



April 29, 2019

PLANNING COMMISSION AGENDA

May 6, 2019

6:00 p.m.

Council Chambers, 315 N. Broadway

- 1) Call to Order
- 2) Agenda Additions or Deletions
- 3) Approval of Minutes – 4/8/2019 PC Minutes
- 4) 905.05 Subd. 8. F – Sequential Requirements – Bob Lindstrom
- 5) County Garage – Wayne Johnson
- 6) NW Platting
- 7) Video Recording of Meetings
- 8) Comprehensive Plan
- 9) Next PC Meeting

* This is primarily a Planning Commission meeting, but a City Council quorum may be present.*

PLANNING COMMISSION MEETING MINUTES 05-06-2019

The Planning Commission of Pelican Rapids met at 6:00 p.m. on Monday 05-06-19, in Council Chambers, City Hall. Commissioners John Waller III, Ben Sytsma, Kevin Ballard, John Ohman and Dan Husted were present. Commissioner Patrick Patterson was absent. City Administrator Don Solga, Secretary Danielle Heaton and Bob Lindstrom were also present.

Chairman Sytsma called the meeting to order.

Motion by Waller, seconded by Husted to approve agenda as presented. Motion passed unanimously.

Motion by Ballard, seconded by Waller to approve the minutes of the 04-08-2019 Planning Commission meeting. Motion passed unanimously.

Bob Lindstrom attended the meeting on behalf of Faith Church. Faith Church is considering building a new garage, and would like to remove the old shed on the west side of the alley. They would like 14x16 garage on the lot on the east side of the alley. Administrator Solga explained the reason behind the Ordinance change is 2015. Bob Lindstrom asked if there may be an exception to the rule. They are just in the very beginning planning process. If it is not something Faith Church is able to do, they will have to come up with a plan B. Administrator Solga explained that the ordinance does not allow for a variance or a Conditional Use permit (CUP) as it has to be specifically listed in the ordinance if allowed. Commissioner Ballard asked if an exception could be added to the ordinance in this case, but then the ordinance would be changing.

Commissioner Sytsma since there is no hurry, Mr. Lindstrom can go to his board and find out what they would like to do, and he will research it. Commissioner Husted said he would like to research the situation. The issue will be tabled until the next meeting if Mr. Lindstrom is ready for more discussion then.

Otter Tail County does not have more information to share with the city regarding the County garage at this time.

Administrator Solga met with Skip Duchesneau of DW Jones toured the Unique Apartments. Mr. Duchesneau has decided to do an updated Housing Study to make sure this Apartment Building is something that is still needed in Pelican Rapids. By the end of May, the City should have an answer whether he will be moving forward with the apartment building.

Commissioner Ben Sytsma would like to have the Planning Commission meetings videotaped. He has not talked to the Library Director, but has gotten some favorable response from Library Board Members regarding a copy for checkout. Motion by Ohman, second by Sytsma to approve video recording Planning Commission Meeting. Motion passed unanimously.

The Commissioners discussed updating the Comprehensive Plan. Administrator Solga said if it's something they want to do soon; it should be requested in the 2020 budget year. Commissioner

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Sytsma discussed the various unknowns with the NW platting, such as the County Garage and the DW Jones apartment building. The Commissioners discussed different ideas and areas where potential housing could be built in the City. The City has a lot of project expenses coming up over the next few years so the cost of some of these items may play a factor.

The next Planning Commission meeting will be June 3, 2019 at 6:00 pm.

The Planning Commission meeting was adjourned at 7:46 p.m.



Danielle Heaton

Secretary to the Planning Commission