

September 6, 2013

CITY COUNCIL AGENDA

**Tuesday, September 10, 2013**

**4:30 p.m.**

**Council Chambers, 315 N. Broadway**

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1. Call to Order
2. Agenda Additions or Deletions
3. Approval of Minutes – 8/27/13
4. Approval of Accounts Payable Listing
5. Police Chief Report
  - Police Personnel
6. Street/Park Superintendent Report
  - Asphalt for Parking Lots included in 1<sup>st</sup> St SE Project
7. Financial Report
8. Library Report
9. Police Thank You
10. Snow Mobile Club
11. Parking Ordinance – Jim Coleman
12. Land Donation – 43 North Broadway
13. Pelican Rapids to Perham Multi Use Trail County/City Agreement
14. Approval to Submit Bridge Application
15. MPCA – City Land Access Approval

## CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 09-10-13

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 9-10-13, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Kevin Ballard and John E. Waller, III were present. Council Member Steve Foster was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Jeff Stadum, Street and Park Superintendent Brian Olson, Library Director Annie Wrigg, Fire Chief Trevor Steeves and Terry Lammers of the Snow Mobile Club, Gail Vallone, Glenn Key, Jim Coleman, Chris Coleman, Chris Menk and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Waller, seconded by Ballard to approve the agenda as presented. Motion carried.

Motion by Ballard, seconded by Strand to approve the minutes of 08-27-13 as presented. Motion carried.

Motion by Waller, seconded by Strand to approve the Accounts Payable Listing of 09-10-13 as presented for City bills in the amount of \$94,475.83, for Liquor Store bills in the amount of \$50,281.21 and for Library bills in the amount of \$2,808.27. Motion carried.

The Police Report was presented by Chief Jeff Stadum. He reported that 3,632 miles were driven with 159 calls for service, 1 arrest, 20 tickets and fines of \$1,624.81.

Chief Stadum recommended hiring Kelly Bachman as part time police officer. Motion by Strand, seconded by Waller to approve hiring Kelly Bachman as part time police officer at level one on the Part Time Police Officer Salary Schedule, contingent upon passing the physical examination and/or other conditions of employment. Motion carried.

Superintendent Brian Olson presented his report. He also provided the sample sign for the parking ordinance to require parking on alternating sides of streets and avenues.

Administrator Don Solga discussed that the small size of paving in proposed Improvement Project 82 contributed to higher than expected bids that were submitted. He suggested that increasing the size of the project and rebidding in the spring would result in better bids. Since the City has other paving that needs to be done, Administrator Solga recommended adding parking lots at City Hall, Peterson Park and west of State Farm Insurance, and alleys east and west of Broadway to the 1<sup>st</sup> Street SE Project No. 82. Motion by Strand, seconded by Ballard to add the parking lots and alleys to Improvement Project No. 82. Motion carried.

Jim Coleman addressed Council to request that residents be permitted to park one vehicle on the street for summer season from May to October.

Administrator Don Solga explained the reasons for the parking ordinance requiring parking on only one side of the street at a time was to accommodate snow-plowing in the winter months and street sweeping in the summer months. It is not cost effective to return four times to every street to finally get it open and free of snow curb to curb. With the proposed parking ordinance, city equipment would always be able to clean the street and one parking lane to the curb.

“It’s a lot of inconvenience to all the residents for just a few days of street sweeping,” said Jim Coleman. Mayor Woessner said this is not unique for Pelican Rapids; a lot of communities have these ordinances.

“The Police Department will enforce the ordinance,” said Administrator Solga.

“This is about spending taxpayer’s money to make four trips to get the job done,” said Administrator Don Solga.

Police Chief Stadum said keeping the streets clear of snow is important for residents’ safety and ability of emergency vehicles to respond as needed. Fire Chief Steeves agreed with importance. He also said, “I think SE 4<sup>th</sup> Ave. (lying between Hwy. 59 and SE 1<sup>st</sup> Street) permanently should be parking on only one side.”

Mayor Woessner suggested tabling the matter. He stated, “We’re not out to hurt anyone or cause inconvenience. It’s a safety issue for emergency vehicles.” Motion by Ballard, seconded by Waller to table ordinance to later meeting. Motion carried.

Gail Vallone and Glenn Key were present to express appreciation to the City Council for Chief Stadum and the police department’s help and concern during the time their son was missing.

Clerk-Treasurer Glenys Ehlert presented the financial report. Ehlert reviewed information the City Council needs to provide to the County Auditor for the 2014 Budget and Levy discussion meeting. Motion by Waller, seconded by Strand to certify that the 2014 Budget and Levy will be discussed at the regularly scheduled City Council meeting on 12-10-13 at 6:00 p.m., in Council Chambers, City Hall. Motion carried.

Library Director Annie Wrigg reported on various library activities. The Library Board expressed thanks to the City Council for the increase in the 2014 budget.

Terry Lammers and Trevor Steeves addressed council on behalf of the Snowmobile Club. The club would be willing to donate up to \$27,000 for a new bridge across Pelican River. Administrator Don Solga said with the donation from the Snowmobile Club, the City would be ready to apply to the Department of Natural Resources (DNR) to permit the bridge, the City would need an engineer to design the abutments for the bridge and to figure out the cost of placing the bridge. Motion by Strand, seconded by Ballard to accept the donation of Lake Runners Trail Association for a replacement bridge across Pelican River. Motion carried.

Motion by Waller, seconded by Strand to authorize Administrator Solga to submit the bridge application on behalf of the City of Pelican Rapids to the DNR. Motion carried.

Administrator Don Solga reviewed the offer to donate a lot to the City at 43 N. Broadway by Steven and Barbara Backstrom as green space within the park and trail system. The property cannot be sold or used for parking. Motion by Strand, seconded by Waller to accept the donation of parcel no. 76000990355000 from Steven and Barbara Backstrom. Motion carried.

Administrator Don Solga discussed the Pelican Rapids to Perham Multi Use Trail County/City Agreement. It was decided to move this item to the 09-24-13 meeting.

Administrator Don Solga explained that the City worked with Minnesota Pollution Control Agency (MPCA) prior to construction of the new liquor store on the former site of a gas station. At the present time MPCA would like access to the property. They expect to drill five or six wells on liquor store property and the alley to identify the (benzene) plume's direction. They will do soil borings. The agreement doesn't address who is responsible to damage to well caps. Motion by Waller, seconded by Ballard to grant the access. Motion carried.

Chris Menk of Pelican Motel asked if the Event Center has to abide by the 10:00 p.m. noise ordinance. City assured Chris Menk that the noise ordinance does apply to the Event Center and that anyone may file a nuisance complaint with the City Clerk's Office.

Motion by Strand, seconded by Ballard to adjourn the meeting at 5:55 p.m. Motion carried.

Glenys Ehlert, CMC  
Clerk-Treasurer