81	\$0.00	\$12,328.01	75.34%
Active	E 101-41310-120 Employer Contrib	\$7,600.00	\$2,826.66	\$282.66	\$0.00	\$4,773.34	37.19%
Active	E 101-41310-122 FICA	\$0.00	\$2,730.07	\$273.93	\$0.00	-\$2,730.07	0.00%
Active	E 101-41310-130 Employer Paid In	\$4,400.00	\$3,866.99	\$445.35	\$2.50	\$530.51	87.94%
Active	E 101-41310-200 Office Supplies	\$1,200.00	\$388.38	\$11.60	\$3.61	\$808.01	32.67%
Active	E 101-41310-208 Education	\$1,600.00	\$763.43	\$0.00	\$0.00	\$836.57	47.71%
Active	E 101-41310-210 Operating Supplie	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-41310-220 Repair/Maint Sup	\$100.00	\$178.95	\$0.00	\$0.00	-\$78.95	178.95%
Active	E 101-41310-300 Professional Srvs	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41310-320 Communications	\$1,800.00	\$1,161.19	\$130.39	\$49.56	\$589.25	67.26%
Active	E 101-41310-331 Travel Expenses	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-41310-400 Repairs & Maint	\$500.00	\$133.00	\$9.00	\$11.00	\$356.00	28.80%
Active	E 101-41310-500 Capital Outlay	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
<b>Total Dept 41310 City Administratc</b>		<b>\$69,200.00</b>	<b>\$49,720.66</b>	<b>\$4,921.74</b>	<b>\$66.67</b>	<b>\$19,412.67</b>	<b>71.85%</b>
<b>Dept 41400 City Clerk-Treasurer</b>							
Active	E 101-41400-100 Wages and Salari	\$44,000.00	\$33,316.81	\$3,331.69	\$0.00	\$10,683.19	75.72%
Active	E 101-41400-105 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-120 Employer Contrib	\$6,600.00	\$2,498.78	\$249.88	\$0.00	\$4,101.22	37.86%
Active	E 101-41400-122 FICA	\$0.00	\$2,218.45	\$225.48	\$0.00	-\$2,218.45	0.00%
Active	E 101-41400-130 Employer Paid In	\$5,800.00	\$5,488.08	\$643.18	\$2.50	\$309.42	94.67%
Active	E 101-41400-140 Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41400-200 Office Supplies	\$1,500.00	\$1,713.54	\$133.42	\$53.52	-\$267.06	117.80%
Active	E 101-41400-208 Education	\$1,800.00	\$628.46	\$0.00	\$0.00	\$1,171.54	34.91%
Active	E 101-41400-210 Operating Supplie	\$200.00	\$49.99	\$0.00	\$0.00	\$150.01	25.00%
Active	E 101-41400-220 Repair/Maint Sup	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-41400-300 Professional Srvs	\$2,000.00	\$354.00	\$0.00	-\$129.00	\$1,775.00	11.25%
Active	E 101-41400-320 Communications	\$2,000.00	\$2,594.91	\$225.72	\$56.30	-\$651.21	132.56%
Active	E 101-41400-331 Travel Expenses	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
Active	E 101-41400-400 Repairs & Maint	\$400.00	\$153.00	\$34.00	\$29.00	\$218.00	45.50%
Active	E 101-41400-433 Dues, Fees, Subs	\$830.00	\$299.18	\$9.18	\$0.00	\$530.82	36.05%
Active	E 101-41400-500 Capital Outlay	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
<b>Total Dept 41400 City Clerk-Treasure</b>		<b>\$67,480.00</b>	<b>\$49,315.20</b>	<b>\$4,852.55</b>	<b>\$12.32</b>	<b>\$18,152.48</b>	<b>73.08%</b>
<b>Dept 41410 Elections</b>							
Active	E 101-41410-100 Wages and Salari	\$3,500.00	\$829.08	\$0.00	\$0.00	\$2,670.92	23.69%
Active	E 101-41410-430 Miscellaneous	\$700.00	\$234.94	\$25.46	\$0.00	\$465.06	33.56%
<b>Total Dept 41410 Election</b>		<b>\$4,200.00</b>	<b>\$1,064.02</b>	<b>\$25.46</b>	<b>\$0.00</b>	<b>\$3,135.98</b>	<b>25.33%</b>
<b>Dept 41420 Publications</b>							

**CITY OF PELICAN RAPIDS**  
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Current Period: September 2020

		2020	2020	September	Enc	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-41420-200 Office Supplies	\$1,200.00	\$990.54	\$97.59	\$144.94	\$64.52	94.62%
Active	E 101-41420-350 Publication	\$9,000.00	\$6,608.72	\$303.28	\$780.00	\$1,611.28	82.10%
<b>Total Dept 41420 Publication</b>		\$10,200.00	\$7,599.26	\$400.87	\$924.94	\$1,675.80	74.50%
<b>Dept 41530 Accounting</b>							
Active	E 101-41530-100 Wages and Salari	\$19,500.00	\$16,300.85	\$1,695.23	\$0.00	\$3,199.15	83.59%
Active	E 101-41530-105 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41530-120 Employer Contrib	\$3,000.00	\$1,222.55	\$127.12	\$0.00	\$1,777.45	40.75%
Active	E 101-41530-122 FICA	\$0.00	\$1,159.46	\$121.37	\$0.00	-\$1,159.46	0.00%
Active	E 101-41530-130 Employer Paid In	\$2,600.00	\$2,312.66	\$267.72	\$0.00	\$287.34	88.95%
Active	E 101-41530-200 Office Supplies	\$100.00	\$41.80	\$0.00	\$0.00	\$58.20	41.80%
Active	E 101-41530-208 Education	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
<b>Total Dept 41530 Accountin</b>		\$25,800.00	\$21,037.32	\$2,211.44	\$0.00	\$4,762.68	81.54%
<b>Dept 41540 Auditing</b>							
Active	E 101-41540-301 Auditing Services	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	100.00%
<b>Total Dept 41540 Auditin</b>		\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	100.00%
<b>Dept 41600 Legal Expenses</b>							
Active	E 101-41600-304 Legal Fees	\$15,000.00	\$1,975.00	\$0.00	\$285.00	\$12,740.00	15.07%
Active	E 101-41600-305 Employee Relatio	\$1,000.00	\$4,542.50	\$1,775.00	\$0.00	-\$3,542.50	454.25%
Active	E 101-41600-306 Prosecuting Fees	\$14,000.00	\$8,967.00	\$0.00	\$0.00	\$5,033.00	64.05%
Active	E 101-41600-307 Police Union Leg	\$4,000.00	\$567.50	\$0.00	\$0.00	\$3,432.50	14.19%
<b>Total Dept 41600 Legal Expense</b>		\$34,000.00	\$16,052.00	\$1,775.00	\$285.00	\$17,663.00	47.21%
<b>Dept 41910 Planning and Zoning</b>							
Active	E 101-41910-100 Wages and Salari	\$2,300.00	\$2,126.42	\$215.72	\$0.00	\$173.58	92.45%
Active	E 101-41910-105 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41910-120 Employer Contrib	\$350.00	\$159.48	\$16.19	\$0.00	\$190.52	45.57%
Active	E 101-41910-122 FICA	\$0.00	\$143.64	\$14.79	\$0.00	-\$143.64	0.00%
Active	E 101-41910-130 Employer Paid In	\$1,300.00	\$466.28	\$54.36	\$0.00	\$833.72	35.87%
Active	E 101-41910-200 Office Supplies	\$400.00	\$135.58	\$24.40	\$3.77	\$260.65	34.84%
Active	E 101-41910-258 Planning/Zoning/	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-41910-300 Professional Srvs	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
Active	E 101-41910-308 Building Codes	\$1,000.00	\$0.19	\$0.00	\$0.09	\$999.72	0.03%
Active	E 101-41910-309 Rental Housing	\$3,000.00	\$97.69	\$26.46	\$64.49	\$2,837.82	5.41%
<b>Total Dept 41910 Planning and Zonin</b>		\$19,350.00	\$3,129.28	\$351.92	\$68.35	\$16,152.37	16.17%
<b>Dept 41940 General Govt Buildings/Plant</b>							
Active	E 101-41940-200 Office Supplies	\$0.00	\$156.84	\$0.00	\$0.00	-\$156.84	0.00%
Active	E 101-41940-210 Operating Supplie	\$500.00	\$269.84	\$31.69	\$0.00	\$230.16	53.97%
Active	E 101-41940-220 Repair/Maint Sup	\$2,000.00	\$1,113.81	\$93.65	\$29.80	\$856.39	57.18%
Active	E 101-41940-300 Professional Srvs	\$0.00	\$108.50	\$0.00	\$0.00	-\$108.50	0.00%
Active	E 101-41940-380 Utility Services	\$30,000.00	\$7,798.75	\$887.77	\$570.07	\$21,631.18	27.90%
Active	E 101-41940-400 Repairs & Maint	\$10,000.00	\$4,379.98	\$438.14	\$478.17	\$5,141.85	48.58%
Active	E 101-41940-410 Rentals	\$1,000.00	\$700.00	\$140.00	\$1,475.14	-\$1,175.14	217.51%
Active	E 101-41940-430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-41940-433 Dues, Fees, Subs	\$9,750.00	\$9,267.09	\$2,900.00	\$0.00	\$482.91	95.05%
Active	E 101-41940-500 Capital Outlay	\$100,000.00	\$1,328.01	\$0.00	\$0.00	\$98,671.99	1.33%
<b>Total Dept 41940 General Govt Buildings/Plar</b>		\$153,250.00	\$25,122.82	\$4,491.25	\$2,553.18	\$125,574.00	16.39%
<b>Dept 42110 Police Department</b>							
Active	E 101-42110-100 Wages and Salari	\$261,000.00	\$194,660.19	\$14,461.60	\$0.00	\$66,339.81	74.58%
Active	E 101-42110-103 Part-Time Employ	\$28,000.00	\$20,468.30	\$2,285.84	\$0.00	\$7,531.70	73.10%
Active	E 101-42110-104 Support Employe	\$0.00	\$3,044.36	\$307.24	\$0.00	-\$3,044.36	0.00%
Active	E 101-42110-105 Overtime	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42110-110 Call time	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42110-120 Employer Contrib	\$64,000.00	\$38,306.05	\$2,987.33	\$0.00	\$25,693.95	59.85%

