

June 25, 2009

## **CITY COUNCIL AGENDA**

**Tuesday, June 30, 2009 4:30 p.m. Council Chambers 315 N. Broadway**

1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Accounts Payable Listing
4. MNDOT Maintenance Agreement Renewal
5. Airport Farm Lease
6. Limited Site Investigation Update
7. Certify Unpaid Bills to Otter Tail County
  - Utility Bills
  - Mowing Bills
8. T Mobil Agreement
9. City Hall Personnel
10. Chamber of Commerce Raffle Permit – 10-10-09 – VFW Club
11. Transient Merchant Permits – 07-11-09 Parade
  - Dalton Thrasher Men Association
  - Disabled American Veterans
- 12 Senior Citizens and Local Government Aid – Chet Nettestad
- 13 Old Fire Hall Purchase Agreement

### **CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES -06-30-09**

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 06-30-09, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members Steve Foster, Kevin Ballard, Richard Peterson and John E. Waller, III were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Chet Nettestad, Bob Peterson, Gerald Grefsrud, Bob Nessa, Cecil Femling, Bob Uhrig, Anne Peterson and Jay Ripley and Kelley Gorman of the Pelican Rapids Press were also present.

Meeting called to order by Mayor Woessner. All present stood, addressed the flag and said the Pledge of Allegiance.

No items were added or deleted from the agenda.

Council Members reviewed the Accounts Payable Listing of 06-30-09. Motion by Waller, seconded by Ballard to approve the Accounts Payable Listing of 06-30-09 in the amount of \$77,914.32 as presented. Motion passed unanimously.

Administrator Don Solga reviewed the renewal of the Maintenance Agreement between the City of Pelican Rapids and the Minnesota Department of Transportation. Motion by Peterson, seconded by Waller to approve the renewal of the maintenance agreement for routine maintenance on Hwy 59 and Hwy 108 for 2010 in the amount of \$5,475.71 and 2011 in the amount of \$5,475.71 and to authorize the mayor and administrator to sign the agreement by introducing the following written resolution, entitled **CITY OF PELICAN RAPIDS MAINTENANCE RESOLUTION**. (A complete text of this resolution is part

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of permanent public record in the City Clerk's Office.) Motion passed unanimously and resolution declared duly adopted.

Administrator Don Solga reviewed an extension of the 2009 airport farm land lease with Richard Evenson in the amount of \$40 per acre for approximately 160 acres. Motion by Peterson, seconded by Foster to approve the airport farm land lease extension for five years, includes a 3% escalator each year, with Richard Evenson and authorize the Mayor and City Administrator to sign the lease. Motion passed unanimously.

Administrator Don Solga reviewed the information on the preliminary limited site investigation for the liquor store. The contaminant levels found exceed MPCA thresholds. Contaminant levels are actually quite low. Minnesota Pollution Control Agency (MPCA) is requiring additional borings and may require monitoring wells. The Brownfield Application requires a Development Response Action Plan (DRAP), which will help move the project along faster. The DRAP is a contingency plan that sets out what the City will do if we run into additional contamination. Millsop will draw up the DRAP and complete the application with site plans for the liquor store for about \$1,000.

Administrator Don Solga reviewed the Petrofund requirements if City prefers to use this process rather than the Brownfield process. Either way, the City needs to conduct additional borings. Motion by Waller, seconded by Peterson to authorize a contract extension for Millsop to conduct four additional borings on the liquor store site and authorize Administrator Don Solga to sign the contract extension. Motion passed unanimously.

Administrator Solga asked if Council wants Millsop to get the process going for the Brownsfield program. Motion by Peterson, seconded by Foster to proceed with the MPCA Petrofund program rather than paying additional funds for the Brownsfield process. Motion passed unanimously.

Motion by Waller, seconded by Ballard to certify unpaid utility bill for parcel no. 76000990149000 in the amount of \$127.93, to Otter Tail County Auditor for collection with the real estate taxes. Motion passed unanimously.

