

February 18, 2016

CITY COUNCIL AGENDA

Tuesday, February 23, 2016

5:00 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance

2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*

3. Additions / Deletions to Agenda

4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Minutes – 2/9/2016
 - b) Approval of Accounts Payable Listing
 - c) Liquor Store Report
 - d) Utility Report
 - e) Ducks Unlimited Raffle Permit for March 18, 2016 at the VFW

5. MNDOT Airport Maintenance Operation Grant Contract Resolution

6. Public Hearing on Facility Plan for Utility and Streets Improvement #87 – 6th Street SE, 2nd Ave SE, 6th Street NE and Maplewood Drive

7. Swimming Pool Personnel

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 02-23-16 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and three members of the Council were present at roll call:

Council Member Steve Strand

Council Member CJ Holl

Council Member Kevin Ballard-arrived at 5:38 p.m.

Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton, Street Superintendent Brian Olson.

General Attendance: City Engineer Bob Schlieman of Apex Engineering, Girl Scout Troop 30102 Members Zayli and Zayla Arrow and Lou Hogle of Pelican Rapids Press were also present.

The Mayor welcomed everyone to the Council Meeting.

The Mayor had a few announcements to make.

All present stood and said the Pledge of Allegiance led by Girl Scout Members Zayli and Zayla Arrow.

There were no Citizen's Comments.

Motion by Holl, seconded by Strand to approve the agenda with the additions of No. 8 City Computer Anti-Virus Protection, No. 9 Housing Update and No. 10 Map Project. Motion carried.

Motion by Holl, seconded by Strand to approve the following consent agenda items: a)Approval of Minutes – 02-09-2016, c)Liquor Store Report, d)Utility Report and e)Ducks Unlimited Raffle Permit for 03-18-2016 at the VFW. Motion carried.

Item b) Accounts Payable Listing was pulled for further discussion. Motion by Strand, seconded by Foster to pay the accounts payable listing and change the amount paid to Otter Tail Lakes Tourism to \$4,350.00. Motion carried.

Motion by Foster, seconded by Strand to introduce the following written resolution entitled **RESOLUTION NO. 2016-03, AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT.** Motion carried and resolution declared duly adopted. (A complete text of this resolution is part of permanent public record in the City Clerk's office.)

Administrator Solga presented Coopers Technology Group's AV (anti-virus) club. He explained how Coopers can monitor the City's computers. The cost would be \$100.00 a month. Motion by Strand, seconded by Holl to approve joining Coopers AV Club. Motion carried.

Council Member Kevin Ballard arrived.

City Engineer Bob Schlieman reviewed the plans for Project No. 87. He covered just the Utility and Street Improvements that we can apply for funding through PFA. The City will be adding to the project at a later date.

Motion by Strand, seconded by Foster to introduce the following written resolution entitled **RESOLUTION NO. 2016-02, RESOLUTION APPROVING AND ADOPTING FACILITY PLAN FOR UTILITY AND STREET IMPROVEMENTS- 6TH STREET SE, 2ND AVENUE SE, 6TH STREET NE, 1ST AVE SE AND MAPLEWOOD DRIVE.** Motion carried and resolution declared duly adopted. (A complete text of this resolution is part of permanent public record in the City Clerk's office.)

Street and Parks Superintendent Brian Olson explained the struggles he has had the last few years finding lifeguards for the pool. He asked Council to consider reimbursing the lifeguards for some of the expenses to become a lifeguard. Motion by Foster, seconded by Ballard to approve reimbursing half the expense if the lifeguard works for 1 season and the remainder if the lifeguard works for 2 seasons to be paid at the end of the season. Motion carried.

Administrator Solga reported the Housing Committee has been established. The first meeting will be March 7th.

Council Member Holl reported on the updating of the MAP Project (market area profile). The first meeting will be March 3rd.

Motion by Ballard, seconded by Foster to adjourn the City Council meeting at 6:05p.m. Motion carried. Opposed: Holl



Danielle Heaton
Clerk-Treasurer