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		2020	2020	September	Enc	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-42110-122 FICA	\$0.00	\$3,152.97	\$250.60	\$0.00	-\$3,152.97	0.00%
Active	E 101-42110-130 Employer Paid In	\$21,800.00	\$25,346.46	\$1,938.13	\$0.00	-\$3,546.46	116.27%
Active	E 101-42110-200 Office Supplies	\$3,000.00	\$1,796.33	\$193.08	\$107.17	\$1,096.50	63.45%
Active	E 101-42110-208 Education	\$5,000.00	-\$3,371.19	\$0.00	\$0.00	\$8,371.19	-67.42%
Active	E 101-42110-210 Operating Supplie	\$25,000.00	\$14,496.93	\$1,149.01	\$930.23	\$9,572.84	61.71%
Active	E 101-42110-220 Repair/Maint Sup	\$1,500.00	\$1,359.28	\$0.00	\$0.00	\$140.72	90.62%
Active	E 101-42110-300 Professional Srvs	\$3,000.00	\$5,411.64	\$719.04	\$150.00	-\$2,561.64	185.39%
Active	E 101-42110-320 Communications	\$6,500.00	\$4,800.74	\$536.44	\$262.95	\$1,436.31	77.90%
Active	E 101-42110-331 Travel Expenses	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-42110-400 Repairs & Maint	\$8,000.00	\$6,732.98	\$93.00	\$22.00	\$1,245.02	84.44%
Active	E 101-42110-410 Rentals	\$910.00	\$700.00	\$140.00	\$0.00	\$210.00	76.92%
Active	E 101-42110-425 Misc Task Force	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 101-42110-433 Dues, Fees, Subs	\$2,000.00	\$1,639.00	\$0.00	\$0.00	\$361.00	81.95%
Active	E 101-42110-500 Capital Outlay	\$15,200.00	\$14,162.76	\$0.00	\$0.00	\$1,037.24	93.18%
<b>Total Dept 42110 Police Departmer</b>		<b>\$447,410.00</b>	<b>\$332,706.80</b>	<b>\$25,061.31</b>	<b>\$1,472.35</b>	<b>\$113,230.85</b>	<b>74.36%</b>
<b>Dept 42270 City Fire Services</b>							
Active	E 101-42270-430 Miscellaneous	\$62,500.00	\$55,669.63	\$30,725.21	\$0.00	\$6,830.37	89.07%
<b>Total Dept 42270 City Fire Service</b>		<b>\$62,500.00</b>	<b>\$55,669.63</b>	<b>\$30,725.21</b>	<b>\$0.00</b>	<b>\$6,830.37</b>	<b>89.07%</b>
<b>Dept 42280 Fire Department</b>							
Active	E 101-42280-100 Wages and Salari	\$35,000.00	\$20,375.72	\$0.00	\$0.00	\$14,624.28	58.22%
Active	E 101-42280-120 Employer Contrib	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	0.00%
Active	E 101-42280-122 FICA	\$0.00	\$1,558.72	\$0.00	\$0.00	-\$1,558.72	0.00%
Active	E 101-42280-140 Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42280-200 Office Supplies	\$800.00	\$178.34	\$18.36	\$35.01	\$586.65	26.67%
Active	E 101-42280-208 Education	\$7,750.00	\$10,997.37	\$200.68	\$0.00	-\$3,247.37	141.90%
Active	E 101-42280-210 Operating Supplie	\$14,500.00	\$8,099.83	\$1,540.23	\$431.64	\$5,968.53	58.84%
Active	E 101-42280-220 Repair/Maint Sup	\$4,500.00	\$3,323.62	\$0.00	\$416.28	\$760.10	83.11%
Active	E 101-42280-300 Professional Srvs	\$5,720.00	\$4,980.40	\$0.00	\$0.00	\$739.60	87.07%
Active	E 101-42280-301 Auditing Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-42280-320 Communications	\$2,000.00	\$1,536.02	\$147.79	\$32.30	\$431.68	78.42%
Active	E 101-42280-331 Travel Expenses	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 101-42280-360 Insurance & Bond	\$20,000.00	\$17,673.50	\$0.00	\$0.00	\$2,326.50	88.37%
Active	E 101-42280-380 Utility Services	\$9,000.00	\$6,361.41	\$372.13	\$231.61	\$2,406.98	73.26%
Active	E 101-42280-400 Repairs & Maint	\$10,860.00	\$9,667.21	\$1,608.14	\$311.30	\$881.49	91.88%
Active	E 101-42280-433 Dues, Fees, Subs	\$622.00	\$840.25	\$340.00	\$0.00	-\$218.25	135.09%
Active	E 101-42280-500 Capital Outlay	\$11,300.00	\$1,307.79	\$0.00	\$0.00	\$9,992.21	11.57%
Active	E 101-42280-605 Fire Hall Lease	\$68,483.00	\$0.00	\$0.00	\$0.00	\$68,483.00	0.00%
Active	E 101-42280-606 Truck Lease	\$44,177.00	\$43,543.98	\$0.00	\$0.00	\$633.02	98.57%
Active	E 101-42280-608 SCBA Lease	\$12,165.00	\$12,162.21	\$0.00	\$0.00	\$2.79	99.98%
Active	E 101-42280-699 Fire Relief Assoc	\$0.00	\$64,142.46	\$0.00	\$0.00	-\$64,142.46	0.00%
<b>Total Dept 42280 Fire Departmer</b>		<b>\$249,877.00</b>	<b>\$206,748.83</b>	<b>\$4,227.33</b>	<b>\$1,458.14</b>	<b>\$41,670.03</b>	<b>82.74%</b>
<b>Dept 42500 Civil Defense</b>							
Active	E 101-42500-430 Miscellaneous	\$500.00	\$62.53	\$5.37	\$5.92	\$431.55	13.69%
<b>Total Dept 42500 Civil Defens</b>		<b>\$500.00</b>	<b>\$62.53</b>	<b>\$5.37</b>	<b>\$5.92</b>	<b>\$431.55</b>	<b>12.51%</b>
<b>Dept 42700 Animal Control</b>							
Active	E 101-42700-430 Miscellaneous	\$1,500.00	\$518.71	\$21.23	\$21.14	\$960.15	35.99%
<b>Total Dept 42700 Animal Contr</b>		<b>\$1,500.00</b>	<b>\$518.71</b>	<b>\$21.23</b>	<b>\$21.14</b>	<b>\$960.15</b>	<b>34.58%</b>
<b>Dept 43100 Hwys, Streets, &amp; Roads</b>							
Active	E 101-43100-100 Wages and Salari	\$71,000.00	\$52,949.12	\$5,294.93	\$0.00	\$18,050.88	74.58%
Active	E 101-43100-105 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-43100-120 Employer Contrib	\$8,000.00	\$3,971.19	\$397.12	\$0.00	\$4,028.81	49.64%
Active	E 101-43100-122 FICA	\$3,500.00	\$3,843.47	\$384.50	\$0.00	-\$343.47	109.81%

