

October 20, 2011

CITY COUNCIL AGENDA

Tuesday, October 25, 2011

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 10/10/11
4. Approval of Accounts Payable Listing
5. Planning Commission Report – Building Code Changes
 - Sign Ordinance – 905.05
 - Mobil Home Separation, Open Space and Setbacks – 908.07
6. Liquor Store Report
7. Certify Unpaid Utility Bills to Property Taxes

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 10-25-11

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 10-25-11, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, John E. Waller, III and Kevin Ballard were present. Council Member Steve Foster was absent. Administrator Don Solga, Liquor Store Manager Bob Leslie, and Lou Hوجلund of the Pelican Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Strand, seconded by Ballard to approve the Agenda as written. Motion carried.

Motion by Waller, seconded by Strand to approve the minutes of 10-10-11 as presented. Motion carried.

Motion by Strand, seconded by Ballard to approve Accounts Payable Listing of 10-25-11 as presented. Motion carried.

Liquor Store Manager Bob Leslie reported on the Liquor Store. Council discussed the option of automatic doors. Motion by Strand, seconded by Ballard to install automatic door openers on the two south doors of the main entrance to the building. Motion carried.

Mayor Woessner shared with the Councilmen his view of the October 24, 2011 Otter Tail County public hearing regarding the request for an off-sale liquor license at Dunvilla.

Administrator Don Solga reported that the planning commission is going to start the process of reviewing the city's comprehensive plan. It will take a few months to complete.

Administrator Solga presented the recommendation by the Planning Commission to remove Subdivision 1.B.9 from the sign ordinance to allow signs with more than 2 surfaces.

Motion by Waller, seconded by Strand to approve ordinance change No. 11-02 for signs, entitled **AN ORDINANCE AMENDING BUILDING AND LAND USE REGULATION ORDINANCE, PART 5, ZONING ORDINANCE TO AMEND CITY CODE SECTION 905.05, GENERAL REQUIREMENTS, RELATING TO SUBDIVISION 1. SIGNS.** (A complete text of this ordinance is part of permanent public record in the city clerk's office.) Motion passed unanimously and ordinance declared duly adopted and will be in full force and effect upon publication

Administrator Solga presented the recommendation by the Planning Commission to revise the Mobile Home Park ordinance to reflect current more up-to-date setbacks and requirements.

Motion by Ballard, seconded by Strand to approve ordinance change No. 11-03 for Mobile Home Park, entitled **AN ORDINANCE AMENDING BUILDING AND LAND USE REGULATION ORDINANCE, PART 8, MOBILE HOME PARK, CITY CODE SECTION 908.07, ENVIRONMENTAL, OPEN SPACE, AND ACCESS REQUIREMENTS, RELATING TO SUBDIVISION 5. REQUIRED SEPERATION BETWEEN MOBILE HOMES, SUBDIVISION 6. OPEN SPACE AND SUBDIVISION 7. REQUIRED SETBACKS, BUFFER STRIPS, AND SCREENING.** (A complete text of this ordinance is part of permanent public record in the city clerk's office.) Motion passed unanimously and ordinance declared duly adopted and will be in full force and effect upon publication.

Motion by Ballard, seconded by Strand to authorize certifying an unpaid utility bill in the amount of \$154.94 for parcel number 76000990480006 to Otter Tail County Auditor Wayne Stein for collection with real estate taxes. Motion carried.

Motion by Strand, seconded by Waller to authorize certifying an unpaid utility bill in the amount of \$120.87 for parcel number 76000990535000 to Otter Tail County Auditor Wayne Stein for collection with real estate taxes. Motion carried.

Motion by Ballard, seconded by Strand to adjourn meeting at 4:46 p.m. Motion carried.

Don Solga
City Administrator/Acting Clerk