

July 23, 2015

CITY COUNCIL AGENDA

Tuesday, July 28, 2015

5:00 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - Roll Call of Members
 - Welcoming Remarks
 - Pledge of Allegiance
2. Citizen's Comments
3. Additions / Deletions to Agenda
4. Approval of Minutes – 7/14/2015
5. Approval of Accounts Payable Listing
6. Liquor Store Report
 - Personnel
7. Police Personnel
8. Utility Report – PeopleService Inc.
9. Resolution No. 2015-15 to Purchase Tax Forfeited Property
10. Certify Unpaid Utility Bill to Property Taxes
11. Council Tablet Discussion

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 07-28-15 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand Council Member CJ Holl

Council Member Kevin Ballard Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton, Liquor Store Manager Maggie Johnson.

General Attendance: Jordan Plotz of PeopleService, Joan Ellison, Kelly Thorson and Girl Scout Troop 30102 Members Sadie Funk and Aleah Thorson were also present.

The Mayor welcomed everyone to the Council Meeting.

Hazardous Waste Day is August 5, 2014 from 10 a.m. to 2 p.m.

Community Center meeting will be on July 30, 2015 at 6:00 p.m.

All present stood and said the Pledge of Allegiance led by Girl Scout Members Sadie Funk and Aleah Thorson.

There were no citizen's comments.

Motion by Ballard, seconded by Strand to approve the agenda with the addition of No. 11 MN Woman Event Grant-Joanie Ellison. Motion carried.

Motion by Foster, seconded by Holl to approve the minutes of 07-14-2015 as presented. Motion carried.

Motion by Foster, seconded by Holl to approve the Accounts Payable Listing of 07-28-15 as presented for City bills in the amount of \$852,984.18 and Liquor Store bills in the amount of \$58,854.10. Motion carried.

Liquor Store Manager Maggie Johnson asked for Council approval to hire 2 addition part-time employees for the Liquor Store. She would like to hire Onnalee Miller Krump and Sulema Fuentes at level one of the pay scale starting July 29, 2015. Motion by Ballard, seconded by Strand to approve the hiring of Onnalee Miller Krump and Sulema Fuentes at level one of the pay scale. Motion carried.

Liquor Store Manager Johnson presented the Liquor Store Report. She is currently getting ready for the WE Fest weekend by stocking lots of cans and plastic. Ice also goes really fast this time of year. Motion by Holl, seconded by Strand to approve the Liquor Store Report as presented. Motion carried.

The Utility Report was presented by Jordan Plotz of PeopleService Inc. Freemont Industries, a chemical supplier, has been helping with some of the issues PeopleService is having with the plant. The final clarifiers were not settling, so they have found some heavy polymers to help

them stay within the limits allowed. Motion by Strand, seconded by Holl to approve the Utility Report as presented. Motion carried.

Motion by Holl, seconded by Strand to introduce the following written resolution entitled: **RESOLUTION NO. 2015 – 15 RESOLUTION TO PURCHASE TAX FORFEITED PROPERTY** (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion carried and resolution duly adopted.

Clerk-Treasurer Danielle Heaton recommended an unpaid utility bill for certification to property taxes at 9 Industrial Park Drive. Motion by Foster, seconded by Ballard to certify \$78.88 for an unpaid utility bill for 9 Industrial Park Drive, parcel number R76000990866000, to County Auditor Wayne Stein for collection with property taxes. Motion carried.

Administrator Don Solga reported that on July 13, 2015 Full-time Officer Scott Sachs retired/quit. The Police Department was already approved to hire 1 full-time employee, but Administrator Solga is asking for approval to hire an additional one. The second FT position will be potentially selected from the present allocation pool. Motion by Strand, seconded by Foster to approve the hiring of 2 full-time Police Officer Positions. Motion carried.

Joan Ellison would like to ask the City to act as an organization requesting a Legacy Grant from LRAC for the MN Woman event in Peterson Park in June 2016. The MN Woman organization would be responsible for assuring that all events happened. The City's responsibility would be to handle the funds granted by Lake Region Arts Council (LRAC). They are requesting \$20,000-\$30,000. Joan Ellison will write the grant. The City would administer the funds for the group. Motion by Holl, seconded by Strand to approve the City to act as the organization requesting a legacy grant from Lake Region Arts Council for the Minnesota Woman gathering in June 2016. Motion carried.

Clerk-Treasurer Danielle Heaton demonstrated how to use the new Council Tablets. She showed them how to access the Council Packets and how to check their emails.

Motion by Ballard, seconded by Strand to adjourn the City Council meeting at 5:51 p.m. Motion carried. Opposed: Holl



Danielle Heaton
Clerk-Treasurer