

**Tuesday, May 14, 2019****5:00 p.m. Council Chambers, 315 N Broadway**

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1. Call to Order
  - a) Roll Call of Members
  - b) Welcoming Remarks
  - c) Announcements
  - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Agenda Additions or Deletions (*City Council or City Staff Only*)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
  - a) Approval of Minutes – Council Meeting 4/30/19
  - b) Approval of Accounts Payable Listing
  - c) Staff Reports
    1. Library
    2. Street and Park Report
    3. Police Chief Report
    4. Financial Report
5. Consideration of City Land Sale to Egge – Administrator Solga/Dan Egge
6. Liquor Store Personnel – Maggie Johnson
7. Historic City Hall Staffing Update – Administrator Solga
8. Pedestrian Bridge West of Downtown – Administrator Solga
9. Resolution No. 2019-07 Resolution Accepting Monetary Limits on Municipal Tort Liability
10. Vacation of Street Petition (In Packet)
  - Resolution 2019-08 Declaring Sufficiency of Petition and Setting a Public Hearing on a Vacation Commenced by a Petition of a Majority of Abutting Landowners
11. Resolution 2019-09 Authorizing Execution of MN DOT Airport Grant for ALP (In Packet)
12. Amendment #1 for DNR Dam Safety Unit Grant (In Packet)
13. Schedule Work Session (SWOT)
14. Mayor Report
15. City Administrator Report
16. Adjourn



## CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 05-14-19

decking and the abutments. Motion by Strand, seconded by Foster to approve the purchase of the pedestrian bridge from Contech Engineered Solutions for \$36,859. Motion passed unanimously.

Otter Tail Lakes Country Association (OTLCA) held interviews for the OTLCA Marketing/City Tourism employee that will be working in Historic City Hall. They had seven applications and held three interviews. Dena Johnson was hired, and they are hoping to have her in that position by Memorial Day weekend.

Motion by Strand, seconded by Markgraf to introduce Resolution 2019-07 entitled: **RESOLUTION NO. 2019-07; RESOLUTION ACCEPTING MONETARY LIMITS ON MUNICIPAL TORT LIABILITY.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Motion by Foster, seconded by Strand to introduce Resolution 2019-08 entitled: **RESOLUTION NO. 2019-08; RESOLUTION DECLARING SUFFICIENCY OF PETITION AND SETTING A PUBLIC HEARING ON A VACATION COMMENCED BY A PETITION OF A MAJORITY OF ABUTTING LANDOWNERS.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Motion by Ballard, seconded by Foster to introduce Resolution 2019-09 entitled: **RESOLUTION NO. 2019-09; AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION AND ALLOWING MAYOR AND CITY ADMINISTRATOR SIGNING.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Administrator Solga reviewed the Amendment No. 1 for DNR Dam Safety Unit Grant. The grant expiration date was for June 30, 2019 and this is extending the grant contract until June 30, 2021. The contract needs to be signed by the Mayor & the City Administrator. Motion by Strand, seconded by Markgraf to approve the Mayor and the City Administrator signing Amendment No. 1 which extends the grant expiration date to June 30, 2021. Motion passed unanimously.

Administrator Solga asked Council about scheduling a work session. It has been awhile since Council prioritized the goals that the different committees and boards should work on. Council Member Strand would rather it be done at a Council meeting than a work session. Council Member Markgraf thought it would be a good idea. Council Member Ballard mentioned the Planning Commission would benefit from the Council prioritizing the items they should work on. It will be discussed more at the next meeting.

Mayor Frazier gave his report. He spent time with the Elementary Art classes and met with Tom Christiansen, the artist that will be assisting students with the making of three benches for downtown. He wrote an article for the Pelican Press, which he does every 5-8 weeks. He spoke at the 6<sup>th</sup> grade Dare Graduation. He was interviewed by Arvig for the Smart Community Award.

Administrator Solga reported that since the last city council meeting he has; worked on River Park land transfer to city, researched city/Egge land transfer, participated on the Otter Tail Lakes Country Assoc interviewing committee regarding historic city hall, worked to get pedestrian bridge quotes for Veterans Memorial River Park, continued activities related to City vs Gridor Construction lawsuit, worked on a Faith Church zoning/construction question,

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attended the May 6 planning commission meeting, attended the May 13 EDC meeting, spent time preparing for the May 23 2024 highway project public input meeting, participated in a video interview with Arvig for the SMART Community Award application, reviewed the MN DAM Safety Unit grant extension #1 for city council approval, worked on obtaining questions to send the DNR regarding the dam removal and river restoration project.

Motion by Strand, seconded by Ballard to adjourn the City Council meeting at 6:02 p.m. Motion passed unanimously.



Danielle Heaton, MCMC  
Clerk-Treasurer