

September 5, 2014

CITY COUNCIL AGENDA

Monday, September 9, 2014

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Agenda Additions or Deletions
3. Approval of Minutes – 8/26/2014
4. Approval of Accounts Payable Listing
5. Police Chief Report
6. Street/Park Superintendent Report
7. Library Report
8. Financial Report
9. Certify Unpaid Mowing Bill to Property Taxes
10. Route 9 Event Center – Renato Molina
11. Improvement Project No. 79 Request for Payment:
 - PFA Pay Request #13 - \$229,357.91
 - Gridor Construction Pay Request #12 - \$187,594.00
 - SEH Engineering - \$41,763.91
12. Improvement Project No. 82 & 84 Request for Payment
 - Sellin Bros. Construction - \$73,720.95
 - Braun Intertec - \$4,535.00
13. Multi Use Trail Update
14. Resolution No. 2014-16 Support for the Pelican Rapids to Perham Regional Trail
15. Ordinance 2014 – 03 Changing Mayor and Council Member Salaries
16. 2015 Proposed General Fund Budget and Certify Preliminary Levy
17. Set Truth in Taxation Hearing - City Hall - 12/9/2014 at 6:00 p.m.

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 09-09-2014

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 09-09-2014, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members Kevin Ballard, Steve Foster, John E. Waller III and James Strand were present. Administrator Don Solga, Clerk-Treasurer Danielle Heaton, Police Chief Jeff Stadum, Street and Park Superintendent Brian Olson, Chris Menk, Renato Molina, C.J. Holl and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Ballard, seconded by Strand to approve the agenda as presented. Motion carried.

Motion by Strand, seconded by Waller to approve the minutes of 08-26-2014 as presented. Motion carried.

Motion by Waller, seconded by Strand to approve the Accounts Payable Listing of 09-09-14 as presented for City bills in the amount of \$35,927.55, Liquor Store bills in the amount of \$40,456.38 and Library bills in the amount of \$2,935.77. Motion carried.

The Police Report was given by Police Chief Jeff Stadum. There were 3,906 miles driven while patrolling and responding to 137 calls for service. The department assisted the OTCSO 5 times and other agencies 2 times. The department also made 2 arrests and issued 10 tickets. Total fines collected for the month were \$696.61.

Steve Foster arrived at 4:35 p.m.

The Street and Park Superintendent Report was given by Brian Olson. Projects 82 & 84 are close to completion. There are a couple issues with 1st Street SE and that area will have to be excavated again. They are trimming trees on streets and alleys now and next week hydrant flushing will take place. Some sidewalk sections are being replaced around town. The pool is closed and winterized and parks will remain open until Oktoberfest.

Clerk-Treasurer Danielle Heaton presented the Library Report for Library Director Annie Wrigg. Heaton reviewed Wrigg's recommendation to accept Emina Corbo's resignation effective 08-22-14 and hire Sandra Seeger as Cleaning Person, at \$11.45 an hour. Motion by Waller, seconded by Ballard to approve the resignation of Corbo and the hiring of Seeger as listed above. Motion carried.

Clerk-Treasurer Danielle Heaton presented the 08-31-14 financial reports. This month the city reinvested two CD's that matured. Also, two sewer investments were sold and added to checking account. There was \$21,000.00 transferred from the Liquor Store Checking account into the Liquor Store Savings account. Motion by Strand, seconded by Foster to approve the 08-31-14 financial report. Motion carried.

Clerk-Treasurer Danielle Heaton recommended the following bill be certified for collection with property taxes. Motion by Strand, seconded by Foster to certify \$85.00 for unpaid mowing bill for parcel number R76000990131000, to County Auditor Wayne Stein for collection with property taxes. Motion carried.

Renato Molina from Route 9 Event Center addressed Council. On 08-31-2014 he was shut down and cited at 10:30 p.m. due to excessive noise. Molina stated that he feels he is being harassed. He has been monitoring the decibels and doesn't feel the levels have been excessive. Administrator Solga and the Mayor stated that the City and Police are just enforcing the noise ordinance. They are not unfairly targeting him. He is asking for the support and understanding of the Council on this situation.

Motion by Foster, seconded by Waller to approve payment for Improvement Project No. 79 PFA Pay Request No. 13 for \$229,357.91, which includes Gridor Construction Inc., Pay Request No.12 for \$187,594.00 and SEH Engineering for \$41,763.91. Motion carried.

Motion by Ballard, seconded by Foster to approve the Improvement Project No. 82 & 84 request for payment of Sellin Brothers Construction for \$73,720.95 and Braun Intertec for \$4,535.00. Motion carried.

Administrator Don Solga gave a Pelican Rapids to Perham Multi Use Trail update. Otter tail County Commissioners approved Master Plan for trail.

Motion by Foster, seconded by Strand to approve **RESOLUTION NO. 2014-16, RESOLUTION OF SUPPORT FOR THE PELICAN RAPIDS TO PERHAM REGIONAL TRAIL** (A complete text of this resolution is part of permanent public record in the city clerk's office.) Motion passed unanimously and resolution declared duly adopted.

Motion by Strand, seconded by Foster to introduce **ORDINANCE NO. 2014-03, AN ORDINANCE CHANGING THE SALARIES OF THE MAYOR AND COUNCIL MEMBERS.** (A complete text of this Ordinance is part of permanent public record in the City Clerk's Office.) Motion passed unanimously and ordinance declared duly adopted and in full force upon publication.

Motion by Waller, seconded by Ballard to accept the proposed 2015 General Fund Budget in the amount of is \$1,776,536.00. Motion carried.

Motion by Waller, seconded by Ballard to certify a proposed 2015 General Fund levy of \$666,387.00 and Special Levy of \$172,074.00. Motion carried.

Motion by Strand, seconded by Waller to set the Truth in Taxation Hearing on 12/09/2014 at 6:00 p.m. in City Hall Council Chambers. Motion carried.

Motion by Strand, seconded by Waller to adjourn the City Council meeting at 5:10 p.m. Motion carried.



Danielle Heaton
Clerk-Treasurer