

June 7, 2013

CITY COUNCIL AGENDA

Tuesday, June 11, 2013

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Agenda Additions or Deletions
3. Approval of Minutes – 5/28/13
4. Approval of Accounts Payable Listing
5. Police Chief Report
 - Personnel
6. Street/Park Superintendent Report
 - Pool Personnel
 - Improvement Project 78 Update
7. Financial Report
8. Library Report
9. Proposed Pool Report – Park Board and Pool Committee
10. Public Meeting – NE 5th Ave. Well and Septic System Concerns – 5:30 p.m.
11. Skating Rink Location
12. WWTF Improvement Project 79 Report
13. Farm Leases
14. Liquor License
 - Renewal for Intoxicating Liquor
 - Application for Temporary 3.2% Malt Liquor
15. Dilapidated Building Update

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 06-11-13

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 06-11-13, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Kevin Ballard, John E. Waller, III, and Steve Foster were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Jeff Stadum, Street and Park Superintendent Brian Olson, Library Director Annie Wrigg, Scott DeMartelacre, Pool Committee Members Len Zierke and Susan Strand were present. School Buildings and Grounds Superintendent Trevor Steeves, Robert Klaboe, Maggie Johnson, Dan J. Wischnack, Alan Martinson, Jereld Lynnes, Cherie Lynees, Gary Waasdorp and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Ballard, seconded by Strand to approve the agenda with the deletion of Farm Leases. Motion carried.

Motion by Foster, seconded by Waller to approve the minutes of 05-28-13 as presented. Motion carried.

Motion by Waller, seconded by Strand to approve the Accounts Payable Listing of 06-11-13 as presented for City bills in the amount of \$107,670.61, Liquor Store bills in the amount of \$43,528.21 and Library bills in the amount of \$8,412.53. Motion carried.

The Police Chief Report was given by Police Chief Jeff Stadum. He reviewed training, arrests and tickets. Motion by Waller, seconded by Ballard to accept the resignation of Police Officer Keith Rogal and approve hiring of two part time employees for Police Department. Motion carried.

The Street/Park Superintendent Report was given by Brian Olson. He thanked Oktoberfest Committee for their donation of the Welcome Banners. He reviewed pool employees for Council appointments. Motion by Strand, seconded by Foster to hire Vanessa Cusey, Kelsey L. Appert, Rachel N. Appert and Hope Livdahl as experienced lifeguards and water safety instructors. Motion is also to hire Alysa Thorson and Brooke Lammers as experienced lifeguards and Madeline Berube and Ashlee Olson as new lifeguards. Rates of pay are based on experience according to wage schedule. Motion carried.

Improvement Project 78 update was presented by Superintendent Brian Olson.

Superintendent Olson said 1st St. SE needs to be repaired. He'd like Council's approval to hire APEX to work with Bob Schlieman on a cost for providing an assessment and cost to fix. Motion by Strand, seconded by Foster to move forward on this project. Motion carried.

Administrator Don Solga has applied for two bike racks through a Partnership for Health grant.

Clerk-Treasurer Glenys Ehlert presented the 5-31-13 financial reports. Mayor Woessner thanked Ehlert for reports.

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The Library Report was presented by Library Director Annie Wrigg, who said, “Summer is very busy at the library. Summer reading has 53 children in the program. People walking in the library doors: June 1 to June 10, 2012 – 1004, compared to June 1 to June 10, 2013 – 1520 people.” Shelving is a concern for library as the shelving is not heavy duty enough for library books. Ice damage and water damage has been repaired. Director Wrigg said the Library Board recommends appointing Curt Markgraf to the Library Board. Motion by Waller, seconded by Ballard to approve appointment of Curt Markgraf as a library board member for 2013, 2014 and 2015. Motion carried.

Administrator Don Solga pointed out the Library Board minutes of 05-01-13, which were included in the Council’s packet.

Scott DeMartelaere of Design Intent reviewed the Pool Study. The pool is losing about 1,000 gallons a day, and we have no idea where it is going. There is bulging on sides of pool and 34 year old pool would need to be completely renovated. Option A is giving City another pool primarily like the existing pool as a base at \$1.2 Million. Patrons of pool have been asking for broader amenities and options for diverse ages. Option B is \$2.5 Million for 225 swimmers. Option C is larger version of Option B at \$3 Million.