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		2020	2020	September	Enc	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-43100-130 Employer Paid In	\$10,500.00	\$9,250.98	\$1,025.71	\$2.50	\$1,246.52	88.13%
Active	E 101-43100-200 Office Supplies	\$1,000.00	\$708.55	\$72.71	\$40.88	\$250.57	74.94%
Active	E 101-43100-208 Education	\$1,200.00	\$749.30	\$29.04	-\$250.00	\$700.70	41.61%
Active	E 101-43100-210 Operating Supplie	\$18,000.00	\$9,994.31	\$561.47	\$327.37	\$7,678.32	57.34%
Active	E 101-43100-220 Repair/Maint Sup	\$10,000.00	\$7,750.23	\$167.61	\$898.38	\$1,351.39	86.49%
Active	E 101-43100-300 Professional Srvs	\$10,000.00	\$131,030.93	\$14,270.32	\$0.00	-\$121,030.93	1310.31%
Active	E 101-43100-310 Tree Removal	\$8,000.00	\$5,537.00	\$1,703.75	\$2,619.50	-\$156.50	101.96%
Active	E 101-43100-320 Communications	\$2,000.00	\$1,596.23	\$183.09	\$49.56	\$354.21	82.29%
Active	E 101-43100-331 Travel Expenses	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 101-43100-380 Utility Services	\$7,000.00	\$3,131.75	\$205.73	\$144.14	\$3,724.11	46.80%
Active	E 101-43100-400 Repairs & Maint	\$8,000.00	\$2,530.50	\$153.63	\$728.61	\$4,740.89	40.74%
Active	E 101-43100-406 Crack & Seal Coa	\$40,000.00	\$550.00	\$0.00	\$0.00	\$39,450.00	1.38%
Active	E 101-43100-407 Sidewalk Repair	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-43100-433 Dues, Fees, Subs	\$1,000.00	\$84.99	\$0.00	\$0.00	\$915.01	8.50%
Active	E 101-43100-500 Capital Outlay	\$0.00	\$4,198.60	\$0.00	\$0.00	-\$4,198.60	0.00%
Active	E 101-43100-607 PW Facility Prin	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	E 101-43100-617 PW Facility Int	\$1,875.00	\$719.37	\$0.00	\$0.00	\$1,155.63	38.37%
<b>Total Dept 43100 Hwys, Streets, &amp; Road</b>		<b>\$213,675.00</b>	<b>\$238,596.52</b>	<b>\$24,449.61</b>	<b>\$4,560.94</b>	<b>-\$29,482.46</b>	<b>111.66%</b>
<b>Dept 43123 Streets</b>							
Active	E 101-43123-224 Street Maint	\$32,500.00	\$19,188.83	\$3,676.60	\$0.00	\$13,311.17	59.04%
Active	E 101-43123-226 Sign Repair Mater	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
<b>Total Dept 43123 Street</b>		<b>\$36,500.00</b>	<b>\$19,188.83</b>	<b>\$3,676.60</b>	<b>\$0.00</b>	<b>\$17,311.17</b>	<b>52.57%</b>
<b>Dept 43125 Ice &amp; Snow Removal</b>							
Active	E 101-43125-430 Miscellaneous	\$4,000.00	\$554.91	\$35.53	\$31.78	\$3,413.31	14.67%
Active	E 101-43125-540 Machine Hire	\$4,000.00	\$6,560.00	\$0.00	\$0.00	-\$2,560.00	164.00%
<b>Total Dept 43125 Ice &amp; Snow Remov:</b>		<b>\$8,000.00</b>	<b>\$7,114.91</b>	<b>\$35.53</b>	<b>\$31.78</b>	<b>\$853.31</b>	<b>88.94%</b>
<b>Dept 43150 Storm Drainage</b>							
Active	E 101-43150-430 Miscellaneous	\$5,000.00	\$135.00	\$0.00	\$2,815.50	\$2,049.50	59.01%
<b>Total Dept 43150 Storm Drainag</b>		<b>\$5,000.00</b>	<b>\$135.00</b>	<b>\$0.00</b>	<b>\$2,815.50</b>	<b>\$2,049.50</b>	<b>2.70%</b>
<b>Dept 43160 Street Lighting</b>							
Active	E 101-43160-380 Utility Services	\$33,000.00	\$26,139.57	\$2,668.39	\$2,902.76	\$3,957.67	88.01%
<b>Total Dept 43160 Street Lightin</b>		<b>\$33,000.00</b>	<b>\$26,139.57</b>	<b>\$2,668.39</b>	<b>\$2,902.76</b>	<b>\$3,957.67</b>	<b>79.21%</b>
<b>Dept 43260 Weed Control</b>							
Active	E 101-43260-430 Miscellaneous	\$600.00	\$206.36	\$0.98	\$2.13	\$391.51	34.75%
<b>Total Dept 43260 Weed Contr</b>		<b>\$600.00</b>	<b>\$206.36</b>	<b>\$0.98</b>	<b>\$2.13</b>	<b>\$391.51</b>	<b>34.39%</b>
<b>Dept 45124 Swimming Pools</b>							
Active	E 101-45124-100 Wages and Salari	\$33,000.00	\$12,833.84	\$0.00	\$0.00	\$20,166.16	38.89%
Active	E 101-45124-105 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45124-120 Employer Contrib	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
Active	E 101-45124-122 FICA	\$2,200.00	\$981.74	\$0.00	\$0.00	\$1,218.26	44.62%
Active	E 101-45124-200 Office Supplies	\$250.00	\$103.45	\$1.32	\$1.51	\$145.04	41.98%
Active	E 101-45124-208 Education	\$1,000.00	\$628.45	\$0.00	\$0.00	\$371.55	62.85%
Active	E 101-45124-210 Operating Supplie	\$10,000.00	\$8,182.00	(\$910.68)	\$0.00	\$1,818.00	81.82%
Active	E 101-45124-220 Repair/Maint Sup	\$5,000.00	\$1,041.42	\$71.06	\$0.00	\$3,958.58	20.83%
Active	E 101-45124-231 Credit Card Fees	\$0.00	\$359.70	\$0.00	\$0.00	-\$359.70	0.00%
Active	E 101-45124-270 Concessions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45124-320 Communications	\$300.00	\$219.83	\$38.46	\$0.00	\$80.17	73.28%
Active	E 101-45124-380 Utility Services	\$5,000.00	\$2,212.59	\$977.41	\$46.94	\$2,740.47	45.19%
Active	E 101-45124-400 Repairs & Maint	\$3,000.00	\$914.14	\$0.00	\$0.00	\$2,085.86	30.47%
Active	E 101-45124-429 Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45124-433 Dues, Fees, Subs	\$1,000.00	\$945.10	\$32.10	\$0.00	\$54.90	94.51%
Active	E 101-45124-500 Capital Outlay	\$2,000.00	\$22,667.30	\$0.00	-\$341.68	-\$20,325.62	1116.28%

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		2020	2020	September	Enc	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>Total Dept 45124 Swimming Pool</b>		\$63,050.00	\$51,089.56	\$209.67	-\$293.23	\$12,253.67	81.03%
<b>Dept 45125 Skating Rinks</b>							
Active	E 101-45125-100 Wages and Salari	\$4,000.00	\$5,201.91	\$0.00	\$0.00	-\$1,201.91	130.05%
Active	E 101-45125-105 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45125-120 Employer Contrib	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
Active	E 101-45125-122 FICA	\$200.00	\$397.89	\$0.00	\$0.00	-\$197.89	198.95%
Active	E 101-45125-200 Office Supplies	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
Active	E 101-45125-210 Operating Supplie	\$500.00	\$104.55	\$0.00	\$0.00	\$395.45	20.91%
Active	E 101-45125-220 Repair/Maint Sup	\$200.00	\$5.98	\$0.00	\$0.00	\$194.02	2.99%
Active	E 101-45125-320 Communications	\$200.00	\$294.27	\$0.00	\$0.00	-\$94.27	147.14%
Active	E 101-45125-380 Utility Services	\$300.00	\$192.07	\$19.76	\$18.05	\$89.88	70.04%
Active	E 101-45125-400 Repairs & Maint	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45125-433 Dues, Fees, Subs	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
Active	E 101-45125-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Dept 45125 Skating Rink</b>		\$6,300.00	\$6,196.67	\$19.76	\$18.05	\$85.28	98.36%
<b>Dept 45200 Parks</b>							
Active	E 101-45200-100 Wages and Salari	\$90,000.00	\$74,494.80	\$8,002.07	\$0.00	\$15,505.20	82.77%
Active	E 101-45200-120 Employer Contrib	\$7,000.00	\$3,971.17	\$397.12	\$0.00	\$3,028.83	56.73%
Active	E 101-45200-122 FICA	\$6,000.00	\$5,183.11	\$561.47	\$0.00	\$816.89	86.39%
Active	E 101-45200-130 Employer Paid In	\$10,700.00	\$2,630.69	\$277.24	\$0.00	\$8,069.31	24.59%
Active	E 101-45200-140 Unemployment	\$0.00	\$2,483.00	\$0.00	\$0.00	-\$2,483.00	0.00%
Active	E 101-45200-200 Office Supplies	\$500.00	\$70.11	\$0.29	\$6.04	\$423.85	15.23%
Active	E 101-45200-208 Education	\$800.00	\$628.46	\$0.00	\$0.00	\$171.54	78.56%
Active	E 101-45200-210 Operating Supplie	\$4,000.00	\$3,199.94	\$560.23	\$219.40	\$580.66	85.48%
Active	E 101-45200-220 Repair/Maint Sup	\$4,000.00	\$7,461.87	\$216.77	\$241.07	-\$3,702.94	192.57%
Active	E 101-45200-300 Professional Srvs	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	E 101-45200-310 Tree Removal	\$4,000.00	\$1,223.75	\$0.00	\$0.00	\$2,776.25	30.59%
Active	E 101-45200-331 Travel Expenses	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
Active	E 101-45200-380 Utility Services	\$2,700.00	\$1,908.58	\$227.39	\$371.53	\$419.89	84.45%
Active	E 101-45200-400 Repairs & Maint	\$4,000.00	\$1,916.36	\$235.28	\$79.10	\$2,004.54	49.89%
Active	E 101-45200-433 Dues, Fees, Subs	\$1,000.00	\$508.90	\$0.00	\$0.00	\$491.10	50.89%
Active	E 101-45200-500 Capital Outlay	\$61,000.00	\$17,087.81	\$0.00	\$0.00	\$43,912.19	28.01%
Active	E 101-45200-607 PW Facility Prin	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00%
Active	E 101-45200-617 PW Facility Int	\$1,875.00	\$719.38	\$0.00	\$0.00	\$1,155.62	38.37%
Active	E 101-45200-750 Historic City Hall/	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45200-760 Seasonal Decorat	\$5,000.00	\$1,118.18	\$0.00	\$0.00	\$3,881.82	22.36%
<b>Total Dept 45200 Park</b>		\$215,225.00	\$124,606.11	\$10,477.86	\$917.14	\$89,701.75	57.90%
<b>Dept 45202 Historic City Hall</b>							
Active	E 101-45202-100 Wages and Salari	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45202-105 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45202-120 Employer Contrib	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45202-130 Employer Paid In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-45202-200 Office Supplies	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-45202-208 Education	\$0.00	\$359.00	\$0.00	\$0.00	-\$359.00	0.00%
Active	E 101-45202-220 Repair/Maint Sup	\$500.00	\$38.33	\$0.00	\$0.00	\$461.67	7.67%
Active	E 101-45202-300 Professional Srvs	\$24,000.00	\$6,000.00	\$0.00	\$6,000.00	\$12,000.00	50.00%
Active	E 101-45202-320 Communications	\$1,200.00	\$1,318.00	\$98.04	\$0.00	-\$118.00	109.83%
Active	E 101-45202-380 Utility Services	\$2,700.00	\$1,595.14	\$120.98	\$81.30	\$1,023.56	62.09%
Active	E 101-45202-400 Repairs & Maint	\$500.00	\$347.00	\$36.00	\$0.00	\$153.00	69.40%
Active	E 101-45202-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Dept 45202 Historic City Ha</b>		\$29,400.00	\$9,657.47	\$255.02	\$6,081.30	\$13,661.23	32.85%
<b>Dept 46500 Economic Developemnt</b>							

