

September 6, 2012

CITY COUNCIL AGENDA

Tuesday, September 11, 2012

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Agenda Additions or Deletions
3. Approval of Minutes – 8/28/12
4. Approval of Accounts Payable Listing
5. Police Chief Report
6. Library Report
7. Utility Superintendent Report
8. Street/Park Superintendent Report
9. Financial Report
10. Consider Malt Liquor Ordinance Change Regarding 3.2% Malt Liquor License to Event Center - Renato Molina
11. Pool Feasibility Study Proposal
12. Trail Grant Application Update - Ulteig
13. WWTF Project 79 Update - Ulteig
14. 2013 Proposed General Fund Budget and Certify Preliminary Levy
15. 1212 S. Broadway Utilities – David Barragan
16. Personnel Issue

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 09-11-12

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 9-11-12, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, John E. Waller, III, and Steve Foster were present. Council Member Kevin Ballard was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Jeff Stadum, Library Director Annie Wrigg, Street and Park Superintendent Brian Olson, Liquor Store Manager Maggie Johnson, Pool Committee Member Susan Strand, Josie Norgren, Tammy Magnusson, Renato Molina and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Strand, seconded by Waller to approve the agenda with the deletion of Item 16. Personnel Issue and addition of new Item 16. Oktoberfest Wine Tasting. Motion carried.

Motion by Waller, seconded by Strand to approve the minutes of 08-28-12 as presented. Motion carried.

Motion by Strand, seconded by Foster to approve the Accounts Payable Listing of 09-11-12 as presented for City bills in the amount of \$67,718.38, for Liquor Store bills in the amount of \$44,184.82 and Library bills in the amount of \$3,619.23. Motion carried.

Police Chief Jeff Stadum presented the Police Report including training, miles driven and increased calls with 192 initial complaint reports, 3 arrests and fines of \$760.58 collected.

The Library Report was presented by Library Director Annie Wrigg. The library is busy with fall schedules and school starting means more people in the library on Mondays when there is no school. Library Director Wrigg said the Library Board has concluded that unless budget numbers change substantially, they will need to cut a staff member in 2013.

The Utility Superintendent's Report was presented by Administrator Don Solga regarding maintenance work at the water and wastewater treatment facility including repair of a sludge transfer pump. Sludge hauling to agricultural land will begin tomorrow.

The Street/Park Superintendent Report was presented by Brian Olson. The new Elgin street sweeper arrived 08-22-12 and he is pleased with it. Olson reviewed necessary street patching costs. Motion by Strand, seconded by Foster to patch streets due to water valve repairs at an estimated cost of \$2500. Motion carried.

Superintendent Olson reviewed street project progress. Class five has been hauled to SE 5th Street and frontage roads. He is expecting blacktop any time. He also reported there was good attendance at pool with 4,596 swimmers and 118 students taking swim lessons.

Clerk-Treasurer Glenys Ehlert presented the 9-11-12 financial reports including checking and investment account balances.

Council considered whether or not to make a change to the Malt Liquor Ordinance due to a request by Renato Molina for a 3.2% malt liquor license at his Event Center, 1201 County Hwy.

9. A working definition of an “Event Center” is that it is a facility that groups can rent to hold activities. Renato Molina was present to discuss his plans and answer questions. He said, “I hope to hold one event a month and my goal is to have beer available during an event if requested by the group.” He continued, “I do not want to run a bar.” Molina said he has two events scheduled for October. Types of upcoming events include baby showers, baptism reception and a celebration of Mexico’s Independence. He also said, “This will keep money in town instead of having people go to Detroit Lakes, Frazee and other communities that have facilities to rent for larger groups.” Molina said he will have security and plans to use I.D. bracelets to signify people who have had their identification checked and who may be served 3.2% malt liquor. There will always be food at an event. Most of the time food will be catered in, but it may be brought in by group. There will be events without beer. Motion by Strand, seconded by Foster to have the city attorney draft an ordinance amendment to the 3.2% Malt Liquor Ordinance to include Event Centers as a place eligible to apply for a 3.2% Malt Liquor License. Motion carried.

