

October 9, 2014

CITY COUNCIL AGENDA

Tuesday, October 14, 2014

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Agenda Additions or Deletions
3. Approval of Minutes – 9/30/2014
4. Approval of Accounts Payable Listing
5. Police Chief Report
6. Street/Park Superintendent Report
7. Library Report
8. Financial Report
9. 2013 Audit Report – Dan Rollie
10. Improvement Project No. 79 Request for Payment:
 - PFA Pay Request #14 - \$659,405.07
 - Gridor Construction Pay Request #13 - \$613,671.00
 - SEH Engineering - \$45,734.07
11. Improvement Project No. 82 & 84 Request for Payment
 - Sellin Bros. Construction - \$94,275.44
 - Braun Intertec - \$90.00
 - Apex - \$3,167.52
12. Pelican Rapids Pool Hall Inc. Raffle on 3/14/15
13. Reschedule Council Meeting of 11/11/14

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 10-14-2014

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 10-14-2014, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members Steve Foster, John E. Waller, III, Kevin Ballard, and James Strand were present. Administrator Don Solga, Clerk-Treasurer Danielle Heaton, Police Chief Jeff Stadum, Street and Park Superintendant Brian Olson, Auditor Dan Rollie, and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Ballard, seconded by Strand to approve the agenda as presented. Motion carried.

Motion by Ballard, seconded by Foster to approve the minutes of 09-30-2014 as presented. Motion carried.

Motion by Strand, seconded by Ballard to approve the Accounts Payable Listing of 10-14-2014 as presented for City bills in the amount of \$45,632.45, Library Bills in the amount of \$3,927.4 and the Liquor Store Bills in the amount of \$53,036.12. Motion carried.

The Police Report was given by Police Chief Jeff Stadum. There were 3,813 miles driven while patrolling and responding to 133 calls for service. The department assisted the OTC SO 4 times, MSP 1 time and other agencies 1 time. The department also made 2 arrests, issued 15 tickets and 2 DUI's. Total fines collected for the month were \$1,416.51. The police dog Sarg is officially retired. The Police Chief has been in contact with an agency to help find a home for Sarg. Police Chief Jeff Stadum will take him if no one else will. The Mayor asked if he could contact another agency to see what they do with retired police dogs and report at the next Council meeting.

The Street and Park Superintendent Report was given by Brian Olson. Sewer jetting and hydrant flushing are complete. Park bath house is closed for the season and they are busy sweeping leaves. Administrator Solga informed the Council that Public Works Superintendent Olson met with the Corp of Engineers to inspect the Mill Pond Dam. The dam gets inspected annually and is showing signs of deterioration in the downstream rock wall and the spillway. Sometime in the near future the City will have to have repairs done.

The Library Report was reviewed.

Clerk-Treasurer Danielle Heaton presented the 09-30-2014 financial reports. In September, an investment for \$84,027.71 was sold to pay for Project 82 & 84 expenses. The Liquor Store was able to transfer \$7,000.00 into Savings.

The 2013 Audit Report given by Auditor Dan Rollie. He explained that the GASB34 requires the conversion of cash basis accounting to modified accrual for fund level governmental funds. Revenues in governmental funds exceeded expenditures by \$210,734 for the year 2013.

The enterprise funds are reported on full accrual. All enterprise funds, water, sewer, liquor store showed income before transfers and change in net position increased by \$623,184 for the year 2013.

Motion by Strand, seconded by Foster to approve payment for Improvement Project No. 79 PFA Pay Request No. 14 for \$659,405.07 which includes Gridor Construction Inc., Pay Request No.13 for \$613,671.00 and SEH Engineering for \$45,734.07. Motion carried.

Motion by Foster, seconded by Waller to approve the Improvement Project No. 82 & 84 request for payment of Sellin Brothers Construction for \$94,275.44, Braun Intertec for \$90.00 and Apex for \$3,167.52. Motion carried.

Clerk-Treasurer Danielle Heaton reviewed an application for Pelican Rapids Pool Hall Inc. to conduct a raffle. The raffle will be held at 13 W Mill Ave. in the Pool Hall on March 14, 2015. They will be raffling off a 4-wheeler to benefit the Pelican Rapids Youth Wrestling. Motion by Ballard, seconded by Foster to approve the raffle permit as presented. Motion carried.

Due to Veteran's Day falling on City Council's regular meeting date of 11-11-2014, Council needs to reschedule the meeting. Motion by Waller, seconded by Strand to reschedule the first meeting in November to Monday, November 10, 2014 at 4:30 p.m. Motion carried.

Motion by Strand, seconded by Ballard to adjourn the Council meeting at 5:31 p.m. Motion carried.



Danielle Heaton
Clerk-Treasurer