**CITY OF PELICAN RAPIDS**  
**\*Expenditure Guideline©**

Current Period: September 2020

		2020	2020	September	Enc	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 101-46500-420 Economic Develo	\$80,000.00	\$175,246.00	\$800.00	\$300,000.00	-\$395,246.00	594.06%
Active	E 101-46500-421 WCI Endow/Bird	\$18,750.00	\$14,235.00	\$0.00	\$0.00	\$4,515.00	75.92%
Active	E 101-46500-422 Consulting	\$30,000.00	\$25,242.82	\$243.00	-\$162.00	\$4,919.18	83.60%
<b>Total Dept 46500 Economic Develop</b>		<b>\$128,750.00</b>	<b>\$214,723.82</b>	<b>\$1,043.00</b>	<b>\$299,838.00</b>	<b>-\$385,811.82</b>	<b>166.78%</b>
<b>Dept 49200 Non Dept Expenditures</b>							
Active	E 101-49200-470 Refunds & Reimb	\$0.00	\$748.09	(\$751.91)	\$0.00	-\$748.09	0.00%
Active	E 101-49200-490 Historical Society	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 101-49200-491 PD Forfeiture/Sho	\$0.00	\$815.39	\$0.00	\$0.00	-\$815.39	0.00%
Active	E 101-49200-492 Electronic Reader	\$1,000.00	\$436.69	\$36.56	\$0.00	\$563.31	43.67%
Active	E 101-49200-493 Ambulance	\$31,000.00	\$30,800.00	\$0.00	\$0.00	\$200.00	99.35%
Active	E 101-49200-498 Public Bench exp	\$0.00	\$6,092.88	\$0.00	\$0.00	-\$6,092.88	0.00%
Active	E 101-49200-730 Property Taxes	\$2,300.00	\$1,410.00	\$0.00	\$0.00	\$890.00	61.30%
<b>Total Dept 49200 Non Dept Expenditure</b>		<b>\$34,800.00</b>	<b>\$40,303.05</b>	<b>-\$715.35</b>	<b>\$0.00</b>	<b>-\$5,503.05</b>	<b>115.81%</b>
<b>Dept 49201 Transfer out of Fund</b>							
Active	E 101-49201-700 Transfers	\$0.00	\$66,915.00	\$0.00	\$0.00	-\$66,915.00	0.00%
Active	E 101-49201-701 Library Levy Tran	\$188,225.00	\$141,168.75	\$0.00	\$0.00	\$47,056.25	75.00%
<b>Total Dept 49201 Transfer out of Fun</b>		<b>\$188,225.00</b>	<b>\$208,083.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$19,858.75</b>	<b>110.55%</b>
<b>Dept 49240 Insurance</b>							
Active	E 101-49240-230 Banking Charges	\$800.00	\$106.75	\$28.43	\$0.00	\$693.25	13.34%
Active	E 101-49240-360 Insurance & Bond	\$70,000.00	\$51,603.99	\$0.00	\$0.00	\$18,396.01	73.72%
<b>Total Dept 49240 Insuranc</b>		<b>\$70,800.00</b>	<b>\$51,710.74</b>	<b>\$28.43</b>	<b>\$0.00</b>	<b>\$19,089.26</b>	<b>73.04%</b>
<b>Dept 49810 Airport</b>							
Active	E 101-49810-200 Office Supplies	\$100.00	\$96.19	\$0.95	\$6.18	-\$2.37	102.37%
Active	E 101-49810-212 Motor Fuels	\$4,500.00	\$4,583.15	\$0.00	\$0.00	-\$83.15	101.85%
Active	E 101-49810-220 Repair/Maint Sup	\$500.00	\$423.13	\$0.00	\$14.99	\$61.88	87.62%
Active	E 101-49810-300 Professional Srvs	\$200.00	\$13,290.00	\$0.00	\$0.00	-\$13,090.00	6645.00%
Active	E 101-49810-320 Communications	\$500.00	\$995.33	\$99.49	\$0.00	-\$495.33	199.07%
Active	E 101-49810-360 Insurance & Bond	\$12,000.00	\$6,808.00	\$0.00	\$0.00	\$5,192.00	56.73%
Active	E 101-49810-380 Utility Services	\$3,500.00	\$1,943.42	\$96.85	\$0.00	\$1,556.58	55.53%
Active	E 101-49810-400 Repairs & Maint	\$2,000.00	\$25.00	\$0.00	\$0.00	\$1,975.00	1.25%
Active	E 101-49810-433 Dues, Fees, Subs	\$1,000.00	\$1,059.00	\$0.00	\$0.00	-\$59.00	105.90%
Active	E 101-49810-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-49810-730 Property Taxes	\$3,000.00	\$2,352.00	\$0.00	\$0.00	\$648.00	78.40%
<b>Total Dept 49810 Airpo</b>		<b>\$27,300.00</b>	<b>\$31,575.22</b>	<b>\$197.29</b>	<b>\$21.17</b>	<b>-\$4,296.39</b>	<b>115.66%</b>
<b>Total GENERAL FUND</b>		<b>\$2,222,442.00</b>	<b>\$1,809,069.60</b>	<b>\$121,475.45</b>	<b>\$323,763.55</b>	<b>\$89,608.85</b>	<b>81.40%</b>

## \*Revenue Guideline©

Current Period: September 2020

		2020	2020	September	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	Budget
<b>SEWER FUND</b>						
Active	R 602-30000 Reserves	\$49,335.00	\$0.00	\$0.00	\$49,335.00	0.00%
Active	R 602-34766 Refunds & Reimburseme	\$0.00	\$313.89	\$0.00	-\$313.89	0.00%
Active	R 602-35000 Penalties	\$2,500.00	\$3,186.90	\$219.97	-\$686.90	127.48%
Active	R 602-36210 Interest Earnings	\$150.00	\$65.51	\$5.09	\$84.49	43.67%
Active	R 602-37100 Sales - General Custome	\$1,520,000.00	\$1,104,371.85	\$126,750.94	\$415,628.15	72.66%
Active	R 602-37125 Sales of Service or Prop	\$0.00	\$160.00	\$20.00	-\$160.00	0.00%
Active	R 602-37150 Connection Fee	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
Active	R 602-37520 Special Assess - County	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	R 602-39101 Sales of General Fixed A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-39203 Transfer from Other Fun	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total SEWER FUND</b>		<b>\$1,572,985.00</b>	<b>\$1,108,098.15</b>	<b>\$126,996.00</b>	<b>\$464,886.85</b>	<b>70.45%</b>

