

**CITY COUNCIL AGENDA**

October 23, 2008

**Tuesday, October 28, 2008**

**4:30 p.m.**

**City Hall, Council Chambers**

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1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Accounts Payable Listing
4. Liquor Store Report
5. Certify Unpaid Utility Bill
6. Identity Theft Prevention Program
7. Hospital District Letter – Dunn Township
8. Library Parking Lot Lease
9. Historic City Hall Use Request – West Central Turkeys, LLC
10. Assessment Hearing – Project Numbers 72 & 73 – 11/10/08, 6:00 p.m.

**CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES -10-28-08**

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 10-28-08, in Council Chambers, City Hall. Mayor Wayne Runningen, Council Members David Gottenborg, Ben Woessner, Richard Peterson and John E. Waller, III were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Liquor Store Manager Bob Leslie, Marc Sikkink of West Central Turkeys, LLC, and Kelley Gorman of The Pelican Rapids Press.

Mayor Runningen called meeting to order.

No items were added to the agenda and Certify Unpaid Utility Bill was deleted from the agenda.

## **CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES -10-28-08**

Council considered Accounts Payable Listing. Motion by Peterson, seconded by Gottenborg to approve payment of the Accounts Payable Listing of 10-28-08 with the addition of Central Specialties, Improvement Projects No. 72 and 73, Pay Request No. 3, approved by City Engineer Gary Nansen, in the amount of \$9,235.60; Price Family Construction, SCDP Homeowner Rehab in the amount of \$15,000; Kostreba Tuckpointing, SCDP Commercial in the amount of \$14,400 and Wes Min RC & D, Hydrant Kit in the amount of \$349.53. Motion passed unanimously.

Clerk-Treasurer Glenys Ehlert and Administrator Don Solga reported on the progress and funds allocated to various parts of the Small City Development Program.

Liquor Store Report was presented by Manager Bob Leslie. Administrator Don Solga reviewed building plans.

Marc Sikkink of West Central Turkeys, LLC (WCT), presented a request to use the upstairs office area of Historic City Hall as an initial emergency operations center as part of the WCT Emergency Plan. Motion by Gottenborg, seconded by Peterson to approve the request. Motion passed unanimously.

Motion by Peterson, seconded by Gottenborg to approve the policy establishing the City of Pelican Rapids Identity Theft Prevention Program. Motion passed unanimously.

Mayor Runnigen asked Council Members if they had any questions or comments regarding the Pelican Valley Hospital District information provided by Dunn Township. No comment was made.

Administrator Don Solga explained the Library Parking Lot Lease Agreement for four library staff parking spaces in the Pelican Press parking area. Motion by Gottenborg, seconded by Waller to approve the Library Parking Lot Lease and authorize Administrator Don Solga to sign the lease on behalf of the City of Pelican Rapids. Motion passed unanimously.

Council Members discussed the proposed assessments for the street improvements. The Special Assessment Hearing for Improvement Project Numbers 72 and 73 will be 11-10-08 at 6:00 p.m.

Council discussed various building matters.

Meeting adjourned at 5:20 p.m.

Glenys Ehlert, CMC  
Clerk-Treasurer