

February 21, 2014

CITY COUNCIL AGENDA

Tuesday, February 25, 2014

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 2/11/14
4. Approval of Accounts Payable Listing
5. Liquor Store Report
6. Utility Report – PeopleService Inc.
7. Street/Park Superintendent Report – Water Service Lines

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 02-25-14

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 02-25-14, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Kevin Ballard, John E. Waller, III, and Steve Foster were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Liquor Store Manager Maggie Johnson, Street/Park Superintendent Brian Olson and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Foster, seconded by Strand to approve the agenda with the additions of City Hall Asbestos Abatement quotes, Resolution Supporting Legislation to Designate City Website to Publish Public Notices, OTC Notice to Amend Sanitation Code and Establishment Interview Committee. Motion carried.

Motion by Waller, seconded by Strand to approve the minutes of 02-11-14 as presented. Motion carried.

Motion by Waller, seconded by Ballard to approve the Accounts Payable Listing of 02-25-14 as presented for City bills in the amount of \$43,576.98 with the addition of Braun Intertec, geotechnical services in the amount of \$2,884.00 and MPCA, wastewater annual permit fee in the amount of \$1,450.00 and for Liquor Store bills in the amount of \$19,450.92 Motion carried.

The Liquor Store Report was presented by Liquor Store Maggie Johnson. Johnson reported it's been really slow in February despite Valentine Wine Tasting and other events. Chamber of Commerce Mardi Gras Events will include a wine tasting at the Liquor Store on Friday, 02-28-14.

Utility report was presented by Jordan Plotz of PeopleService Inc. Administrator Don Solga asked about transfer of bio-solids, where the solids are pumped into the digester. "It is a pretty smelly process," Plotz replied. Solga requested that a little more attention be paid to the direction of the wind for that process.

Street/Park Superintendent Brian Olson reported on frozen water service lines. He said he used MIR 3 emergency notification to notify residents about water service lines freezing and recommend running water to try to prevent freezing. Superintendent Olson said residents have been asking if the City will give them a break on extra water used. He asked Council to decide about charging for water used so staff will be able to provide correct answer to people.

Administrator Don Solga said this was a situation beyond our control. Running water is a recommendation by the City to avoid freeze up. Council Member Strand said it's a maintenance cost. Staff recommendation is not to pay out rebates. Mayor Woessner said almost every community he's heard from is that the cost will be charged to homeowner. Council agreed to no rebates.

City Hall Asbestos Abatement: Administrator Solga said the asbestos removal bids range from \$21,122 to \$32,500. Quad State Asbestos Removal, Montevideo, Minnesota is the low bidder at \$21,122. Motion by Strand, seconded by Foster to award the bid to Quad States Asbestos Removal in the amount of \$21,122.00, for asbestos abatement work at City Hall upstairs. Motion carried.

As part of City Hall Asbestos Abatement, the City needs to remove the older style T-12 light bulbs and ballasts that were temporarily stored upstairs at City Hall. Administrator Solga requested authorization to simply give the bulbs, ballasts and other demolition materials away in order to clear the space. Motion by Waller, seconded by Strand to give away bulbs, ballasts and other demolition materials for removal. Motion carried.

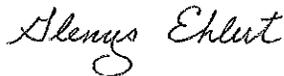
Administrator Don Solga reviewed a resolution that supports publishing city notices on a city website rather than in a newspaper. The resolution supports a change in state legislation that

currently requires publication in the newspaper. Motion by Waller, seconded by Strand to introduce the following resolution, entitled, **RESOLUTION 2014-2, RESOLUTION SUPPORTING LEGISLATION ALLOWING CITIES TO DESIGNATE THEIR CITY WEBSITE TO PUBLISH PUBLIC NOTICES.** (A complete text of this resolution is part of permanent public record in the city clerk's office.) Lou Hogle of the Press spoke on value of publishing notices in the local paper as it is very accessible to people who do not have a computer and the newspaper provides a written record with affidavit of publication. Council Member Strand said that there was no way that he would say cut out paper and just do this. He does favor using the website as supplemental. Mayor Woessner called for vote. Motion passed unanimously and resolution declared duly adopted.

Administrator Don Solga informed Council that Otter Tail County Commissioners have announced they will hold a public meeting on Tuesday, 03-11-14, 10:00 a.m., Government Services Center in Fergus Falls, to amend the Sanitation Code.

Administrator Solga recommended Mayor Woessner serve as a member of the Clerk-Treasurer Interview Committee. Motion by Strand, seconded by Ballard to appoint Mayor Woessner, Clerk-Treasurer Ehlert and Administrator Solga to the Interview Committee. Motion carried.

Motion by Strand, seconded by Waller to adjourn the City Council meeting at 5:10 p.m. Motion carried.



Glenys Ehlert, CMC
Clerk-Treasurer