**CITY OF PELICAN RAPIDS**  
**\*Expenditure Guideline©**

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Current Period: September 2020

		2020	2020	September	Enc	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>WATER FUND</b>							
<b>Dept 41110 Council</b>							
Active	E 601-41110-100 Wages and Salari	\$2,495.00	\$1,362.50	\$0.00	\$0.00	\$1,132.50	54.61%
Active	E 601-41110-120 Employer Contrib	\$250.00	\$17.19	\$0.00	\$0.00	\$232.81	6.88%
Active	E 601-41110-122 FICA	\$205.00	\$104.20	\$0.00	\$0.00	\$100.80	50.83%
<b>Total Dept 41110 Counc</b>		<b>\$2,950.00</b>	<b>\$1,483.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,466.11</b>	<b>50.30%</b>
<b>Dept 41305 Mayor</b>							
Active	E 601-41305-100 Wages and Salari	\$805.00	\$447.50	\$0.00	\$0.00	\$357.50	55.59%
Active	E 601-41305-120 Employer Contrib	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 601-41305-122 FICA	\$65.00	\$34.22	\$0.00	\$0.00	\$30.78	52.65%
<b>Total Dept 41305 Mayc</b>		<b>\$970.00</b>	<b>\$481.72</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$488.28</b>	<b>49.66%</b>
<b>Dept 41540 Auditing</b>							
Active	E 601-41540-301 Auditing Services	\$4,500.00	\$2,600.00	\$0.00	\$0.00	\$1,900.00	57.78%
<b>Total Dept 41540 Auditin</b>		<b>\$4,500.00</b>	<b>\$2,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,900.00</b>	<b>57.78%</b>
<b>Dept 41600 Legal Expenses</b>							
Active	E 601-41600-304 Legal Fees	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 601-41600-305 Employee Relatio	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
<b>Total Dept 41600 Legal Expense</b>		<b>\$650.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$650.00</b>	<b>0.00%</b>
<b>Dept 47000 Debt Service</b>							
Active	E 601-47000-600 Debt Srv Principal	\$120,700.00	\$90,000.00	\$0.00	\$0.00	\$30,700.00	74.57%
Active	E 601-47000-610 Interest	\$23,522.00	\$22,222.23	\$0.00	\$0.00	\$1,299.77	94.47%
Active	E 601-47000-620 Fiscal Agents Fee	\$400.00	\$395.00	\$0.00	\$0.00	\$5.00	98.75%
Active	E 601-47000-621 Bond Discount A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-47000-700 Transfers	\$20,096.00	\$20,096.00	\$0.00	\$0.00	\$0.00	100.00%
<b>Total Dept 47000 Debt Servic</b>		<b>\$164,718.00</b>	<b>\$132,713.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$32,004.77</b>	<b>80.57%</b>
<b>Dept 49200 Non Dept Expenditures</b>							
Active	E 601-49200-401 Building Expense	\$2,044.00	\$0.00	\$0.00	\$0.00	\$2,044.00	0.00%
Active	E 601-49200-405 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49200-470 Refunds & Reimb	\$4,000.00	\$5,481.00	\$1,827.00	\$0.00	-\$1,481.00	137.03%
<b>Total Dept 49200 Non Dept Expenditure</b>		<b>\$6,044.00</b>	<b>\$5,481.00</b>	<b>\$1,827.00</b>	<b>\$0.00</b>	<b>\$563.00</b>	<b>90.68%</b>
<b>Dept 49240 Insurance</b>							
Active	E 601-49240-360 Insurance & Bond	\$14,000.00	\$9,017.02	\$0.00	\$0.00	\$4,982.98	64.41%
<b>Total Dept 49240 Insuranc</b>		<b>\$14,000.00</b>	<b>\$9,017.02</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,982.98</b>	<b>64.41%</b>
<b>Dept 49401 Facility</b>							
Active	E 601-49401-200 Office Supplies	\$400.00	\$6.81	\$2.02	\$0.00	\$393.19	1.70%
Active	E 601-49401-210 Operating Supplie	\$60,000.00	\$43,311.57	\$5,351.37	\$452.37	\$16,236.06	72.94%
Active	E 601-49401-220 Repair/Maint Sup	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49401-300 Professional Srvs	\$62,513.00	\$50,427.50	\$10,085.50	\$0.00	\$12,085.50	80.67%
Active	E 601-49401-320 Communications	\$500.00	\$414.33	\$41.49	\$0.00	\$85.67	82.87%
Active	E 601-49401-380 Utility Services	\$45,000.00	\$29,475.97	\$3,774.70	\$3,086.53	\$12,437.50	72.36%
Active	E 601-49401-400 Repairs & Maint	\$2,000.00	\$482.12	\$0.00	\$1,834.88	-\$317.00	115.85%
Active	E 601-49401-433 Dues, Fees, Subs	\$2,900.00	\$2,910.18	\$0.00	\$0.00	-\$10.18	100.35%
Active	E 601-49401-500 Capital Outlay	\$21,000.00	\$33,860.13	\$0.00	\$0.00	-\$12,860.13	161.24%
<b>Total Dept 49401 Facilit</b>		<b>\$194,313.00</b>	<b>\$160,888.61</b>	<b>\$19,255.08</b>	<b>\$5,373.78</b>	<b>\$28,050.61</b>	<b>82.80%</b>
<b>Dept 49430 Distribution</b>							
Active	E 601-49430-100 Wages and Salari	\$75,270.00	\$61,205.81	\$5,632.90	\$0.00	\$14,064.19	81.32%
Active	E 601-49430-105 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49430-120 Employer Contrib	\$12,500.00	\$4,590.45	\$422.46	\$0.00	\$7,909.55	36.72%
Active	E 601-49430-122 FICA	\$6,230.00	\$4,276.61	\$404.95	\$0.00	\$1,953.39	68.65%
Active	E 601-49430-130 Employer Paid In	\$12,000.00	\$8,871.56	\$681.00	\$2.50	\$3,125.94	73.95%
Active	E 601-49430-200 Office Supplies	\$4,500.00	\$3,284.13	\$356.47	\$397.05	\$818.82	81.80%

**CITY OF PELICAN RAPIDS**  
**\*Expenditure Guideline©**

Current Period: September 2020

		2020	2020	September	Enc	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
Active	E 601-49430-208 Education	\$600.00	\$628.45	\$0.00	\$0.00	-\$28.45	104.74%
Active	E 601-49430-210 Operating Supplie	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49430-220 Repair/Maint Sup	\$6,000.00	\$791.77	\$51.30	\$145.36	\$5,062.87	15.62%
Active	E 601-49430-230 Banking Charges	\$500.00	\$183.63	\$29.93	\$0.00	\$316.37	36.73%
Active	E 601-49430-231 Credit Card Fees	\$2,500.00	\$3,635.66	\$504.94	\$0.00	-\$1,135.66	145.43%
Active	E 601-49430-300 Professional Srvs	\$7,500.00	\$1,670.00	\$0.00	\$0.00	\$5,830.00	22.27%
Active	E 601-49430-320 Communications	\$800.00	\$646.58	\$75.63	\$0.00	\$153.42	80.82%
Active	E 601-49430-331 Travel Expenses	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 601-49430-400 Repairs & Maint	\$6,000.00	\$2,938.60	\$33.98	\$25.18	\$3,036.22	49.40%
Active	E 601-49430-429 Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 601-49430-500 Capital Outlay	\$25,950.00	\$6,468.28	\$0.00	\$159.98	\$19,321.74	25.54%
<b>Total Dept 49430 Distributio</b>		<b>\$160,450.00</b>	<b>\$99,191.53</b>	<b>\$8,193.56</b>	<b>\$730.07</b>	<b>\$60,528.40</b>	<b>61.82%</b>
<b>Dept 49450 Sewer</b>							
Active	E 601-49450-122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Dept 49450 Sewer</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total WATER FUND</b>		<b>\$548,595.00</b>	<b>\$411,857.00</b>	<b>\$29,275.64</b>	<b>\$6,103.85</b>	<b>\$130,634.15</b>	<b>75.07%</b>