Motion by Peterson, seconded by Foster to certify unpaid mowing bills for parcel no. 76000990536000 in the amount of \$85, parcel no. 760009905060001 in the amount of \$85, parcel no. 76000990507001 in the amount of \$85 and 76000990349000 in the amount of \$85, to Otter Tail County Auditor for collection with the real estate taxes. Motion passed unanimously.

Administrator Don Solga reviewed the T Mobile Agreement to lease T Mobile space to mount antennas on the water tower. The agreement has been executed, the City has

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received a \$3,000 performance bond/certificate of liability as required and the antennas are mounted on the water tower.

Motion by Waller, seconded by Peterson to accept Clerk-Treasurer Glenys Ehlert and Administrator Don Solga's recommendation to hire Cristina Saavedra-Murillo for the position of City Hall part time receptionist at the beginning wage on the salary schedule for this position. Motion passed unanimously.

Motion by Waller, seconded by Foster to approve Chamber of Commerce Raffle Permit request for 10-10-09 at the VFW Club. Motion passed unanimously.

Clerk-Treasurer Glenys Ehlert reviewed requests from the Disabled American Veterans Chapter No. 25, to sell lapel pins on Broadway on 07-11-09 and the Lake Region Pioneer Threshermen Association of Dalton, Minn., to sell raffle tickets on Broadway on 07-11-09. Motion by Peterson, seconded by Waller to approve Transient Merchant Licenses for the Disabled American Veterans and Lake Region Pioneer Threshermen for sales on city property during the Turkey Festival on Saturday, 07-11-09. Motion passed unanimously.

Motion by Waller, seconded by Ballard to approve a Transient Merchant License for Cecil Mosher doing business as Lake Country Concessions, to sell food, drinks, pop and water on 07-10-09 and 07-11-09 for Pelican Jaycees on West Mill Ave. and on 07-11-09 for the Classic Car Committee in Sherin Park. Motion passed unanimously.

Administrator Don Solga reviewed the purchase agreement with Jim Lund for the Old Fire Hall at a purchase price of \$55,000. Motion by Peterson, seconded by Waller to approve the purchase agreement with Jim Lund for the Old Fire Hall at a purchase price of \$55,000 and authorize the mayor and clerk to sign the purchase agreement, subject to Jim Lund's approval. Motion passed unanimously.

Chet Nettetstad addressed the City Council regarding the recreation provided by the Sportsman's Recreation and the people who come into town for this recreation. He is working with the Senior Citizen's nutrition program and local restaurants to order food and the people he's working with would deliver the meals. He thinks it would turn out to be something good for the community and he is advocating for the group. He is wondering what resources might be available from the City. Council Member Peterson said there is a facility similar to this in Fergus Falls that sells membership.

Chet Nettetstad pointed out that this community is outstanding in pursuing grants for rehabbing businesses. Administrator Don Solga said, "If there is grant money available for commercial redevelopment would the building owner's be willing to expand their redevelopment efforts?" Chet Nettetstad said that is one of the proposals he's looking at.

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Mayor Woessner said the City is still reviewing where the City is in relation to the unallotments in Local Government Aid plus determining funds remaining in the commercial redevelopment. The Council has some difficult decisions to make regarding budgets.

Administrator Don Solga said he learned at the League of Minnesota Cities conference last week that the governor balanced the budget for the biennium by leaving additional cuts to be made in 2010 through 2013. To the City of Pelican Rapids the cuts in 2010 would be \$130,000 on top of the \$89,000 in 2008 and \$58,000 in 2009.

Chet Nettestad and the group thanked the council.

Council Member Foster asked about the city's plans regarding accepting non-municipal sewage. Council Member Peterson also said he'd like to see the City explore possibilities to annex the airport.

Senior Center people present expressed concerns about parking lot near the center and Administrator Don Solga said he would review with the group the plans for the park and parking lot immediately after the Council meeting.

Motion by Foster, seconded by Waller to adjourn at 5:32 p.m. Motion passed unanimously.

Glenys Ehlert, CMC  
Clerk-Treasurer