

**CITY OF PELICAN RAPIDS PARK BOARD MEETING MINUTES**  
**November 25, 2008**  
**8:30 a.m.**

The City of Pelican Rapids Park Board held its regular meeting at 8:30 a.m., Tuesday, November 25, 2008, Council Chambers, City Hall, 315 N Broadway. Board Members, Denise Magnusson, Mel Zierke, and Cary Johnson were present. City Administrator Don Solga, Street and Park Superintendent Brian Olson and Secretary Kristi Skramstad were also present. Mike Magnusson and Terra Fitzsimmons were also present.

Board Members Sandy Irely, Sally Huynh and Mikayla Jensen were absent.

The meeting was called to order by Chairman Mel Zierke.

Denise Magnusson made a motion to approve the September 30, 2008 minutes. Cary seconded the motion. Motion passed unanimously.

Approval of the October 28, 2008 minutes will be on the next agenda.

Additions: Skating Rink

Deletions: None

**Skating Rink:**

Mike Magnusson stated that the skating rink is important to the community. He was wondering what improvements can be made. The location was discussed. Brian Olson said the rink this year will be more level as some work was done in the area. This money was already budgeted and approved by Council. Lighting was also discussed. Brian said the lighting will be moved as well. Mike Magnusson wondered if money is budgeted for long term upkeep of the rink. Don Solga noted that if a more permanent location is found then we can look at budgeting for permanent additions like a roof or permanent boards. The condition of the existing boards was discussed and ideas for getting new boards were discussed. Don will check with West Central Initiative and Mike and Denise will also do some brainstorming. Mike said that years ago there was a Booster Club and there is still some money in the account. Brian reported that depending on weather the rink should be open before Christmas. Mike Magnusson thanked the Park Board for letting him discuss the skating rink. Mel Zierke thanked Mike for coming. Item will be on next agenda.

**BBQ Pits:**

Brian Olson said he spoke with Brad at Lakes Country Service Cooperative regarding the BBQ pits. Brad said they are in bad shape but couldn't say that they need to be moved. Terra Fitzsimmons asked if something could be done about the tops as they are unsafe and kids seem to walk on them. Mel explained that we are working with Karl Grefsrud to get ideas. Item will be on next agenda.

**Antique Store Sign:**

Brian said he has JH Signs working on an idea and quote for the sign. Mel Zierke will also follow up with Cook Signs to get an estimate. Item will be on next agenda.

**220 Electricity:**

This item was approved by Council and Chamber of Commerce. The Shake Shack, City and Chamber will each pay 1/3 of the cost. Work will be done in the spring of 2009.

**Flag Poles on Dam Area:**

Brian said the flag poles should be installed in the spring of 2009. Location will be as in the picture Mel presented at October meeting. Lighting was discussed

**Veterans' Memorial River Park Donation:**

Dave Neisen, Solutions for Cities gave a \$500 donation to Veterans' Memorial River Park. A Thank You letter was signed by members. This park area was discussed. Don reported that Interstate Engineering is working on the project memo. Don stated he has been working on other ideas regarding bike paths and trails in that area of town.

**Thank you – Cary & Elaine Johnson Family:**

A nice thank you was received from Cary & Elaine Johnson's family for all the help with the park bench in honor of their anniversary. The card was passed around for members to read.

**Park Board Opening:**

A written application was received and was reviewed by members. Don also presented an oral application. Discussion on extending size of Park Board. Park Board terms were also discussed. Item will be on next agenda.

Denise Magnusson made a motion to recommend to Council to appoint Terra Fitzsimmons to the Park Board. Cary Johnson seconded the motion. Motion passed unanimously.

**Other Park Board Items:**

Hockey Boards were added to the 3-5 Year Plan for 2010.

Veterans' Memorial River Park was discussed. Don is still waiting for a drawing from Interstate Engineering. Interstate Engineering is waiting for bridge specs from the County. Don stated he has talked with property owner in area and they are willing to enter into an agreement with the City for public parking south of the Senior Center.

Also added to the 3-5 Year Plan in 2010 is Napa Parking. Brian will measure the area. Crushed asphalt and drive over curb were discussed. Other parking in area was discussed. Interstate Engineering will provide a map. Hopefully soon Pat from Interstate Engineering will be able to present us with layout and design of the area. Item will be on next agenda.

Terra Fitzsimmons made a correction to the October 28, 2008 minutes which were not approved at this meeting. The Jenn Swing for E.L. Peterson Park was donated by Rotary, not the Early Childhood Initiative Coalition. New minutes will be sent out with next meeting agenda.

New park assignments were discussed. They are as follows:

Thompson Park – Cary Johnson  
Veterans' Memorial River Park – Denise Magnusson  
Sherin Park – Sandy Irey  
E.L. Peterson Park – Terra Fitzsimmons  
Skate Park – Mel Zierke

The next meeting will be January 27, 2009 at 8:30 am.

Chairman Zierke adjourned the meeting at 9:50 am

Kristi Skramstad  
Park Board Secretary