

CITY COUNCIL AGENDA

June 4, 2020

**Tuesday, June 9, 2020**

**4:30 p.m. Council Chambers, 315 N Broadway**

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1. Call to Order
  - a) Roll Call of Members
  - b) Welcoming Remarks
  - c) Announcements
  - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Agenda Additions or Deletions (*City Council or City Staff Only*)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
  - a) Approval of Minutes – Council Meeting 5/26/2020
  - b) Approval of Accounts Payable Listing
  - c) Certify to Property Taxes Unpaid Utility Bill of \$978.50 for 615 SE 2<sup>nd</sup> St
  - d) Staff Reports
    1. Police Chief Report
    2. Financial Report
5. 2020 Legislative Recap – Senator Bill Ingebrigtsen
6. Street and Park Report
  - Cameras at Police Impound
  - Library Furnace – Lori Baur Climate Makers
7. Project #89 – Colony Apartment Utilities – Pay Request #1 - \$223,855.06
8. 2024 Hwy Project North Path Discussion
9. Library Report
10. City Administrator Report
11. Mayor Report
12. Adjourn

## CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 06/09/2020

The City Council of Pelican Rapids met in regular session at 4:30 pm, on Tuesday, June 9, 2020 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 4:30 pm.

Clerk-Treasurer Danielle Harthun took roll call.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand                      Council Member Curt Markgraf

Council Member Kevin Ballard                      Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Harthun, Street and Park Superintendent Brian Olson and Police Chief Jeff Stadum.

General Attendance: Senator Bill Ingebrigsten, Lori Baur, Brandon Johnson, Lou Hoglund from the Pelican Press were also present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

All present stood and said the Pledge of Allegiance.

Motion by Foster, seconded by Strand to approve the agenda as presented. Motion passed unanimously.

Motion by Foster, seconded by Markgraf to approve the consent agenda.

- a) Approval of Minutes – Council Meeting 5/26/2020
- b) Approval of Accounts Payable Listing
- c) Certify to Property Taxes Unpaid Utility Bill of \$978.50 for 615 SE 2<sup>nd</sup> St
- d) Staff Reports
  1. Police Chief Report
  2. Financial Report
- e) Application for Exempt Permit for Pelican Rapids Ducks Unlimited

Motion passed unanimously.

Council Member Strand asked why the sirens went off last night. Mayor Frazier will call Otter Tail County Emergency Management to find out.

Senator Bill Ingebrigtsen provided Council with a recap of the 2020 Legislative Session. The state was in good shape until COVID-19. There will be a special session on June 12.

Lori Baur, Climate Makers, reviewed the existing HVAC system at the Library. She explained that with a heat pump, a secondary source is necessary. Council reviewed the Climate Maker proposals. Brandon Johnson, Otter Tail Power, discussed why he feels a heat pump would be beneficial at the Library. Council Member Strand doesn't feel high efficiency and rebates pay off in the end. Motion by Markgraf, seconded by Strand to approve the 80% efficient furnaces for \$7,925 and \$7,380. Motion passed unanimously.

Streets and Parks Superintendent Brian Olson provided Council with his report. Hydrant flushing was completed and there was some discoloration in the water system that has been corrected. Street striping is finished. Replacement of the Library roof has begun. Parks are open, but the bathhouse will not open at this time. Flower planters are out, and there are a

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couple flowerbeds available for adoption. Motion by Strand, seconded by Markgraf to approve the street and parks report. Motion passed unanimously.

Council reviewed the cost to put in security cameras at the police impound. Council discussed the costs. Council will wait to see if the lighting will improve the impound lot.

Superintendent Olson reported that the swimming pool can open at 50% capacity but he will need additional lifeguards. The pool should be ready to open July 6.

Council considered Project No.89 – Colony Apartment Utilities pay request No. 1 for \$223,855.06. Motion by Strand, seconded by Markgraf to approve the pay request. Motion passed unanimously.

Council discussed the 2024 Hwy Project north path to Prairie Lake. Administrator Solga spoke with the DNR and Prairie Lake Association about the path to Prairie Lake and they provided letters for Council expressing their concerns. Council Member Markgraf stated that he does not feel that it is worth the money and Mayor Frazier and Council Member Strand agreed. Council Member Foster is in favor of it the path because it would be a good addition to the community. Motion by Ballard, seconded by Markgraf to not move forward with the Prairie Lake to 8<sup>th</sup> Avenue path. Motion carried. Aye: Frazier, Strand, Markgraf, Ballard. Nay: Foster.

Council Member Ballard reported that the Library is planning on opening after the Library roof is completed for safety reasons. They have staff shortages now too. Motion by Strand, seconded by Markgraf to approve the Library report. Motion passed unanimously.

Administrator Solga reported that since the last city council meeting he has; worked with Clerk to set City Council agenda and prep for the meeting; attended Project 90 (Colony Apartment) construction meeting; held emergency management team meeting to discuss state of city departments and facilities and COVID-19 Preparedness Plans; attended weekly remote meeting with Otter Tail County Community Development Agency; attended remote meetings with CGMC and LMC; worked on Bicycle Friendly Community application for Partnership4Health; Spent time configuring and updating city website; Met and worked with Chief Stadum on police department issues; Made contact with Prairie Lake Association and DNR regarding north path to public access; and worked on compiling any added cost to city due to COVID-19.

Mayor Frazier reported that since the last city council meeting he has; continued to communicate with Jenny-O regarding the current operations during the COVID-19 pandemic, continued to submit weekly mayor's columns to the Pelican Press during the COVID-19 pandemic, attended two City of Pelican Rapids Emergency Management Team Meetings, conducted communications with eateries in Pelican Rapids regarding the opening up of their businesses as restrictions ease during the pandemic, visited with PRHS staff and Summer League Soccer Board members regarding plans for the playing of soccer on Brown Field this summer, attended a CSAH 96 & 100 Pre-Construction Meeting at City Hall on June 03, visited with local clergy members regarding the COVID-19 pandemic and the opening of houses of worship, visited with a resident about the new LED lighting in Pelican Rapids, had a meeting with Prairie Lake Association President Bonnie Weaklend regarding a proposed trail from the City of Pelican Rapids city limits to the boat landing on Prairie Lake and met with Administrator Solga to review the agenda for this evening's City Council Meeting.

**CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 06/09/2020**

Motion by Strand, seconded by Markgraf to adjourn the City Council meeting at 6:31 pm.  
Motion passed unanimously.



Danielle Harthun, MCMC  
Clerk-Treasurer