



PELICAN RAPIDS
CITY COUNCIL AGENDA

February 7, 2014

Tuesday, February 11, 2014 4:30 p.m. Council Chambers, 315 N. Broadway

1. Call to Order
2. Agenda Additions or Deletions
3. Approval of Minutes — 1/28/14
4. Approval of Accounts Payable Listing
5. Police Chief Report
6. Street/Park Superintendent Report
7. Financial Report
8. Library Report
9. Planning Commission Report
 - Recommendation on 117 NW 1st Ave Property
 - Revised Comp Plan Update
10. Ordinance No. 2014-01 Amendment to City Code Sections 503.01, Relating to Animal Control
11. Bridge L5805 Geotechnical Services
12. Certify Unpaid Utility Bill to Property Taxes
13. Household Hazardous Waste Day — Wednesday, 8/6/14, 10:00-2:00 Public Works Facility

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 2-11-14

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 02-11-14, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, John E. Waller, III, and Steve Foster were present. Kevin Ballard was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Jeff Stadum, Street and Park Superintendent Brian Olson, Library Director Annie Wrigg and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Strand, seconded by Waller to approve the agenda with the addition of Improvement Project No. 79 Request for Payments: Gridor Construction, pay request No.4 for \$157,446.50, SEH Engineering for \$38,472.60, and PFA, Pay Request No. 6 for \$195,919.10. Motion carried.

Motion by Foster, seconded by Strand to approve the minutes of 01-28-14 as presented. Motion carried.

Motion by Strand, seconded by Foster to approve the Accounts Payable Listing of 02-11-14 as presented for City bills in the amount of \$42,991.49, Liquor Store bills in the amount of \$42,165.10 and Library bills in the amount of \$30,619.55. Motion carried.

Police Chief Jeff Stadum presented the Police Department report. There were 4,054 miles driven while patrolling and responding to 71 calls for service. The department assisted the Sheriff's Department 4 times, issued 10 tickets and made 3 arrests. Fines collected were \$1,444.88. Chief Stadum attended training in Fargo. The department received the new police vehicle and officers really like it. As soon as the equipment and decals are removed, the 2009 Ford Crown Victoria will be sold.

The Street/Park Superintendent Report was presented by Brian Olson. Skating rink is still open although it's been so cold that there's not a lot of usage.

Superintendent Olson said the park has some dying cottonwood trees. Motion by Waller, seconded by Strand to authorize the removal of three cottonwood trees in the park due to liability concerns. Motion carried.

Superintendent Olson also reported that the department has been working on 2nd Ave. SE sewer lines, jetting and steaming. Olson said, "The City's jetting machine is very old and the clutch is burned out. The engine has been rebuilt at least once previously. It's a piece of equipment we have to have and we'll need to replace. It has saved us many dollars in claims. The engine repairs will run \$1500. A used replacement jetting machine is estimated at \$50,000 to \$70,000."

Superintendent Olson reviewed estimate for school crossings. The cost is \$13,500 for three sets of cross-walk signals. Mayor Woessner said it is a good deal.

Clerk-Treasurer Glenys Ehlert presented the 01-31-14 financial reports.

Library Director Annie Wrigg presented the library report. Director Wrigg reported on children's area shelving and flooring project. In January, the library was open 13 days for a total of 98 hours with 1,485 people checking out 2,881 items.

Planning Commission Report was presented by Administrator Don Solga. Planning Commission recommended acquiring the 117 NW 1st Ave property subject to asbestos inspection. Revised Comprehensive Plan is available for review. The Council, Planning Commission and steering committee will consider this Thursday, 02-13-14, 6:00 p.m., Council Chambers, City Hall.

Administrator Don Solga reviewed the changes to the animal control ordinance relating to dogs, domesticated and community cats. Motion by Waller, seconded by Strand to introduce **ORDINANCE NO: 2014-01, AN ORDINANCE TO AMEND SUBDIVSIONS 7, 8 & 9, SECTION 503.01, OF THE CITY CODE OF THE CITY OF PELICAN RAPIDS, AS CONTEMPLATED IN "PART 3, DOGS AND CATS" OF CHAPTER 5 OF SAID CITY CODE.** (A complete text of this ordinance is part of permanent public record in the City Clerk's Office.) Motion passed unanimously and ordinance is in full force and effect upon publication.

Improvement Project No. 80, Bridge L5805, Geotechnical Services were reviewed by Administrator Don Solga. Motion by Strand, seconded by Waller to authorize Geotechnical Services for Bridge L5805, as proposed. Motion carried.

Clerk-Treasurer Glenys Ehlert recommended that the following bills be certified for collection with property taxes. Motion by Waller, seconded by Strand to certify \$64.87 for unpaid utility bill for parcel number R76000990867000 and \$145.41 for unpaid utility bill for parcel number R76000990444000, to County Auditor Wayne Stein for collection with property taxes. Motion carried.

Household Hazardous Waste Day will be conducted Wednesday, 08/06/14, 10:00 a.m. to 2:00 p.m. at the public works facility.

Administrator Don Solga reviewed Improvement Project No. 79 payment requests by contractor and engineer and requested authorization to submit City's loan request to Minnesota Public Facilities Authority (PFA). Motion by Waller, seconded by Strand to approve payment to Gridor Construction for pay request no. 4, in the amount of \$157,446.50, and payment to SEH Engineering in the amount of \$38,472.60. Motion also authorizes submission of City's loan request to PFA, Pay Request No. 6 for \$195,919.10. Motion carried.

Motion by Strand, seconded by Foster to adjourn the City Council meeting at 5:08 p.m. Motion carried.

Glenys Ehlert

Glenys Ehlert, CMC, Clerk-Treasurer