

March 25, 2016

**CITY COUNCIL AGENDA**

**Tuesday, March 29, 2016**

**5:00 p.m.**

**Council Chambers, 315 N. Broadway**

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1. Call to Order
  - a) Roll Call of Members
  - b) Welcoming Remarks
  - c) Announcements
  - d) Pledge of Allegiance
  
2. Citizen's Comments. *Please limit comments to 3 minutes per person. Items brought before the Council will be referred for consideration. Council may ask questions for clarification or explanation, but no council action or discussion will be held on these items.*
  
3. Additions / Deletions to Agenda
  
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed and it will be placed elsewhere on the agenda.*
  - a) Approval of Minutes – 3/8/2016
  - b) Approval of Accounts Payable Listing
  - c) Liquor Store Report
  - d) Utility Report
  - e) Board of Review will be 4/4/16 from 2:00-3:00 P.M. in Council Chambers
  - f) Arbor Day Proclamation
  
5. Parks – Superintendent Brian Olson
  
6. Establish Budget Committee
  
7. Lift Station Alarm Consideration
  
8. Housing Committee Update
  
9. New Printer/Copier/Scanner/Fax for City Hall

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 03-29-16 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand

Council Member CJ Holl

Council Member Kevin Ballard

Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton and Street Superintendent Brian Olson.

General Attendance: Jordan Plotz and Terry Gamble from PeopleService Inc., Girl Scout Troop 30102 Members Libby Bittner and Clara Schleske, and Lou Hoglund of Pelican Rapids Press were also present.

The Mayor welcomed everyone to the Council Meeting.

All present stood and said the Pledge of Allegiance led by Girl Scout Members Libby Bittner and Clara Schleske.

There were no Citizen's Comments.

Motion by Strand, seconded by Foster to approve the agenda as presented. Motion carried.

Motion by Ballard, seconded by Strand to approve the following consent agenda items:

- a) Approval of Minutes – 3/8/2016
- b) Approval of Accounts Payable Listing
- c) Liquor Store Report
- d) Utility Report
- e) Board of Review on 4/4/16 from 2:00-3:00 P.M. in Council Chambers
- f) Arbor Day Proclamation

Motion carried.

Administrator Solga and PeopleService, Inc. are recommending Council consider installing an alarm in the NE 2<sup>nd</sup> Avenue Lift Station to minimize the risk of sewage back-up. The alarm they are recommending is an auto dialer which will call notify PeopleService, Inc. when the lift station is not functioning properly. Right now, there is a red light and a tone to indicate a problem. The Police Department or neighbors in the area are the ones to usually notice and notify the appropriate people. This will help lower the risk of there ever being a spillage into the river. Motion by Strand, seconded by Holl to approve the initial purchase and monthly expense of the auto dialer. Motion carried.

Superintendent Brian Olson wanted to give an update on the fountain. The wiring and lights need to be replaced. He may have found a place that could possibly fix the fountain for \$500 to \$1,000 plus shipping. Oktoberfest has donated \$1,000 towards the fixing of the fountain. Superintendent Olson is asking Council whether the City should repair the current fountain, or

replace with a new fountain. Council decided to table until a later date so members could look at the fountain if they choose.

In Sherin Park, work for 3 new campsites has begun and Oktoberfest has donated money for new perennials in Peterson Park. Brown Soccer field is flat now and Pelican Pete will get a paint job this summer.

Administrator Solga asked Council how they would like to establish a Budget Committee this year. Would they rather have a designated committee with 2 council members or use all Council Members? After some discussion, Council decided to be involved as a whole on the budget instead of a budget committee.

Administrator Solga gave an update on the Housing Committee meetings. Administrator Solga shared the top 4 goals of the Housing Committee.

Currently, the City Hall printer is not working and needs to be replaced. Motion by Foster, seconded by Holl, to approve leasing a new Printer/Copier/Scanner/Fax for City Hall. Motion carried.

Motion by Strand, seconded by Ballard to adjourn the City Council meeting at 6:05p.m. Motion carried. Opposed: Holl



Danielle Heaton  
Clerk-Treasurer