

Tuesday, May 12, 2020**5:00 p.m. Council Chambers, 315 N Broadway**

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
3. Agenda Additions or Deletions (*City Council or City Staff Only*)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Minutes – Council Meeting 4/28/2020
 - b) Approval of Accounts Payable Listing
 - c) Staff Reports
 1. Police Chief Report
 2. Financial Report
5. Historic City Hall/Tourism Center Report and Opening Consideration – Dena Johnson
6. Street Improvements CSAH 96/100 Public Hearing 5:30 – Bob Schlieman (In Packet)
 - Resolution No. 2020-16 Resolution Supporting Award of Construction Contract for CSAH 96 and CSAH 100 Underground Utility and Street Improvements
7. Resolution 2020-15 Municipal Concurring Resolution (Revoking CSAH Designation) (In Packet)
8. Street and Park Report
 - Park and Pool Employee Hire
9. Dairy Queen Update and Incentives – Andrew Peralta/Don Solga
10. Liquor License
 - a) Club On Sale Liquor and Sunday On Sale Liquor License to Donna Mattern on Behalf of Gilmore-Weik VFW Post 5252
 - b) On-Sale Intoxicating Liquor and Sunday On-Sale Liquor License to Aurora Escobar as Proprietor for Taqueria Escobar
 - c) Wine and Malt Liquor On-Sale License to Cheryl Ann King as Proprietor for Muddy Moose Company
 - d) Malt Liquor Off Sale License to Charles Evenson as Proprietor for Southtown C Store; Luke Loerzel as proprietor for Paul's of Pelican Inc.
11. Library Report
 - Furnace Discussion
12. City Administrator Report
13. Mayor Report
14. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 05/12/2020

alternate day would be May 23. Motion by Strand, seconded by Ballard to approve the shutdown of the route for the graduation ceremony. Motion passed unanimously.

Superintendent Olson reviewed the library furnace proposal with Council. The forced air furnaces need replacement before winter. The proposal is \$15,305 for two furnaces. The A/C replacement proposal is \$65,150. Council Member Foster recommended postponing until the next meeting.

Motion by Strand, seconded by Foster to approve a Club On Sale Liquor License and Sunday On Sale to Donna Mattern on behalf of **Gilmore-Weik VFW Post 5252** at 26 1st Avenue NW, On Sale Intoxicating Liquor License and Sunday On Sale to Aurora Escobar as Proprietor for **Taqueria Escobar** at 100 N Broadway, 3.2 % Malt Liquor On Sale and Wine with Strong Beer Cheryl Ann King as Proprietor for **Muddy Moose Company** at 30 N Broadway, 3.2% Malt Liquor Off Sale License to Charles E. Evenson as Proprietor for **Southtown C Store** at 901 S Broadway and 3.2% Malt Liquor Off Sale License Luke Loerzel as proprietor for **Paul's of Pelican Inc.** at 209 S Broadway. Motion passed unanimously.

Pursuant to due call and published notice thereof, the City Council of the City of Pelican Rapids, Minnesota, held a public hearing at 5:30 pm to consider making underground utility and street improvements to CSAH 96, CSAH 100, 1st Street SW, and Great Northern Road. City Engineer Bob Schlieman reviewed the project. Estimated costs for the project will be \$3,020,000, the City's will be \$1,215,659 and the County is paying \$1,804,341. He reviewed the City's assessment policy. The City is in the process of seeking funding from PFA. All effected property owners attending the meeting in person or via zoom were heard at this time. Mayor Frazier adjourned the public hearing

Motion by Foster, seconded by Strand to introduce Resolution 2020-16 entitled; **RESOLUTION NO. 2020-16; RESOLUTION SUPPORTING AWARD OF CONSTRUCTION CONTRACT FOR CSAH 96 AND CSAH 100 UNDERGROUND UTILITY AND STREET IMPOROVEMENTS.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Motion by Markgraf, seconded by Foster to introduce Resolution 2020-15 entitled; **RESOLUTION NO. 2020-15; MUNICIPAL CONCURRING RESOLUTION (REVOKING CSAH DESIGNATION).** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Council Member Ballard let Council know that the Library minutes were amended; the copy in the packet are incorrect. The library has digitalized the Pelican Rapids Press through 1924 and they received an internet boost grant. Motion by Strand, seconded by Foster to approve the Library Report. Motion passed unanimously.

Andrew Peralta, new owner of Dairy Queen, introduced himself to Council. He wants to be open June 1, 2020. He asked Council for the following incentives; waive utility hookup fees, water and sewer charges waived for 12 months, stay in campground until the Dairy Queen is completed, and to pay for the training of two employees. Motion by Strand, seconded by Foster to approve the business incentives for Andrew Peralta at the Dairy Queen. Motion passed unanimously.

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Administrator Solga reported that since the last city council meeting he has, held a department head meeting; worked with city clerk to set agenda and prep for meeting; held emergency management team meetings; attended a construction meeting for Project 90-Colony Apartments; completed and submitted a fund disbursement form to Workforce Housing Development Program for the Project 90 infrastructure install; drafted and sent a letter to business owner concerning items on city owned property; attended weekly remote meeting with Otter Tail County Community Development Agency; attended remote meeting with Otter Tail County Emergency Management regarding COVID-19 and operations; worked on letter to MN MMB re: jurisdictional determination of library employees; work with new Dairy owner on arrangements to open the facility; attended the May 11 planning commission meeting; had communications with DNR and other agencies to get trees removed from the river.

Mayor Frazier reported that since the last city council meeting he has; visited with Dena Johnson regarding Historic City Hall operations and ideas of promoting Pelican Rapids, telephone conversation with Bob Schlieman of Apex Engineering regarding CSAH 96 & 100 awarding of bids, continue to submit mayor's columns to Pelican Press regarding the COVID-19 pandemic situation in our community, continue to have communication with Jenny-O regarding their current operations during the pandemic, attended 2 City of Pelican Rapids Emergency Management Team Meetings at City Hall, conversations with County Commissioner Wayne Johnson, Police Chief Jeff Stadum, OTC Public Health Director Jody Lien, OTC Emergency Management Director Pat Waletzko, State Senator Bill Ingebrihtsen, State Representative Bud Nornes, representatives from offices of MN Commissioner of Public Safety, MN Department of Health, MN COVID-19 Hotline, State Emergency Operations Center, OSHA, MN Department of Health Provider Hotline all in regards to the proper protocol in the reporting of positive COVID-19 cases to local law enforcement, telephone call with WDAY Television and Fargo Forum news writer Mike McFeely regarding the positive COVID-19 cases in Pelican Rapids, attended a Go To Meeting with Administrator Solga, and Jody Lien & Pat Waletzko regarding the COVID-19 in Pelican Rapids and Otter Tail County, met with Administrator Solga to review the agenda for this evening's City Council Meeting, attended the 11 May City of Pelican Rapids Planning Commission Meeting, had a telephone conversation with Skip of D.W. Jones regarding the opening of the Colony Apartments on Highway 108 West, visited with some businesses opening up when they are given the go-ahead by Governor's Executive Order and I visited with Joe Clausen at the Pelican Motel and welcomed he and wife Lilana (who recently purchased the Pelican Motel) to Pelican Rapids.

Motion by Strand, seconded by Markgraf to adjourn the City Council meeting at 6:35pm.
Motion passed unanimously.



Danielle Harthun, MCMC
Clerk-Treasurer