

April 24, 2014

**CITY COUNCIL AGENDA**

**Tuesday, April 29, 2014**

**4:30 p.m.**

**Council Chambers, 315 N. Broadway**

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1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 4/2/14 and 4/8/14
4. Approval of Accounts Payable Listing
5. Liquor Store Report
6. Utility Report – PeopleService Inc.
7. Improvement Project No. 82 Bid Opening Results
8. Planning Commission Report
  - 2014 Comprehensive Plan Recommendation
  - Florencio Barragan Special Use Permit Recommendation
9. Letter of Engagement from Auditor
10. Liquor License Renewals
11. City Hall Vehicle
12. Personnel

## CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 04-29-14

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 04-29-14, in Council Chambers, City Hall. Acting Mayor John E. Waller, III, Council Members James Strand, Kevin Ballard, and Steve Foster were present. Mayor Ben Woessner was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Jeff Stadum, Liquor Store Manager Maggie Johnson, City Engineer Bob Schlieman of Apex Engineering Group, Chris Menk and Lou Hoglund of the Pelican Rapids Press were also present.

Acting Mayor Waller called meeting to order at 4:30 p.m.

Motion by Strand, seconded by Ballard to approve the agenda with addition of Noise Complaint and deletion of Planning Commission Report and Letter of Engagement from Auditor. Motion carried.

Motion by Ballard, seconded by Strand to approve the minutes of 04-02-14 and 04-08-14 as presented. Motion carried.

Motion by Foster, seconded by Strand to approve the Accounts Payable Listing of 04-29-14 as presented for City bills in the amount of \$81,585.82 with the addition of Northland Trust Services, Inc., Bond Interest Payments in the amount of \$58,916.25, and Liquor Store bills in the amount of \$39,467.24. Motion carried.

Liquor Store Report presented by Maggie Johnson. Sales are back up in April, but front door is broken again. Street and Park Superintendent Brian Olson is checking on repairs to door.

Police Chief Jeff Stadum said Saturday night he was outside his home and heard music. Police Officer on duty checked out the music at the Route 9 Event Center at 7:00 p.m., when the band was warming up. There were one or two additional complaints called in about noise. The bass was audible inside nearby homes. The officer on duty at midnight also had conversations with Renato Molina, owner of Route 9 Event Center. Received a complaint on Monday and forwarded officer's report to City Attorney. Council Member Strand questioned the consequences for the violation. Police Chief Stadum explained that the fines range up to \$1,000 and/or up to 90 days in jail. Asked what action could result from Saturday's incident, Chief Stadum said the department would file a long form complaint. Council Member Strand said, "Let's proceed with the consequences to the ordinance violations."

Utility Report given by PeopleService employee Jordan Plotz. He said the pilot study on polymers has been completed. In the long run it was only a break even process. The ferric chloride will be a better solution. Acting Mayor Waller thanked Plotz for his report.

City Engineer Bob Schlieman presented Improvement Project No. 82 bid opening results and a Preliminary Engineering Report for Golf Course Road Improvements. Engineer Schlieman discussed the following Estimated Project Timeline: Hold Public Hearing on 05-27-14, at 6:00 p.m., Council Chambers; City Awards Construction Contract on 05-27-14 and Contractor Commences Construction in June, 2014. Substantial Completion is expected in August, 2014 and Final Completion will be in September/October, 2014.

Engineer Schlieman reviewed Council's actions to receive the report and call for the hearing with Resolution 2014-4.

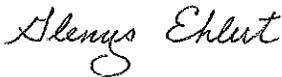
Clerk-Treasurer Glenys Ehlert presented **RESOLUTION 2014-4, entitled RESOLUTION RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT GOLF COURSE ROAD STREET IMPROVEMENTS, IMPROVEMENT PROJECT NO. 82.** (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion by Strand, seconded by Ballard to adopt the foregoing resolution. Motion passed unanimously and resolution declared duly adopted.

Council reviewed applications for Off-Sale 3.2% Malt Liquor Licenses and a Club On-Sale Liquor License. Motion by Foster, seconded by Strand to approve renewal of an Off-Sale 3.2% Malt Liquor License for Charles Evenson of Southtown C Store, 901 S. Broadway and a Club On-Sale Liquor License for Donna Mattern of the VFW 5252, 26 1<sup>st</sup> Ave. NW. Motion carried.

Administrator Don Solga reviewed the City Hall vehicle is a 2005 Chevy Malibu with about 45,000 miles. A 2002 Buick La Sabre with 36,000 miles was forfeited to the Police Department. Administrator Solga recommends keeping the 2002 Buick La Sabre because it is a lower mileage vehicle, roomier and better riding vehicle. Motion by Strand, seconded by Ballard to authorize Administrator Solga to sell the 2005 Chevy Malibu at auction, with the proceeds to be deposited to the Police Forfeiture Fund. Motion carried.

Administrator Solga reviewed that the applications for Accounting Clerk position have been received.

Motion by Strand, seconded by Ballard to adjourn the meeting at 5:25 p.m. Motion carried.



Glenys Ehlert, CMC  
Clerk-Treasurer