Pool Feasibility Study Proposal was presented by Committee Member Susan Strand. She reviewed three proposals and said the Pool Committee recommended selection of the firm, Design Intent. Motion by Waller, seconded by Strand to select Design Intent to conduct the Pool Feasibility Study. Motion carried. Mayor Woessner thanked Susan Strand and other committee members for their work.

City Engineer Bob Schlieman of Ulteig Engineers presented information on the Multi-Use Trail Grant application update. Phases one and two are within the City of Pelican Rapids and phases three through six extend from City of Pelican Rapids to Maplewood State Park. Schlieman recommends submitting the application for phases one and two for Legacy funding. Letters of Support will be requested from various businesses, organizations and entities.

WWTF Project 79 update by Ulteig. Anticipating that the City will be on the fundable range on the Public Finance Authority (PFA) list for low interest loans for public infrastructure improvements. The final list should be out by the end of the week. Council Member Waller said, “if we get approved for it all, then we should do it all.” However, Engineer Schlieman said Council cannot make a decision until the list is published.

David Barragan addressed Council regarding water and sewer utilities at 1212 S. Broadway. He explained that water and sewer would be very expensive to bore under Hwy. 59 or to excavate on narrow strip of property to access from 12th Ave. Water and sewer are not really readily available. Motion by Strand, seconded by Waller, to allow David Barragan to proceed to install private well and septic system on the property at 1212 S. Broadway. Motion carried.

Oktoberfest Committee has voted to hold the Wine Tasting Event at Hillbillie’s Bar in Erhard. Josie Norgren and Tammy Magnusson spoke on the wine tasting event. Oktoberfest’s goal is to raise money for community projects and a second goal is for local businesses to benefit. Oktoberfest Committee has invited the Pelican Rapids Municipal Liquor Store to continue as sponsor of the event.

Mayor Woessner said this is an Oktoberfest event. It is sponsored by the Chamber of Commerce. He continued, “Anything we can do to help the area businesses is good for the area. We want to promote the communities of Pelican Rapids and Erhard and surrounding townships.”

Liquor Store Manager Maggie Johnson said she would not be able to help sponsor the event because her vendors said Hillbillie's Bar isn't in their territories and they are not willing to participate.

Motion by Mayor Woessner to hold the Oktoberfest Wine Tasting event in Erhard and ask Liquor Store Manager Maggie Johnson to work with the City Liquor Store vendors to help with this event. Motion died for lack of a second. No further action was taken.

Administrator Don Solga reviewed the 2013 Proposed General Fund Budget explaining a new funding source of a liquor store transfer of \$25,000 towards the culvert bridge project. He reviewed capital outlay in major departments such as police, street, parks and pool. The proposed 2013 levy is \$564,586.00, a 2.44% increase over 2012 levy. Overall expense increase would be 1.97% Administrator Solga explained that the committee did not want to increase the transfer to the library due to Maintenance of Effort legislation that would mean the City could not reduce the amount. However, Solga said he wanted to point out that for future budgets, the Budget Committee would be open to considering a one-time expense for the library.

Administrator Don Solga discussed additional equipment to be purchased in 2012 from water and sewer funds and 2010, 2011 investments and 2012 budgeted capital funds. Motion by Strand, seconded by Foster to approve purchasing Capital Outlay items of Bob Cat, V-Plow and Case IH Tractor in 2012 from recommended funding sources per spreadsheet. Motion carried.

Motion by Waller, seconded by Strand to accept the preliminary 2013 General Fund Budget in the amount of \$1,616,440.00. Motion carried.

Motion by Strand, seconded by Foster to certify a preliminary 2013 General Fund levy of \$564,586.00 and Special Levy of \$155,200.00. Motion carried.

Motion by Waller, seconded by Foster to conduct a Public Hearing on the Proposed 2013 Budget and Levies on Tuesday, 12-11-12, at 6:00 p.m., in Council Chambers, City Hall. Motion carried.

Motion by Strand, seconded by Foster to adjourn the City Council meeting at 6:55 p.m. Motion carried.

Glenys Ehlert, CMC
Clerk-Treasurer