

# **CITY OF PELICAN RAPIDS PARK BOARD MEETING MINUTES**

**January 27, 2009**

**8:30 a.m.**

The City of Pelican Rapids Park Board held its regular meeting at 8:30 a.m., Tuesday, January 27, 2009, Council Chambers, City Hall, 315 N Broadway. Board Members, Mel Zierke, Sandy Irey, Terra Fitzsimmons and Mikayla Jensen were present. City Administrator Don Solga, Street and Park Superintendent Brian Olson and Secretary Kristi Skramstad were present. Denise Magnusson, Angie Harvala-Asleson & Annie Wrigg were also present.

Board Member Sally Huynh was absent.

The meeting was called to order by Chairman Mel Zierke.

Sandy Irey made a motion to approve the October 28, 2008 minutes. Terra Fitzsimmons seconded the motion. Motion passed unanimously.

Terra Fitzsimmons made a motion to approve the November 25, 2008 minutes. Mikayla Jensen seconded the motion. Motion passed unanimously.

Additions: None

Deletions: None

Council Actions Since Last Meeting: None

## **Skating Rink:**

Brian Olson reported the skating rink is running well this season. It has been closed a few days because of the weather. Snow removal has sometimes been a challenge. Mike Magnusson approached Brian regarding Pond Hockey nets which are a net safety item and would keep the puck on the ground more and range from \$99 to \$159. Discussion on how kids would respond. Brian will keep information and Park Board will talk about in the fall. Denise Magnusson stated that both she and Mike are interested in the skating rink and feel the rink is important to the community. Hockey boards were discussed. Estimates are needed for wood and also for composite boards so item can be budgeted for. Composite will last longer but also more expensive.

## **Introductions:**

Because there were visitors at the meeting everyone introduced themselves.

## **BBQ Pits:**

Discussion regarding repairing or moving the BBQ pits. Discussed estimate from Karl Grefsrud. Copies of estimate will be given to Mel and Sandy. They are going to meet with Rotary in February. Mel will bring pictures to present to Rotary. The pitch of the gable style covers was discussed. Brian Olson felt it was best if a 4 – 12 pitch was used so it matches the roof pitch of the shelter. Roofing materials were also discussed.

### **Antique Store Sign:**

Mel presented an idea from Cook Sign which involves putting a skin over the existing sign. Mel will try to get an estimate from them. Angie Harvala-Asleson said that a painted sign would cost more and last longer, she added that the wood needs to be replaced. Members explained that the owner of the building is not in favor of removing the current wood because the condition of the bricks behind the sign is unknown and they don't want any additional problems if the sign is removed and then put back up. Angie will get a quote. Sandy Irey stated it was a good possibility that Oktoberfest would be willing to fund this project. She will check into it. Annie Wrigg felt Rotary is another good option. Item will be on February agenda

Other park signs were also discussed. Angie will meet with Brian to go look at all the signs and give an estimate. Item will be on agenda in March.

### **NAPA Parking:**

Brian measured the area north of Farnam's. It is 60 feet long. He thinks it would accommodate 5 public parking spots. Annie Wrigg suggested that signs limiting the parking time should be put up. Brian will get prices on replacing the curb and placing crushed asphalt in the area. Directional parking was also discussed. Brian suggested facing the spots to the southeast so cars would enter from the west to park. Parking blocks were also discussed so cars do not bump into the building.

Don Solga reminded members that because of State cuts Local Government Aid is affected. The city has put all capital items on hold for now.

### **Rotary Thank You Letter**

Members signed a letter to Rotary thanking them for the Jenn Swing for E.L. Peterson Park.

### **Member Resignation:**

Mel Zierke read a letter from Cary Johnson who would like to resign from the Park Board.

Sandy Irey made a motion to recommend to Council that accept Cary Johnson's resignation from the Park Board. Terra Fitzsimmons seconded the motion. Motion passed unanimously.

Cary's term was for 2007, 2008 and 2009. So a replacement is needed to fill out that term.

### **Park Board Terms:**

Park Board terms were reviewed. Don Solga reminded members that per the City ordinance a member is allowed to serve three consecutive three year terms and then needs to take a year break before becoming a member again. Denise Magnusson has served since 2000 so her three consecutive three year terms ended in December 2008. This leaves the Park Board with an opening for a three year term. Mel Zierke has served since 2002, so his three consecutive three year terms will be up at the end of 2010. Sandy Irey has been on the Park Board since 2005 so she is eligible to serve until 2013. In 2008 Terra Fitzsimmons took over Ross Wamre's three year term which is up at the end of 2009. At that point she can start a three year term.

### **Park Board Opening:**

A written application was received and was reviewed by members.

Terra Fitzsimmons made a motion to recommend to Council to appoint Dave Gottenborg to the Park Board for a three year term of 2009, 2010 and 2011. Mikayla Jensen seconded the motion. Motion passed unanimously.

Filling Cary Johnson's term was discussed. Members are asked to bring ideas of individuals to next meeting or contact City Hall names.

### **Park Assignments:**

Don Solga stated that Wayne Runningen is interested in continuing to maintain the historical displays at Historic City Hall. This is something he started while he was Mayor and Wayne he is no longer Mayor he wanted to get approval from the Park Board to continue.

Sandy Irey made a motion to recommend to Council that Wayne Runningen be in charge of displays at Historic City Hall. Terra Fitzsimmons seconded the motion. Motion passed unanimously.

Other park assignments will be assigned at next meeting when new members are present.

### **Veterans' Memorial River Park:**

Don Solga stated that Interstate Engineering has turned in a draft project memo. The final memo is due in April 2009. Interstate Engineering was notified that the prices are now substantially higher (\$50,000) because the cost of building materials has increased so much. Members asked questions, Does City come up with the difference? Does grant get funded at a higher rate? Don stated that the State budget is a big concern. Downsizing the project is an option. Discussion on culvert bridge placement, white bridge replacement and placement. Don reminded members that all of these things need to meet State requirements. Interstate Engineering is going to attend February meeting with layout of area. Members will have opportunity to ask questions. Most of February meeting will be spent on this item.

Mel Zierke and members thanked Denise Magnusson for all of her hard work while serving on the Park Board. She stated she would like to stay involved.

The next meeting will be February 24, 2009 at 8:30 am.

Chairman Zierke adjourned the meeting at 9:55 am

Kristi Skramstad  
Park Board Secretary