

September 24, 2009

CITY COUNCIL AGENDA

Tuesday, September 29, 2009

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 09-14-09
4. Approval of Accounts Payable Listing
5. Project Pay Request
 - Street Imp. No. 72 Final Pay Request No. 4 – Central Specialties - \$143,425.21
 - Street Imp. No. 72 Pay Request – Ulteig Engineers - \$10,161.44
6. Planning Commission Report
7. Liquor Store Report
8. 2008 Audit Report – Auditor Dan Rollie
9. Transit Meeting Update

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES - 09-29-09

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 09-29-09, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members Richard Peterson, Steve Foster, Kevin Ballard and John E. Waller, III were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, and Kelley Gorman of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m. All present stood, addressed the flag and said the pledge of allegiance.

Sherin Park Path was added to the Agenda. Motion by Foster, seconded by Waller to accept the agenda as amended. Motion passed unanimously.

Motion by Waller, seconded by Ballard to approve the minutes of 09-14-09 as presented. Motion passed unanimously.

Motion by Waller, seconded by Foster to approve the Accounts Payable Listing of 09-29-09 for City expenses in the amount of \$48,892.37. Motion passed unanimously.

Mayor Ben Woessner reviewed the final pay requests for Street Improvement Project No. 72. Motion by Waller, seconded by Ballard to approve the Street Improvement No. 72 Final Pay Request No. 4 to the contractor Central Specialties in the amount of \$143,425.21, as recommended by Jon Olson of Ulteig Engineers, Inc., and for engineering to Ulteig Engineers, Inc., in the amount of \$10,161.44, as reviewed by Administrator Don Solga. Motion passed unanimously.

Administrator Don Solga reviewed the Planning Commission's recommendation to amend the City Code to permit steel roof shakes and panels in residential construction. Motion by Ballard, seconded by Foster to accept and approve the Planning Commission's recommendation and introduce the following written resolution, entitled **ORDINANCE NO. 09-03, AN ORDINANCE AMENDING CHAPTER 9, SECTION 905.05, SUBDIVISION 8 OF THE PELICAN RAPIDS CITY CODE REGARDING BUILDING AND LAND USE REGULATION, ZONING ORDINANCE, GENERAL REQUIREMENTS, RESIDENTIAL CONSTRUCTION REQUIREMENTS.** (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion passed unanimously and ordinance will be in full force and effect upon publication.

Administrator Don Solga spoke about a meeting today between the City of Pelican Rapids, Transit Alternatives, Pelican Valley Health Center (PVHC) and Good Samaritan Center of Pelican Rapids. Administrator Solga said they wanted to include Pelican Valley and Good Samaritan Center in the discussions because they both have buses. They wanted to explore the possibility of continuing to provide bus service five days a week. Transit Alternatives plans to reduce bus service to one day per week for four hours. Solga will check with the State of Minnesota to see if any funds would be available to help fund expenses for Pelican Valley Health Center and Good Samaritan Center to provide this service to city residents. Administrator Don Solga will report back to Council as more information is available.

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES - 09-29-09

Mayor Woessner and Administrator Solga discussed a request by Pelican Valley Health Center to pave 60 ft. in length and 5 ft. in width path from the facility's northwest door to connect with the walking path in Sherin Park. Council considered the request and referred it to the Planning Commission. Administrator Solga recommended an easement rather than a lease. Motion by Waller, seconded by Foster to approve the proposed path, pending the Planning Commission's recommendation, an easement agreement which addresses liability insurance and the path meeting construction and ADA requirements. Motion passed unanimously.

Auditor Dan Rollie presented the 2008 Audit and Financial Statements. Auditor Rollie presented very detailed information regarding the City's financial position in reference to assets and liabilities. He also provided graphs which presented information about revenues and expenses by source. Mayor Woessner thanked Auditor Dan Rollie for his work. Rollie said that many governmental entities are not in as good of shape as the City of Pelican Rapids. Mayor Woessner said that Don is doing a good job at keeping the budget in line; he's always keeping the department heads accountable for expenses. Administrator Don Solga said the department heads and employees do a good job for the citizens.

Motion by Waller, seconded by Ballard to approve hiring Krystal Borah at the first step of the liquor store pay schedule as recommended by Liquor Store Manager Bob Leslie. Motion passed unanimously.

Motion by Waller, seconded by Foster to authorize Liquor Store Manager Bob Leslie to attend the 10-08-09 holiday trade show in Bloomington. Motion passed unanimously.

Administrator Solga discussed the plans and specs for the new liquor store. Engineer Ron Dick and Administrator Solga are considering whether the geothermal heating system and coolers will be part of plans and specs or bid as separate items. The letter has gone out to the responsible party that the City is no longer volunteering as the responsible party for the Liquor Store limited site investigation.

Motion by Foster, seconded by Ballard to adjourn the meeting at 6:07 p.m. Motion passed unanimously.

Glenys Ehlert, CMC
Clerk-Treasurer