

August 24, 2011

**CITY COUNCIL AGENDA**

**Tuesday, August 30, 2011**

**4:30 p.m.**

**Council Chambers, 315 N. Broadway**

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1. Call to Order
2. Additions / Deletions to Agenda
3. Approval of Minutes – 8/8/11
4. Approval of Accounts Payable Listing
5. Liquor Store Report
6. Temporary Malt Liquor License for VFW on 9/3/11 12-5 p.m.
7. Community Promotion Contribution – Oktoberfest
8. Event Center Discussion
9. AP Wireless Proposal
10. Set Special Assessment Hearing for Project No. 77 – 10/10/11
11. Raffle Permit for Pelican River Pheasants Forever – 9/24/11
12. Traffic/Speed Limit Signs Update
13. Set Preliminary 2012 Budget and Levy – 9/12/11
14. Certify Unpaid Mowing Charges to Property Taxes

## **CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 08-30-11**

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 08-30-11, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Steve Foster, Kevin Ballard and John E. Waller, III were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, and Liquor Store Manager Bob Leslie were also present.

Mayor Woessner called meeting to order at 4:30 p.m.

Motion by Strand, seconded by Foster to approve the Agenda as written. Motion carried.

Motion by Foster, seconded by Ballard to approve the minutes of 08-08-11 as presented. Motion carried.

Motion by Waller, seconded by Strand to approve the 08-30-11 Accounts Payable Listing of 07-26-11 with addition of \$475.54 expenses for Jordan Plotz to attend Wastewater School, 09-14 through 09-16-11. City bills totaled \$109,994.78 and Liquor Store bills totaled \$105,008.74 and a \$20,000 transfer from checking to savings. Motion carried.

Liquor Store Manager Bob Leslie reported on Liquor Store. Council discussed various concerns regarding higher merchandise carts to remove the need to lift items onto the counter. Council requested information on cost of automatic doors.

Motion by Foster, Strand to approve the Temporary Malt Liquor License for VFW Gilmore-Weik Post 5252 for an on-sale 3.2% malt liquor operation at the VFW parking lot on 09-03-11, subject to additional rules and regulations accompanying license. Motion carried.

Council considered a contribution to Chamber of Commerce for advertising and promoting community during Oktoberfest. Motion by Waller, seconded by Ballard to authorize a contribution of \$250 to Oktoberfest Committee of Pelican Area Chamber of Commerce. Motion carried.

Council discussed community planning for Event Center. Mayor Woessner suggested putting an ad in the paper and inviting people to a planning meeting for the Event Center.

Council Member Ballard said that the community should have been asked before we bought the building. Administrator Solga said he thought that the community was involved in the decision to purchase the building through their comments to Council Members and Mayor. "I hope I'm wrong and the community embraces this center and fills it up every weekend," said Ballard.

Council discussed having the Event Center meeting on Tuesday, 09-27-11 at 7:00 p.m., after the regular council meeting. Letters of invitation to the service organizations and schools will be sent by staff in addition to advertising in the Pelican Press.

Administrator Don Solga reviewed a proposal from AP Wireless to buy out the rights to the lease payments for equipment placed on the City water tower. The offer has been made previously for a lower amount of money. AP Wireless has a network of people who are looking for a place to

locate equipment. This offer is structured a little differently with four options: 1) A lump sum payment of \$143,000; 2) Four semi-annual payments first at closing, of \$38,000; 3) Six semi-annual payments first at closing, of \$26,500 and 4) One lump-sum payment at closing of \$164,000 with loan secured by lease receivables. The transaction structure of Options 1, 2 and 3 is assignment of rents. The term is 30 years on all options. Council Member Waller suggested looking into Option 4. Council Member Ballard suggested requesting AP Wireless make a presentation at the 09-12-11 Council meeting. Council Member Foster expressed concern that the City has an asset that would pay \$467,267, without the escalator, over the 30 years for the lease if it is renewed each term. Council requested additional information and tabled item to 09-12-11 meeting.

Administrator Don Solga explained that Improvement Project No. 77 is coming to an end and the city's engineer anticipates having information ready to conduct the final assessment hearing in early October. Motion by Waller, seconded by Strand to set the date of 10-10-11 at 6:00 p.m. for the final assessment hearing on this project. Motion carried. A complete notice and assessment roll will be prepared, published and mailed to property owners prior to the hearing.

Motion by Ballard, seconded by Waller to approve raffle permit for Pelican River Pheasants Forever, 09-24-11, at Pelican Rapids VFW Post 5252. Motion carried.

Administrator Solga requested that Council table the Traffic/Speed Limit Signs to the 09-12-11 meeting to permit Police Chief Jeff Stadum and Street and Park Superintendent Brian Olson to participate in the discussion. Motion by Foster, seconded by Ballard to postpone item to 09-12-11 Council meeting. Motion carried.

Council will consider 2012 preliminary budget and levy at their regularly scheduled meeting 09-12-11. Budget committee will meet on 09-07-11 at 4:30 p.m.

Motion by Strand, seconded by Foster to authorize certifying an unpaid mowing bill in the amount of \$212.50 for parcel number 76000990138000 to Otter Tail County Auditor Wayne Stein for collection with real estate taxes. Motion carried.

Motion by Ballard, seconded by Strand to adjourn the meeting at 5:45 p.m. Motion carried.

Glenys Ehlert, CMC  
Clerk-Treasurer