

July 3, 2014

CITY COUNCIL AGENDA

**Tuesday, July 8, 2014**

**4:30 p.m.**

**Council Chambers, 315 N. Broadway**

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1. Call to Order
2. Agenda Additions or Deletions
3. Approval of Minutes – 6/24/2014
4. Approval of Accounts Payable Listing
5. Police Chief Report
6. Street/Park Superintendent Report
7. Library Report
8. Fire Department Personnel
9. Financial Report – 6/30/2014
10. 3.2 Malt Liquor License
11. Election Judges
12. Filings for City Offices Opens 7/29/2014 and Closes 8/12/2014
13. Auditorium Chairs
14. Resolution Setting Public Hearing to Vacate Street/Alley
15. Public Nuisance Abatement Hearing

## CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 07-08-14

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 06-10-14, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members Kevin Ballard, John E. Waller, III, and Steve Foster were present. Council Member James Strand was absent. Administrator Don Solga, Clerk-Treasurer Danielle Heaton, Police Chief Jeff Stadum, Street and Park Superintendent Brian Olson, Library Director Annie Wrigg, Gordon Gugel, Renato Molina and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Waller, seconded by Ballard to add Improvement Project No. 79 Request for Payment for \$736,176.00 to the agenda. Motion carried.

Motion by Foster, seconded by Waller to approve the minutes of 06-24-2014 as presented. Motion carried.

Motion by Waller, seconded by Ballard to approve the Accounts Payable Listing of 07-08-14 as presented for City bills in the amount of \$46,812.72, Liquor Store bills in the amount of \$75,287.95 and Library bills in the amount of \$7,995.96. Motion carried.

The Police Chief Report was given by Police Chief Jeff Stadum. There were 3,462 miles driven while patrolling and responding to 145 calls for service. The department assisted the OTCSO 3 times, other agencies 1 time, made 7 arrests and issued 10 tickets and 2 DUI's. Total fines collected for the month were \$1,442.74.

The Street and Park Superintendent Report was given by Brian Olson. Improvement Project No. 82 1<sup>st</sup> Street SE began today. Improvement Project No. 81 Traffic Signal Lights is nearing completion. The annual gravelling of roads has been completed, and they are ready to apply dust guard when it arrives. About half of the new street signs have been installed. Minnesota Department of Health visited the pool and there were no major problems. The parks are looking good. The new campsites are completed.

The Library Report was presented by Library Director Annie Wrigg. She reviewed Summer Reading Program.

Council considered two new firemen recommended by the Fire Department. The Department is currently full so they will be hired as interns. Both have completed all the necessary training to become firemen. Motion by Waller, seconded by Foster to approve the hiring of Zachary Kerkeide and Ryan Huseby for the Fire Department as intern firemen. Motion carried.

Clerk-Treasurer Danielle Heaton presented the 6-30-14 financial reports. There were two investments sold in June to pay for the new campsites added to the park. There was \$7,000.00 transferred from the Liquor Store Checking account into the Liquor Store Savings account.

Council reviewed applications for On-Sale 3.2% Malt Liquor Licenses. Motion by Foster, seconded by Ballard to approve renewal of an On-Sale 3.2% Malt Liquor License for Sara Furey of Zee Zee LLC dba Jimmy's Pizza, 41 N. Broadway and for Renato Molina of Route 9 Event Center, 1201 Co Hwy 9. Motion carried.

Clerk-Treasurer Danielle Heaton recommended appointment of two election judges as alternate judges for the 08-12-14 Primary Election and 11-04-14 General Election. Motion by Waller, seconded by Foster to appoint Kathy Douglas and Lisa Rudie as 2014 alternate election judges. Motion carried.

Council Filings open 7/29/2014 and will close 8/12/2014.

Administrator Solga presented pictures of the auditorium chairs. He also showed pictures of stackable chairs and tables of which the school will be disposing. There are concerns that the auditorium chairs may tip over because of the way they mount to the floor. Mayor Woessner stated that the stackable chairs would be easier than the auditorium chairs. Motion by Foster, seconded by Ballard to offer taking all available stackable chairs and tables. Motion carried.

Motion by Foster, seconded by Waller to introduce the following resolution setting the date for the Public Hearing as August 11, 2014 at 6:00 pm. The resolution is entitled **CITY OF PELICAN RAPIDS RESOLUTION NO. 2014-10 SETTING A PUBLIC HEARING ON A VACATION OF AN ALLEY AND 4<sup>TH</sup> AVENUE SOUTHWEST.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed unanimously and resolution declared duly adopted.

Administrator Don Solga began the Public Nuisance Abatement Hearing and gave Council an update on the properties that haven't complied.

Bob Bjorgo at 508 SE 5<sup>th</sup> Street has inoperable vehicle(s). Motion by Waller, seconded by Ballard to authorize law enforcement to contact the property owner and tell them they have until Tuesday, July 15, 2014 to correct nuisance or the City will begin abatement process.

Curtis Dickoff at 700 S Broadway has inoperable vehicle(s) and fire debris. Motion by Waller, seconded by Foster to authorize law enforcement to contact the property owner and tell them they have until Tuesday, July 15, 2014 to correct nuisance or the City will begin abatement process.

Evenson Family Trust at 30 NW 3<sup>rd</sup> Avenue has debris. Motion by Ballard, seconded by Foster to authorize law enforcement to contact the property owner and tell them they have until Tuesday, July 15, 2014 to correct nuisance or the City will begin abatement process.

Flori Garza at 200 NW 2<sup>nd</sup> Street has debris & car parts. Motion by Waller, seconded by Ballard to authorize law enforcement to contact the property owner and tell them they have until Tuesday, July 15, 2014 to correct nuisance or the City will begin abatement process.

MGK Welding at 40 NW 2<sup>nd</sup> Street has debris and inoperable vehicle(s). Motion by Ballard, seconded by Foster to authorize law enforcement to contact the property owner and tell them they have until Tuesday, July 15, 2014 to correct nuisance or the City will begin abatement process.

Gabriel & Rosa Murillo at 606 Old Fergus Road have appliances, debris and inoperable vehicle(s). Motion by Waller, seconded by Ballard to authorize law enforcement to contact the property owner and tell them they have until Tuesday, July 15, 2014 to correct nuisance or the City will begin abatement process.

Chad Ostendorf at 125 NW 1<sup>st</sup> Avenue has debris. Motion by Waller, seconded by Foster to authorize law enforcement to contact the property owner and tell them they have until Tuesday, July 15, 2014 to correct nuisance or the City will begin abatement process.

Eduardo Perez Flores at 14 NW 3<sup>rd</sup> Avenue has debris, trash, door, tub and bedframe. Motion by Ballard, seconded by Waller to authorize law enforcement to contact the property owner and tell them they have until Tuesday, July 15, 2014 to correct nuisance or the City will begin abatement process.

Motion by Waller, seconded by Foster to approve the Improvement Project No. 79 request for payment of Gridor Construction Inc., Pay Request No.9 for \$691,829.00, SEH Engineering for \$44,347.00 and PFA Pay Request No. 11 for \$736,176.00. Motion carried.

Gordon Gugel addressed the Council about concerns he has near his property regarding storm water. The mayor said the matter will be looked into.

Motion by Ballard, seconded by Foster to adjourn the City Council meeting at 5:30\_p.m. Motion carried.



Danielle Heaton  
Clerk-Treasurer