**CITY OF PELICAN RAPIDS**  
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Current Period: September 2020

		2020	2020	September	Enc	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>SEWER FUND</b>							
<b>Dept 41110 Council</b>							
Active	E 602-41110-100 Wages and Salari	\$2,495.00	\$1,362.50	\$0.00	\$0.00	\$1,132.50	54.61%
Active	E 602-41110-120 Employer Contrib	\$270.00	\$17.17	\$0.00	\$0.00	\$252.83	6.36%
Active	E 602-41110-122 FICA	\$205.00	\$104.16	\$0.00	\$0.00	\$100.84	50.81%
<b>Total Dept 41110 Counc</b>		<b>\$2,970.00</b>	<b>\$1,483.83</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,486.17</b>	<b>49.96%</b>
<b>Dept 41305 Mayor</b>							
Active	E 602-41305-100 Wages and Salari	\$805.00	\$447.50	\$0.00	\$0.00	\$357.50	55.59%
Active	E 602-41305-120 Employer Contrib	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
Active	E 602-41305-122 FICA	\$65.00	\$34.24	\$0.00	\$0.00	\$30.76	52.68%
<b>Total Dept 41305 Mayc</b>		<b>\$970.00</b>	<b>\$481.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$488.26</b>	<b>49.66%</b>
<b>Dept 41540 Auditing</b>							
Active	E 602-41540-301 Auditing Services	\$3,000.00	\$2,600.00	\$0.00	\$0.00	\$400.00	86.67%
<b>Total Dept 41540 Auditin</b>		<b>\$3,000.00</b>	<b>\$2,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$400.00</b>	<b>86.67%</b>
<b>Dept 41600 Legal Expenses</b>							
Active	E 602-41600-304 Legal Fees	\$5,000.00	\$44,895.79	\$0.00	\$0.00	-\$39,895.79	897.92%
<b>Total Dept 41600 Legal Expense</b>		<b>\$5,000.00</b>	<b>\$44,895.79</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$39,895.79</b>	<b>897.92%</b>
<b>Dept 47000 Debt Service</b>							
Active	E 602-47000-601 Phos Debt Princip	\$305,000.00	\$305,000.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 602-47000-602 Non-Facility Debt	\$18,500.00	\$11,000.00	\$0.00	\$0.00	\$7,500.00	59.46%
Active	E 602-47000-603 WWTF Upgrade	\$348,000.00	\$345,006.07	\$0.00	\$0.00	\$2,993.93	99.14%
Active	E 602-47000-611 Phos Interest	\$32,016.00	\$32,015.80	\$0.00	\$16,007.90	-\$16,007.70	150.00%
Active	E 602-47000-612 Non-Facility Debt	\$2,909.00	\$2,079.38	\$0.00	\$0.00	\$829.62	71.48%
Active	E 602-47000-613 WWTF Upgrade I	\$104,766.00	\$99,584.74	\$0.00	\$0.00	\$5,181.26	95.05%
Active	E 602-47000-620 Fiscal Agents Fee	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
Active	E 602-47000-621 Bond Discount A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-47000-700 Transfers	\$23,649.00	\$23,649.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Dept 47000 Debt Servic</b>		<b>\$834,960.00</b>	<b>\$818,334.99</b>	<b>\$0.00</b>	<b>\$16,007.90</b>	<b>\$617.11</b>	<b>98.01%</b>
<b>Dept 49200 Non Dept Expenditures</b>							
Active	E 602-49200-405 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49200-470 Refunds & Reimb	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
<b>Total Dept 49200 Non Dept Expenditure</b>		<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>0.00%</b>
<b>Dept 49240 Insurance</b>							
Active	E 602-49240-360 Insurance & Bond	\$15,000.00	\$9,863.37	\$0.00	\$0.00	\$5,136.63	65.76%
<b>Total Dept 49240 Insuranc</b>		<b>\$15,000.00</b>	<b>\$9,863.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,136.63</b>	<b>65.76%</b>
<b>Dept 49450 Sewer</b>							
Active	E 602-49450-100 Wages and Salari	\$110,825.00	\$90,976.64	\$8,655.29	\$0.00	\$19,848.36	82.09%
Active	E 602-49450-105 Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-120 Employer Contrib	\$18,500.00	\$6,823.21	\$649.15	\$0.00	\$11,676.79	36.88%
Active	E 602-49450-122 FICA	\$9,175.00	\$6,554.04	\$636.13	\$0.00	\$2,620.96	71.43%
Active	E 602-49450-130 Employer Paid In	\$20,000.00	\$14,241.26	\$1,278.51	\$2.50	\$5,756.24	71.22%
Active	E 602-49450-200 Office Supplies	\$4,500.00	\$3,245.98	\$356.51	\$397.22	\$856.80	80.96%
Active	E 602-49450-208 Education	\$500.00	\$628.46	\$0.00	\$0.00	-\$128.46	125.69%
Active	E 602-49450-210 Operating Supplie	\$500.00	\$1,381.96	\$108.97	\$477.59	-\$1,359.55	371.91%
Active	E 602-49450-220 Repair/Maint Sup	\$1,000.00	\$458.43	\$309.50	\$3.79	\$537.78	46.22%
Active	E 602-49450-230 Banking Charges	\$500.00	\$108.23	\$29.93	\$0.00	\$391.77	21.65%
Active	E 602-49450-231 Credit Card Fees	\$3,500.00	\$3,635.59	\$504.95	\$0.00	-\$135.59	103.87%
Active	E 602-49450-300 Professional Srvs	\$7,500.00	\$1,520.00	\$0.00	\$0.00	\$5,980.00	20.27%
Active	E 602-49450-320 Communications	\$800.00	\$337.72	\$34.13	\$0.00	\$462.28	42.22%
Active	E 602-49450-400 Repairs & Maint	\$4,000.00	\$4,683.23	\$283.97	\$2,115.93	-\$2,799.16	169.98%
Active	E 602-49450-500 Capital Outlay	\$7,000.00	\$6,468.27	\$0.00	\$1,954.97	-\$1,423.24	120.33%

**CITY OF PELICAN RAPIDS**  
**\*Expenditure Guideline©**

Current Period: September 2020

		2020	2020	September	Enc	2020	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>Total Dept 49450 Sewer Treatment Plants</b>		\$188,300.00	\$141,063.02	\$12,847.04	\$4,952.00	\$42,284.98	74.91%
Active	E 602-49480-200 Office Supplies	\$100.00	\$5.28	\$0.21	\$0.68	\$94.04	5.96%
Active	E 602-49480-210 Operating Supplie	\$10,000.00	\$7,409.75	\$622.50	\$0.00	\$2,590.25	74.10%
Active	E 602-49480-220 Repair/Maint Sup	\$0.00	\$754.95	\$0.00	\$0.00	-\$754.95	0.00%
Active	E 602-49480-300 Professional Srvs	\$134,127.00	\$110,940.50	\$22,188.10	\$0.00	\$23,186.50	82.71%
Active	E 602-49480-320 Communications	\$1,200.00	\$928.77	\$92.69	\$0.00	\$271.23	77.40%
Active	E 602-49480-380 Utility Services	\$75,000.00	\$54,067.98	\$5,714.73	\$5,135.74	\$15,796.28	78.94%
Active	E 602-49480-400 Repairs & Maint	\$5,000.00	\$6,235.44	\$25.14	\$29.30	-\$1,264.74	125.29%
Active	E 602-49480-401 Building Expense	\$71,648.00	\$0.00	\$0.00	\$0.00	\$71,648.00	0.00%
Active	E 602-49480-433 Dues, Fees, Subs	\$4,300.00	\$2,633.10	\$0.00	\$0.00	\$1,666.90	61.23%
Active	E 602-49480-500 Capital Outlay	\$8,500.00	\$18,124.19	\$0.00	\$0.00	\$1,666.90	61.23%
Active	E 602-49480-505 Phos Improve	\$0.00	\$0.00	\$0.00	\$4,310.00	-\$13,934.19	263.93%
<b>Total Dept 49480 Sewer Treatment Plant</b>		\$309,875.00	\$201,099.96	\$28,643.37	\$9,475.72	\$99,299.32	64.90%
<b>Dept 49485 Lagoon</b>							
Active	E 602-49485-210 Operating Supplie	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 602-49485-220 Repair/Maint Sup	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49485-300 Professional Srvs	\$24,205.00	\$21,412.00	\$3,898.70	\$102.00	\$2,691.00	88.88%
Active	E 602-49485-380 Utility Services	\$8,000.00	\$3,004.82	\$717.79	\$748.65	\$4,246.53	46.92%
Active	E 602-49485-400 Repairs & Maint	\$0.00	\$2,400.00	\$0.00	\$0.00	-\$2,400.00	0.00%
Active	E 602-49485-500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	-\$2,400.00	0.00%
<b>Total Dept 49485 Lagoo</b>		\$32,705.00	\$26,816.82	\$4,616.49	\$850.65	\$5,037.53	82.00%
<b>Dept 49486 Sludge</b>							
Active	E 602-49486-220 Repair/Maint Sup	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49486-300 Professional Srvs	\$24,205.00	\$20,171.00	\$4,034.20	\$0.00	\$4,034.00	83.33%
Active	E 602-49486-400 Repairs & Maint	\$45,000.00	\$32,237.25	\$0.00	\$0.00	\$12,762.75	71.64%
<b>Total Dept 49486 Sludg</b>		\$69,205.00	\$52,408.25	\$4,034.20	\$0.00	\$16,796.75	75.73%
<b>Dept 49487 Phosphorus</b>							
Active	E 602-49487-210 Operating Supplie	\$110,000.00	\$79,680.99	\$6,105.44	\$6,100.29	\$24,218.72	77.98%
<b>Total Dept 49487 Phosphoru</b>		\$110,000.00	\$79,680.99	\$6,105.44	\$6,100.29	\$24,218.72	72.44%
<b>Total SEWER FUND</b>		\$1,572,985.00	\$1,378,728.76	\$56,246.54	\$37,386.56	\$156,869.68	87.65%

City of Pelican Rapids  
Comp Report  
September 30, 2020

Department	Beginning Balace	Accrued Comp	Used Comp	Ending Balance	Over Time Paid
Administration	11.000	9.375	12.000	8.375	0.000
Police	38.125	17.750	12.000	43.875	0.000
Streets & Parks	36.000	27.000	2.000	61.000	0.000
Library	51.375	12.875	0.000	64.250	0.000
Liquor Store	24.000	0.000	0.000	24.000	0.000
Total	160.500	67.000	26.000	201.500	0.000

RESOLUTION 2020-19

WINTER MAINTENANCE AGREEMENT

BE IT RESOLVED, that the following request is approved by the City or Township and Otter Tail County is hereby authorized to provide the materials and or services as requested below.

