



PELICAN RAPIDS

CITY COUNCIL AGENDA

July 8, 2016

Tuesday, July 12, 2016

5:00 p.m.

Council Chambers, 315 N. Broadway

- 1 Call to Order
 - a) Roll Call of Members
 - b) Welcoming Remarks
 - c) Announcements
 - d) Pledge of Allegiance

- 2 Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*

- 3 Agenda Additions or Deletions

- 4 Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
 - a) Approval of Minutes — 6/28/16
 - b) Approval of Accounts Payable Listing
 - c) Improvement Project No. 79 Request for Payment:
 - 1) PFA Pay Request #35 - \$2,351.63
 - 2) SEH Engineering - \$2,351.63
 - d) Improvement Project No. 83 Request for Payment
 - 1) PFA Pay Request #4 - \$4,490.00
 - 2) SEH Engineering - \$4,490.00
 - 3) Magney Construction Inc. - \$
 - e) Staff Reports
 - 1) Police Chief Report
 - 2) Library Report
 - 3) Financial Report
 - f) Approval for Mayor to Sign Notice to Proceed and Contract for Municipal Construction of Bridge L5805 Removal
 - g) Approval of Pelican Rapids Jaycees Temporary 3.2% Malt Liquor License for July 15th & July 16th

- 5 800 Old Fergus Road - Corina Trejo

- 6 Pool Update
 - Personnel
 - Wages

- 7 Wastewater Project 79 Update

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 07-12-16 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand

Council Member CJ Holl

Council Member Kevin Ballard

Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton and Police Chief Jeff Stadum.

General Attendance: Corina Trejo, Bridgette Holl, Wayne Runningen, Amy Korf and Lou Hoglund of Pelican Rapids Press were also present.

The Mayor welcomed everyone to the Council Meeting and announced upcoming events in the community.

All present stood and said the Pledge of Allegiance.

Wayne Runningen addressed Council during citizen comments. He asked Council to consider making sure new hire wages are being stated at meetings and recorded in the minutes.

Motion by Ballard, seconded by Holl to approve the agenda as presented. Motion passed unanimously.

Motion by Holl, seconded by Ballard to remove 4 a) Approval of Minutes – 6/28/16, 4 d) 1.PFA Pay Request #4 - \$23,740.52, 4 d) 3.Magney Construction Inc. - \$19,250.52 and 4 f) Approval for Mayor to Sign Notice to Proceed and Contract for Municipal Construction of Bridge L5805 Removal; and approve the remaining consent agenda items as presented.

b) Approval of Accounts Payable Listing

c) Improvement Project No. 79 Request for Payment:

1. PFA Pay Request #35 - \$2,351.63

2. SEH Engineering - \$2,351.63

d) Improvement Project No. 83 Request for Payment

2. SEH Engineering - \$4,490.00

e) Staff Reports

1. Police Chief Report

2. Library Report

3. Financial Report

g) Approval of Pelican Rapids Jaycees Temporary 3.2% Malt Liquor License for July 15th & July 16th

Motion passed unanimously.

Mayor Frazier asked to amend the 06-28-16 minutes to reflect that he had opposed Change Order No. 4 for Project 83. Motion by Holl, seconded by Strand to approve the minutes of 06-28-16 as amended, correcting them to read: Motion by Strand, seconded by Foster to approve the Change Order No. 4 North Filter Acrylic Panel Installation. Opposed: Frazier, Motion carried. 07-12-16 Motion passed unanimously.

Motion by Ballard, seconded by Strand to approve the Mayor and Administrator signing the Notice to Proceed and the Contract for Municipal Construction of Bridge L5805 Removal. The contractor will begin after August 18 and be done by September 1. Motion passed unanimously.

Motion by Ballard, seconded Foster to approve PFA Pay Request No. 4 for \$23,740.52 which includes a pay request by Magney Construction Inc. in the amount of \$19,250.52 for Project No. 83. Motion passed unanimously.

Corina Trejo addressed the Council about the Administrative Penalty she received for an inoperable boat

at 800 Old Fergus Road. She asked Council to consider waving the fee. Motion by Ballard, seconded by Holl to suspend the Administrative Penalty until the next meeting until 7/26/2016 to make sure the mess is cleaned up. Motion passed unanimously.

Administrator Solga was contacted by Jessica Zsedeny about swimming lessons. She was willing to teach lessons in Pelican and will try to get two sessions in if possible. She is currently completing her recertification. Motion by Foster, seconded by Strand to hire Jessica Zsedeny contingent on recertification at \$12.00 an hour. Motion passed unanimously.

Administrator Solga reviewed other area pools and their wages to compare Pelican Rapids to other cities. Council Member Holl feels that the City should be paying at least the State minimum wage. Motion by Foster, seconded by Holl to set pool wages at \$9.50 an hour for new lifeguards and \$10.00 an hour for experienced lifeguards. Motion passed unanimously.

Motion by Foster, seconded by Holl to set summer help and skating rink wages at \$9.50 an hour for new employees and \$10.00 an hour for experienced employees as summer help or skating rink. Motion passed unanimously.

Motion by Foster, seconded by Ballard to approve paying for all training at the end of the year for lifeguards. Motion passed unanimously.

Administrator Solga gave an update on Project No. 79. The punch list items are completed according to the contractor. There will be a meeting later this month to discuss with the contractor and engineers to go over the punch list and make sure everything is completed correctly.

Motion by Foster, seconded by Strand to adjourn the City Council meeting at 5:45 p.m. Motion carried.
Opposed: Holl



Danielle Heaton
Clerk-Treasurer