

August 20, 2015

CITY COUNCIL AGENDA

Tuesday, August 25, 2015

5:00 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - Roll Call of Members
 - Welcoming Remarks
 - Pledge of Allegiance

2. Citizen's Comments

3. Additions / Deletions to Agenda

4. Approval of Minutes – 8/11/2015

5. Approval of Accounts Payable Listing

6. Liquor Store Report

7. Utility Report – PeopleService Inc.

8. Feral Cat Program – Hazel Hovde

9. 2016 General Fund Budget

10. Police Personnel

11. Certify to Property Taxes Unpaid Mowing Bill

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 08-25-15 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and three members of the Council were present at roll call:

Council Member Steve Strand Council Member CJ Holl - absent

Council Member Kevin Ballard Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton, Liquor Store Manager Maggie Johnson, Police Chief Jeff Stadum.

General Attendance: Jordan Plotz of PeopleService, James Christianson, Hazel Hovde and Girl Scout Troop 30102 Member Emma Rotz were also present.

The Mayor welcomed everyone to the Council Meeting.

The Mayor announced City Hall will be closed on September 7, 2015 for Labor Day and on September 8, 2015 the Otter Tail County Commissioners have scheduled a Public Hearing at the Government Service Building in Fergus Falls to consider the implementation of a local sale and use tax for road maintenance.

All present stood and said the Pledge of Allegiance led by Girl Scout Member Emma Rotz.

There were no citizen's comments.

Motion by Strand, seconded by Ballard to approve the agenda with the following additions: No. 12 Service Line Warranties Program, No. 13 Minnesota Woman Gathering Event, No. 14 Valkyries 5K Run. Motion carried.

Motion by Ballard, seconded by Foster to approve the minutes of 08-11-2015 as presented. Motion carried.

Motion by Foster, seconded by Strand to approve the Accounts Payable Listing of 08-25-15 as presented for City bills in the amount of \$54,605.11 and Liquor Store bills in the amount of \$42,905.35. Motion carried.

Jim Christianson is here on behalf of the Valkyries Dance Team. They would like to have a 5K run on Saturday, September 5th starting at 8:00 a.m. Police Chief Jeff Stadum has approved the route. Motion by Foster, seconded by Strand to approve the Valkyries 5K run fundraiser on September 5, 2015. Motion carried.

Liquor Store Manager Maggie Johnson presented the Liquor Store Report. We Fest is over and it was the same as other years. Maggie would like to attend a Holiday Tradeshow in St. Paul. Motion by Ballard, seconded by Strand to allow Maggie to attend the Holiday Tradeshow in St. Paul. Motion carried. The new POS credit card system will be implemented tomorrow. Motion by Strand, seconded by Ballard to approve the Liquor Store Report as presented. Motion carried.

The Utility Report was presented by Jordan Plotz of PeopleService Inc. Pump #1 at the Lift Station on NE 2nd Avenue had to be pulled 3 times last month. The Phosphorus limit was over

last month due to settling issues. Currently, Alum and Polymer are being added to help the Phosphorus settle. Motion by Strand, seconded by Foster to approve the Utility Report as presented. Motion carried.

Hazel Hovde gave a presentation on the Feral Cat Program. The group traps feral cats, sterilizes them and then releases them. Friends of the Feral Cat Program is always looking for volunteers and funds.

Police Chief Jeff Stadum asked Council to approve hiring Jeremy Rooney as Full-time Police Patrol Officer contingent on the background check, physical endurance test and psych evaluation. Motion by Foster, seconded by Ballard to approve Jeremy Rooney starting at Step 1 of the Wage Scale. Motion carried.

Administrator Don Solga discussed the 2016 Proposed General Fund Budget. General Taxes went up 0.7% to \$671,318.00. The special levy is decreasing to \$160,000.00. The total budget for 2016 is \$1,779,451.00. The Liquor Store will transfer \$40,000 to the general fund this year of which \$10,000 will be for the Baseball Field lights. Some larger increases discussed were Community Center Development (\$30,000), library roof (\$20,000), Pool (\$50,000) and Inter City Trail Development (\$15,000) Future Maplewood Trail (\$50,000). Some new purchases this year are a New F250 for street plowing, new rink for figure skaters, two more campground sites. Off budget items that will be funded by the Liquor Store Saving will be for City Hall Sprinkler system (\$3,000), pick-up box sander (\$5,000), and snow dozers (\$5,000). Motion by Foster, seconded by Strand, to approve the 2016 budget and certify it to the County Auditor. Motion carried.

Clerk-Treasurer Danielle Heaton recommended an unpaid mowing bill for certification to property taxes at 108 NW 2nd Street, parcel number 76000990535000. Motion by Ballard, seconded by Strand to certify \$93.50 for an unpaid mowing bill for 108 NW 2nd Street, parcel number 76000990535000, to County Auditor Wayne Stein for collection with property taxes. Motion carried.

Service Line Warranties of America will be sending out the Sewer Line Repair warranty letters on September 15. The reminder letter will be mailed 2 weeks later on September 29.

Motion by Foster, seconded by Strand to approve moving the 85th Anniversary Celebration of the Glacial MN Woman from Peterson Park to Sherin Park on June 18, 2016. Motion carried.

Motion by Strand, seconded by Ballard to adjourn the City Council meeting at 6:37 p.m. Motion carried.



Danielle Heaton
Clerk-Treasurer