The Pool Committee desires the pool to be a “destination pool” and part of the reason for positioning the slide to be visible from the highway is to enhance visibility of pool. The zero entrance of new pool would meet the handicap accessibility requirements. Design Intent’s study shows patrons in 2008 were 5,018 swimmers and 2012 were 4,573. They anticipate Option B would double the number of swimmers per season.

Administrator Don Solga reviewed proposed process: 1) Council consideration and discussion of options and study; 2) Survey community wishes; 3) Work with West Central Initiative (WCI) for fundraising.

Motion by Foster, seconded by Ballard to postpone discussion on pool until 06-25-13. Motion carried.

Dilapidated building update was presented by Administrator Don Solga.

Clerk-Treasurer Glenys Ehlert reviewed an application to renew an On-Sale Intoxicating Liquor License and Sunday On-Sale to Jean Satter of Crossroads Corner, LLC. Motion by Ballard, seconded by Foster to approve renewal of **ON-SALE INTOXICATING LIQUOR LICENSE AND SUNDAY ON-SALE LIQUOR for Jean Satter of Crossroads Corner, LLC, at 10 S. BROADWAY.** Motion carried.

Clerk-Treasurer Glenys Ehlert also reviewed an application for Pelican Rapids Jaycees for a Temporary 3.2 Malt Liquor License to conduct a Beer Garden during Pelican Fest for July 12th and 13th. Motion by Ballard, seconded by Strand to approve the Jaycees request for a **TEMPORARY 3.2% MALT LIQUOR LICENSE ON JULY 12TH, FROM 8:00 P.M.**

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 06-11-13

UNTIL MIDNIGHT JULY 13TH AND JULY 13TH FROM NOON TO 1:00 A.M., JULY 14TH, 2013. Motion carried.

Pursuant to due call and letters of notice, a public meeting concerning the NE 5th Ave. Wells and Septic Systems was held. Administrator Don Solga said that since the residents rejected a proposal to extend water and sewer on NE 5th Ave., several wells on rental property failed due to high nitrates, which come from agriculture or septic systems. There is no financing help to construct a new septic system. Installation of city water and sewer would be at lower interest rates and financing for 14 years or whatever length of time the Council would be willing to go. Some homeowners have installed new systems recently so City would possibly defer assessments.

Administrator Solga said he is checking on whether or not there are some grants available to lower income people. Five of six residents present were opposed to city water and sewer and one made no comment. If there was a way to do it at a very low cost to the property owner, would that make a difference questioned Administrator Solga. Council will consider on 06-25-13 if Administrator Solga has more information on grants.

Skating rink location discussion was introduced by Administrator Don Solga. City Council considered a letter from Sheri O'Brien, school physical education teacher, requesting that the skating rink be returned to its location in front of the Elementary School. Reasons for the request included: Physical education classes are 30 minutes long and it takes 12-19 minutes to reach new site, and then put on skates, current location is not as sheltered from the wind, rinks are located too close together and hockey boards are too low. Street and Park Superintendent Brian Olson reviewed costs of \$12,000 to move the Skating Rink back to elementary school from current location southwest of football field.

School Buildings and Grounds Superintendent Trevor Steeves said that the lower location was generally more difficult to retain a good sheet of ice. Further, since it is situated on low ground, it is particularly messy during spring thaw. Both Steeves and Olson agreed that skating as an activity is down among youth making it difficult to justify an additional \$12,000 expense. Steeves said part of the reason for locating the new "Paul's Memorial Sledding Hill" slightly to the north of the skating rink was to allow the warming house and renk would be conveniently located to serve both sledders and skaters. Motion by Strand, seconded by Foster to maintain current location of the skating rink. Motion carried.

WWTF Improvement Project 79 report was presented by Administrator Don Solga. Motion by Ballard, seconded by Foster to adjourn the City Council meeting at 6:18 p.m. Motion carried.

Glenys Ehlert, CMC, Clerk-Treasurer