

1. Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance

2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*

3. Agenda Additions or Deletions (*City Council or City Staff Only*)

4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Minutes – Council Meeting 1/29/19
 - b) Approval of Accounts Payable Listing
 - c) Certify Unpaid Utility Bill to Property Taxes for 401 SE 1st Ave
 - d) Staff Reports
 1. Police Chief Report
 2. Library
 3. Financial Report

5. Public Hearing – Facility Plan for CSAH 100 and CSAH 96 Utility and Street Improvements
 - Resolution No. 2019-02 Resolution Approving and Adopting Facility Plan for Utility and Street Improvements – CSAH 100 and CSAH 96

6. City Hall Project #85 Pay Request #8 – MinKo Construction \$12,340

7. Street and Park Report

8. Mayor Oral Report

9. FYI Annual Fire Meeting – 2/25/19

10. Adjourn

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 02-12-19

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 02-12-19 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand

Council Member Curt Markgraf

Council Member Kevin Ballard

Council Member Steve Foster

City staff present: Clerk-Treasurer Danielle Heaton, Police Chief Jeff Stadum, Street & Park Superintendent Brian Olson and City Engineer Bob Schlieman.

General Attendance: Lou Hoglund from the Pelican Press was also present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

All present stood and said the Pledge of Allegiance.

Motion by Ballard, seconded by Markgraf to approve the agenda as presented. Motion passed unanimously.

Motion by Strand, seconded by Ballard to approve the following consent agenda items:

- a) Approval of Minutes – Council Minutes 1/29/19
- b) Approval of Accounts Payable Listing
- c) Certify Unpaid Utility Bill to Property Taxes for 401 SE 1st Ave
- d) Staff Reports
 1. Police Chief Report
 2. Library
 3. Financial Report

Motion passed unanimously.

Motion by Markgraf, seconded by Foster to approve City Hall Project No. 85 Pay Request No. 8 to MinKo Construction, Inc. in the amount of \$12,340. Motion passed unanimously.

Superintendent Brian Olson presented the Street and Parks report. There has been one water line break which was on the service line for 37 NW 2nd Street. It was fixed on February 11, 2019. They have been plowing snow almost every day, and when they have had a break from that, they worked on vehicle maintenance. Motion by Strand, seconded by Markgraf to approve the Street and Park report. Motion passed unanimously.

Mayor Frazier gave a report to Council. There have been a couple Red River Home and Garden Show meetings that he has attended. The show is on February 22-24 and they are looking for volunteers. He also attended the League of Minnesota Cities Training for Experienced Officials in Plymouth, Minnesota.

The Annual Township/City Fire Meeting will be held on February 25, 2019 at 7:00 p.m. at the Fire Hall.

City Engineer Bob Schlieman presented the Preliminary Engineering Report for CSAH 100 and

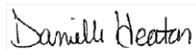
CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 02-12-19

CSAH 96 Underground Utility & Street Improvements. All of CSAH 100 and a portion of CSAH 96 is included in this project (all of West Mill Avenue and on NW 1st Street up to the bridge). Preliminary costs of CSAH 100 and CSAH 96 are \$2,175,000. Otter Tail County has indicated they would pay for surface improvements so the City would pay \$690,500 and the County would pay \$1,484,500. Anticipated construction on this project would be 2020 but if the City would like to utilize PFA funding, the paperwork has to be submitted by the beginning of March 2019.

There were no comments from the public.

Motion by Foster, seconded by Strand to introduce Resolution 2019-02 entitled: **RESOLUTION NO. 2019-02; RESOLUTION APPROVING AND ADOPTING FACILITY PLAN FOR UTILITY AND STREET IMPROVEMENTS – CSAH 100 and CSAH 96.** (A complete text of this resolution is part of permanent public record in the City Clerk's office.) Motion passed and resolution declared duly adopted.

Motion by Strand, seconded by Ballard to adjourn the City Council meeting at 5:35 p.m. Motion passed unanimously.



Danielle Heaton
Clerk-Treasurer