

March 6, 2013

CITY COUNCIL AGENDA

Tuesday, March 12, 2013

4:30 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - Must complete by 6:00 p.m. or adjourn at 6:00 p.m. and reconvene at 8:01 p.m. due to School Bond Levy Election
2. Agenda Additions or Deletions
3. Approval of Minutes – 2/26/13
4. Approval of Accounts Payable Listing
5. Police Chief Report
6. Utility Superintendent Report
7. Street/Park Superintendent Report
 - Parking Restrictions – Streets and Avenues
8. Financial Report
9. Library Report
10. PR Music Fest Request to Use West Mill Avenue
11. People Service Draft Proposal – Greg Stang
12. Franklin Lake Association Raffle Permit – 10/26/13, VFW, 29 1st Ave. NW
13. Personnel – Fire Department
14. Board of Review – 4/2/13, 2-3 p.m. City Hall

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 03-12-13

The City Council of Pelican Rapids met in regular session at 4:30 p.m., on Tuesday, 03-12-13, in Council Chambers, City Hall. Mayor Ben Woessner, Council Members James Strand, Kevin Ballard, John E. Waller, III, and Steve Foster were present. No one was absent. Administrator Don Solga, Clerk-Treasurer Glenys Ehlert, Police Chief Jeff Stadum, Utility Superintendent Brent Frazier, Street and Park Superintendent Brian Olson, Greg Stang of PeopleService, Inc., Richard Nelson, Chet Nettetstad, Blake Meland, Todd Kampstra and Paul Haberman of West Central Turkeys, LLC (WCT) and Lou Hoglund of the Pelican Rapids Press were also present.

Mayor Woessner called meeting to order at 4:30 p.m. All present stood, addressed the flag and said the Pledge of Allegiance.

Motion by Strand, seconded by Ballard to approve the agenda with no additions. Motion carried.

Motion by Foster, seconded by Strand to approve the minutes of 02-26-13 as presented. Motion carried.

Motion by Foster, seconded by Waller to approve the Accounts Payable Listing of 03-12-13 as presented for City bills in the amount of \$161,038.47, Liquor Store bills in the amount of \$33,468.92 and Library bills in the amount of \$4,131.59. Motion carried.

Police Chief Jeff Stadum presented the Police Department report. There were 3,412 miles driven while patrolling and responding to 124 calls for service. The department assisted the Sheriff's Department 4 times and State Patrol 1 time, and issued 18 tickets. Fines collected were \$1004.90.

The Utility Superintendent's Report was presented by Brent Frazier.

The Street/Park Superintendent Report was presented by Brian Olson. The department has been busy plowing snow and sanding. Superintendent Olson said he would like to explore parking restrictions, for example no parking on streets certain days and avenues other days.

Clerk-Treasurer Glenys Ehlert presented the 02-28-13 Financial Reports. Motion by Waller, seconded by Foster to approve the 02-28-13 Financial Reports as presented. Motion carried.

Mayor Woessner invited Richard Nelson to discuss the Pelican Rapids Music Fest. The group would like to organize a community event in June. They were considering requesting the use of West Mill Avenue. After discussion between Council and Richard Nelson, Peterson Park would make a better location for the event. Motion by Foster, seconded by Waller to approve use of Peterson Park for Pelican Rapids Music Fest the first part of June. Motion carried.

Region Manager Greg Stang of PeopleService, Inc. presented information regarding their proposed services to City of Pelican Rapids for operation, maintenance and management of the water and wastewater facilities. Stang reviewed facility responsibility, staffing plan, outside contractors, owner's equipment, operational assessment and maintenance assessment. The maintenance schedule and documentation is maintained with a computer system which will create a history of completed maintenance.

Administrator Don Solga explained there would be adjustments to bring contract into line with calendar year. Council Member Foster asked about having PeopleService jet sewers. Administrator Solga said it would be possible to add jetting to Scope of Service, but the City has the street department do the jetting. Administrator Solga said the contract is for professional services so the competitive bidding law does not apply here. The committee may entertain looking at another proposal. Administrator Solga concluded, "What we saw and what we know PeopleService can do for us looks very, very interesting."

Motion by Strand, seconded by Ballard to approve a Franklin Lake Association Raffle permit for 10-26-13 at the VFW, 29 1st Ave. NW. Motion carried.

Clerk-Treasurer Glenys Ehlert presented information on two new firefighters. Motion by Waller, seconded by Strand to appoint Jeremy Ballard and Gary Motz to the fire department. Motion carried.

Mayor Woessner reminded Council Members that the Board of Review will be held on 04-02-13, from 2-3 p.m. at Council Chambers, City Hall.

Chet Nettetstad approached the Council on behalf of the Pool Hall and other businesses to request that snow removal be conducted during the evenings. He also said that frozen ruts in streets are a safety concern, particularly at the funeral home. Mayor Woessner told Nettetstad that his concern has been noted.

Motion by Strand, seconded by Waller to adjourn the City Council meeting at 5:45 p.m. Motion carried.

Glenys Ehlert, CMC
Clerk-Treasurer