BE IT RESOLVED, that the work will be included in our regular maintenance or after our regular maintenance work is completed.

CITY/TOWNSHIP City of Pelican Rapids

TYPE OF REQUEST SALT/SAND MATERIALS

APPROX. QUANT. 0-100 yds

APPROX. COST \$34.75 Per Cubic Yard or \$24.80 Per Ton

SALT/SAND TO BE HAULED BY City of Pelican Rapids  
City/Township/Contractor

SALT/SAND TO BE LOADED BY COUNTY PERSONNEL ONLY

BE IT FURTHER RESOLVED, that the City or Township will be responsible for all cost of materials and services provided.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City or Township Official

Comments:

# OTTER TAIL LAKES COUNTRY COMMUNITY COLLABORATIVE MEMBERSHIP PACKAGES



## FEATURES

	CLAM DIGGER (LIMIT 12) \$3,000	TAIL SLAPPER (LIMIT 12) \$2,000	BELLY SLIDER (LIMIT 12) \$1,000
Custom Community Stories	2	1	1
Newsletters	2	1	1
City Profile on Website			
Magazine Featured Section			
Community Festival Promotion			
Events on OTLC & Explore MN Tourism Calendars			
"What's Happening" Facebook Post			
Website Ad Recommendations			
Community Video			
Community Blog			

**SMALL BUSINESS RELIEF GRANT**

Grant available to businesses and organizations impacted by COVID-19. Actual amount will be calculated based on funds available. Deadline: September 30, 2020

[ottertailcountymn.us/cares](http://ottertailcountymn.us/cares)

## JOIN TODAY!

Contact **Marie Noplos**, Marketing & Membership Director  
 Mobile 218-770-8208 • Toll Free 1-800-423-4571  
[marketing@ottertailcountry.com](mailto:marketing@ottertailcountry.com)



# OTTER TAIL LAKES COUNTRY

## COMMUNITY COLLABORATIVE ADVERTISING OPPORTUNITIES

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

This insertion order represents confirmation of the agreement between Agency/Advertiser and Otter Tail Lakes Country Association. Full payment will be due on or before December 1, 2020.

Authorized by: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### MEMBERSHIP

I would like:

- Clam Digger
- Tail Slapper
- Belly Slider

Membership: \$ \_\_\_\_\_

### ADVERTISING

I would like this size ad in the 2021 OTLC Magazine:

- Inside Front Cover
- 2 Page Spread
- Full Page
- 1/2 Page
- 1/4 Page - Vertical
- 1/4 Page - Horizontal
- 1/6 Page - Vertical
- 1/6 Page - Horizontal
- Same Ad as 2020

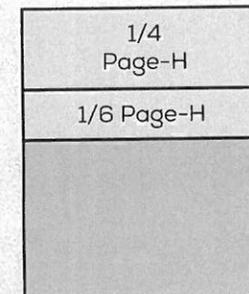
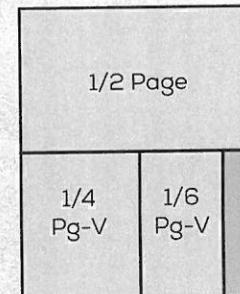
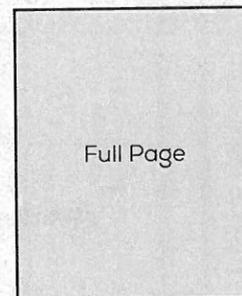
Ad Investment: \$ \_\_\_\_\_

Print & Digital Magazine	Clam Digger	Tail Slapper	Belly Slider	Width	Height
Discounted Advertising	25%	15%	5%		
2 Page Spread \$4,000*	\$3,000	\$3,400	\$3,800	16.75"	10.875"
Inside Front Cover \$3,000*	\$2,250	\$2,550	\$2,850	8.375"	10.875"
Full Page \$2,000*	\$1,500	\$1,700	\$1,900	8.275"	10.875"
1/2 Page \$1,000*	\$750	\$850	\$950	7.785"	5"
1/4 Page - Vertical \$585*	\$439	\$497	\$556	3.8125"	5"
1/4 Page - Horizontal \$585*	\$439	\$497	\$556	2.45"	5"
1/6 Page - Vertical \$400*	\$300	\$340	\$380	2.45"	5"
1/6 Page - Horizontal \$400*	\$300	\$340	\$380	7.875"	1.6"

*\*For all ad specifications contact Marie Noplos*

### DEADLINES

**Payment:** December 1, 2020    **Artwork:** November 1, 2020    **Ad Approval:** November 1, 2020    **Publication:** January 2021



**TOTAL: \$** \_\_\_\_\_



# PELICAN RAPIDS MINNESOTA

## Activity Report

\*Data Reflects January 1 - August 31, 2020

**MAGAZINE**  
**30,000**  
Printed

1,850 Distributed at  
MOA, EMT Travel  
Centers & Airports

523 Magazine  
Requests fulfilled  
by mail.

500+ Magazine  
Distribution  
Locations

**WEBSITE**  
**570+**  
Pageviews

469 Unique Pageviews

01:00 Average  
Time on Page

Top Page City of  
Pelican Rapids

**FACEBOOK**  
**128,000+**  
Reached

29 Posts

324 Shares

1,312 Comments &  
Reactions

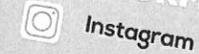
**VIDEO**  
**40,500+**  
Viewed

1,483 Comments &  
Reactions

12,405 Reached

6,950 Video Views

**ADDITIONAL  
PLATFORMS**



Instagram



YouTube



Newsletter



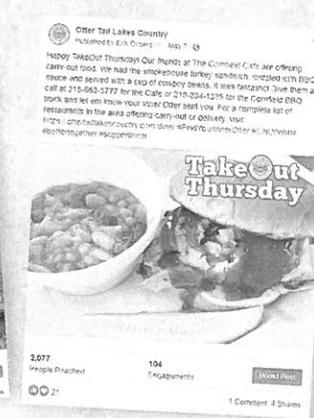
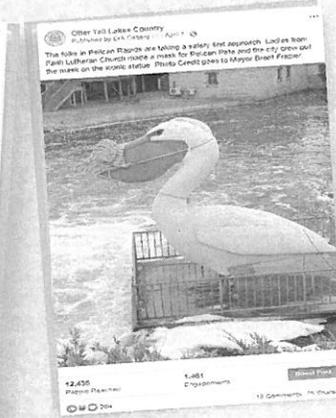
Twitter

OTTERTAILLAKESCOUNTRY.COM

### BEYOND THE NUMBERS

In this day and age, our membership has to demonstrate value, and it does. As you can see, we are a data-driven organization. However, not all investments are measured by clicks, likes and impressions. We believe in a "rising tide lifts all boats" approach.

Each Otter Tail County community and business is an attraction, but collectively, we are a destination! By increasing our regional brand awareness, we all benefit. Of course, doing so relies on the collaboration and collective action of our area partners.





City Administrator  
City of Pelican Rapids  
PO Box 350  
Pelican Rapids, MN 56572-0350

MEMORANDUM NO. 2020-21  
DATE 9/21/2020

We Charge Your Account this Date as Follows:		
City or Pelican Rapids Portion of Construction Projects: SAP 056-696-005 and SAP 056-700-003		
Preliminary Engineering:		
Apex Engineering Group	\$ 67,384.35	
Braun Intertec Corporation	2,376.53	
Construction Costs		
Pay Estimate #1 - Paid 7/31/2020	185,117.31	
Pay Estimate #2 - Paid 8/7/2020	183,603.86	
Pay Estimate #3 - Paid 9/18/2020	186,431.33	
<b>Total Amount Due</b>		<b>\$624,913.38</b>

Make Check payable to the Otter Tail County Treasurer.

Mail to: **Otter Tail Count Highway Dept.**  
**505 South Court Street, Suite #1**  
**Fergus Falls, MN 56537-2757**

I declair under the penalties of law that this Account, claim or demand is just and correct and that no part of it has been paid.

Chuck Grotte, P.E.  
County Engineer

Otter Tail County Highway Department  
**Preliminary Engineering**  
 September 13, 2018 - April 28, 2020

	Total pd by County 100.00%	SAP 056-696-005	SAP 056-700-003	City of Pelican Rapids
Labor	\$ 3,840.77	\$ 1,883.92	\$ 1,956.85	
Equipment	\$ 47.25	\$ 10.80	\$ 36.45	
Purchases:				
Engineering and Professional Services				
Apex Engineering Group	\$ 174,341.88	\$ 36,342.20	\$ 70,615.33	\$ 67,384.35
Braun Intertec Corp.	\$ 6,148.75	\$ 1,281.73	\$ 2,490.49	\$ 2,376.53
<b>Total Preliminary Engineering Costs</b>	<b>\$ 184,378.65</b>	<b>\$ 39,518.65</b>	<b>\$ 75,099.12</b>	<b>\$ 69,760.88</b>

	Bid Amount	Percent of Project
SAP 056-696-005 (20:96 MU)	\$ 483,219.37	20.8454%
SAP 056-700-003 (20:100 MU)	\$ 938,927.48	40.5039%
City of Pelican Rapids Share (Non-Participating)	\$ 895,967.13	38.6507%
	<b>\$ 2,318,113.98</b>	<b>100.0000%</b>

Contract Cost Breakdown

Est #	SAP 056-696-005 State Aid - Mun Const 20:96 MU		SAP 056-700-003 Wheelage Tax 20:100 MU		City of Pelican Rapids Accounts Receivable		Total Certified	Total Retainage	Amount Paid	Date Paid
	Certified	Retainage	Certified	Retainage	Certified	Retainage				
1	\$ 7,937.50	\$ (396.87)	\$ 41,442.40	\$ (2,072.12)	\$ 194,860.33	\$ (9,743.02)	\$ 244,240.23	\$ (12,212.01)	\$ 232,028.22	7/31/2020
2	\$ 9,504.90	\$ (475.25)	\$ 96,879.21	\$ (4,843.96)	\$ 193,267.22	\$ (9,663.36)	\$ 299,651.33	\$ (14,982.57)	\$ 284,668.76	8/7/2020
3	\$ 57,481.42	\$ (2,874.07)	\$ 472,483.51	\$ (23,624.18)	\$ 196,243.50	\$ (9,812.17)	\$ 726,208.43	\$ (36,310.42)	\$ 689,898.01	9/18/2020
<hr/>										
	\$ 74,923.82	\$ (3,746.19)	\$ 610,805.12	\$ (30,540.26)	\$ 584,371.05	\$ (29,218.55)	\$ 1,270,099.99	\$ (63,505.00)	\$ 1,206,594.99	



Library Board Meeting  
Agenda  
October 07, 2020 6pm  
Levorsen Meeting  
Pelican Rapids Public Library

1. Approval of the agenda
2. Approval of the October Minutes
3. Approval of the bills (Curt)
4. Financial reports: (Annie)
5. Friends Update:
6. Multicultural Resource Center, kiosk update
7. Director's Report
8. City Council Update
  - a. 2021 Budget
  - b. Pay equity jurisdiction determination
9. Roofing Committee Report
  - a. Leaks
  - b. Pay Request
10. Chairman's discussion
  - a. Comments
11. November 4, 6pm in the Levorsen Meeting Room.

***The mission of the Pelican Rapids Public Library is:  
to enrich individual and community life and serve as a community resource  
through materials, programming and service for all people throughout their lives.***

		Actual YTD	Budet YTD	Budget 2020	Difference
<b>Income</b>					
Beginning balance		\$0.00			
City Funding	34761	\$141,168.75	\$141,166.38	\$188,221.84	\$2.37
Non-resident reimbursement	34762	\$36,828.00	\$31,800.00	\$42,400.00	\$5,028.00
Copies	34763	\$592.46	\$2,550.00	\$3,400.00	-\$1,957.54
Coffee Bar	34764	\$13.00	\$75.00	\$100.00	-\$62.00
Fines	35103	\$249.95	\$2,625.00	\$3,500.00	-\$2,375.05
Interest	36210	\$1,898.85	\$0.00		
Donations	34765	\$25,840.00	\$12,900.00	\$17,200.00	\$12,940.00
Legacy Funding	34767	\$60.94	\$0.00		\$60.94
Refunds	34766	\$24.00	\$375.00	\$500.00	-\$351.00
General Fund Transfer	39201	\$0.00	\$0.00		\$0.00
Savings account transfer		\$16,363.12	\$0.00	\$0.00	
<b>Total Income</b>		<b>\$223,039.07</b>	<b>\$191,491.38</b>	<b>\$255,321.84</b>	<b>\$13,285.72</b>
<b>Expenses</b>					
Staff salaries	100	\$108,000.21	\$119,277.63	\$159,036.84	\$11,277.42
Overtime	105		\$0.00		\$0.00
Pension	120	\$8,084.00	\$9,438.75	\$12,585.00	\$1,354.75
FICA	122	\$7,958.89	\$7,500.00	\$10,000.00	-\$458.89
Staff medical insurance	130	\$8,639.36	\$8,250.00	\$11,000.00	-\$389.36
Office supplies	200	\$5,176.61	\$2,250.00	\$3,000.00	-\$2,926.61
Education	208	\$339.89	\$1,200.00	\$1,600.00	\$860.11
Coffee Bar Supplies	209	\$0.00	\$75.00	\$100.00	\$75.00
Library supplies	210	\$2,196.85	\$975.00	\$1,300.00	-\$1,221.85
Auditing	301	\$0.00	\$675.00	\$900.00	\$675.00
Legal fees	304	\$0.00	\$150.00	\$200.00	\$150.00
Phone/fax/security	320	\$2,502.28	\$2,325.00	\$3,100.00	-\$177.28
Travel	331	\$58.55	\$300.00	\$400.00	\$241.45
Advertising	340	\$388.00	\$450.00	\$600.00	\$62.00
Building Insurance	360	\$4,839.00	\$3,750.00	\$5,000.00	-\$1,089.00
Utilities	380	\$5,992.37	\$7,875.00	\$10,500.00	\$1,882.63
Building expenses	401	\$6,135.53	\$6,000.00	\$8,000.00	-\$135.53
Books	435	\$11,747.63	\$11,250.00	\$15,000.00	-\$497.63
Audio visual materials	440	\$6,543.59	\$4,500.00	\$6,000.00	-\$2,043.59
Software	445	\$1,131.86	\$750.00	\$1,000.00	-\$381.86
Periodicals	450	\$2,216.07	\$1,500.00	\$2,000.00	-\$716.07
Children's services programming	455	\$833.98	\$525.00	\$700.00	-\$308.98
VLS sub./Hot Reads	460	\$0.00	\$0.00		\$0.00
Automations-yearly fees	465	\$878.12	\$2,400.00	\$3,200.00	\$1,521.88
Equipment/Capital Outlay	500	\$33,445.78	\$0.00		
		\$0.00	\$0.00		
Afterschool Programing			\$0.00		
Refunds	470	\$22.99	\$75.00	\$100.00	\$52.01
Savings account			\$0.00		
<b>Operating expenses Total</b>		<b>\$217,131.56</b>	<b>\$42,553.64</b>	<b>\$255,321.84</b>	
<b>Difference</b>		<b>\$5,907.51</b>	<b>\$148,937.74</b>	<b>\$0.00</b>	<b>-\$3,471.82</b>

Pelican Rapids Public Library Board Meeting, September 2, 2020

Present: Wayne R., Curt, Annie, Cheryl, Kevin Ballard, David G

Meeting called to order by Wayne R. @ 6:00 PM

1. Approval of Agenda: Motion by Curt, second by Cheryl to approve Agenda.  
Passed unanimously.
2. Approval of August Minutes: Motion by David, second by Curt to approve August Minutes.
3. Approval of Bills: Motion by Curt, second by Cheryl to approve August Bills with no corrections.  
Passed unanimously.
4. Financial Reports: Motion by Cheryl, second by Curt to approve. Passed Unanimously.
5. Friends Update:
6. Foundations Report: The Foundation's advisory committee approved a transfer of \$3,600 to offset the added expense of technology (Hoopla). This totals \$7200.00 for the year.
7. Directors Report: Annie provided an update to the placement (East entrance) and operational timeline for the Kiosk – Multicultural Resource Center. Annie provided statistical information from the State Library Group, reviewed the use of Facebook Live for Story Time and the events leading to the dismantling of the network (Wi-Fi) due to the potential for water damage – roof remains in disrepair. There was some discussion about the timeline for completion (90 days). There seemed to be some exchange of information from the architect and an admittance by the contractor to pay for water damage – sheetrock and insulation (pipes).
8. Snow Removal: Annie will seek bids from interested parties to provide assistance with snow removal.
8. Chairman Discussion: Stated the the County received some financing from Care's Act and that this was to distributed to libraries within Viking.
9. Meeting adjourned @ 6:55PM. Motion by Curt, second by David to adjourn. Passed Unanimously.

Next meeting October 5, at 6:00 PM in Levorsen Meeting Room.

Submitted by Gottenborg