

February 5, 2015

CITY COUNCIL AGENDA

Tuesday, February 10, 2015

5:00 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
2. Roll Call
3. Opening Ceremonies
 - Welcoming Remarks
 - Pledge of Allegiance
4. Agenda Additions or Deletions
5. Approval of Minutes – 1/27/2015
6. Approval of Accounts Payable Listing
7. Police Chief Report
 - Personnel
8. Street/Park Superintendent Report
9. Library Report
10. Financial Report
 - PeopleService Maintenance Refund - \$4,319
11. Recreational Game License
12. Certify Unpaid Utility Bill to Property Taxes
13. Improvement Project No. 79 Request for Payment:
 - PFA Pay Request #18 - \$190,880.83
 - Gridor Construction Pay Request #16 - \$178,865.00
 - SEH Engineering - \$12,015.83
14. Resolution No. 2015-02 of Support for the Pelican Rapids to Perham Regional Trail
15. Elected Officials Training Recap
16. City Hall Reception Area Security Glass
17. Pelican Rapids Jaycees Raffle
18. Fire Department Annual Meeting 2/23/15, 7:00 p.m. Fire Hall

CITY OF PELICAN RAPIDS COUNCIL MEETING MINUTES – 02-10-15

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 02-10-15, in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent Frazier and four members of the Council were present at roll call:

Council Member Steve Strand Council Member Kevin Ballard

Council Member Steve Foster Council Member CJ Holl

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton, Library Director Annie M. Wrigg, Street Park Superintendent Brian Olson, Police Chief Jeff Stadum.

General Attendance: Jessica Hedin from SEH Engineering, Boy Scout Troop 313 Members Logan Fahje and McHale Korf.

All present stood and said the Pledge of Allegiance led by Boy Scout Members Logan Fahje and McHale Korf.

Motion by Ballard, seconded by Holl to approve the agenda with the additions of No. 19 Council Chambers Video Consideration and No. 20 Northland Bond Refinancing Consideration. Motion carried.

Motion by Holl, seconded by Foster to approve the minutes of 01-27-15 as presented. Motion carried.

Motion by Foster, seconded by Strand to approve the Accounts Payable Listing of 02-10-15 as presented in the amount of \$34,379.56 for City bills, \$17,276.74 for Liquor Store bills and \$3,264.08 for Library bills. Motion carried.

The Police Report was given by Police Chief Jeff Stadum. He requested Council approval to hire Preston Berg as Part-time Police Officer at level 1 on the Police Wage Schedule.

Motion by Holl, seconded by Ballard, to approve the hiring of Preston Berg contingent on testing and certification. Motion carried.

Street and Park Superintendent Brian Olson gave his report. He recommended residents should monitor water temperatures. He thanked LREC for helping with Christmas Lights and banners. The skating rink is doing well; the school is going to keep skates in the warming house for kids to use.

Motion by Holl, seconded by Strand to accept the resignation of Skating Rink employee Logan McDonald. Motion carried.

The Library Report was given by Library Director Annie M. Wrigg. The meeting rooms are being used frequently in the library. Inventory is completed. Motion by Strand, seconded by Holl to approve the Library Report. Motion carried.

Financial report for 01-31-15 was presented by Clerk-Treasurer Danielle Heaton. The city received a 2014 maintenance refund of \$4,319.00 from PeopleService Inc. In January the liquor store deposited \$14,000.00 into savings. The city invested \$18,220.59 in Water Tower Reserve.

Route 9 Event Center applied for a recreational gaming license at 1201 County Highway 9 for two games. Motion by Foster, seconded by Strand to approve the recreational gaming license for Route 9 Event Center. Motion carried.

Clerk-Treasurer Danielle Heaton recommended the following bill be certified for collection with property taxes. Motion by Foster, seconded by Holl to certify \$33.91 for unpaid utility bill for parcel number R76000990835000, to County Auditor Wayne Stein for collection with property taxes. Motion carried.

Motion by Strand, seconded by Foster to approve payment for Improvement Project No. 79 PFA Pay Request No. 18 for \$190,880.83 which includes Gridor Construction Inc., Pay Request No.16 for \$178,865.00 and SEH Engineering for \$12,015.83. Motion carried.

Jessica Hedin updated the Council on Project 79. The contractor may reach substantial competition by the end of March.

Administrator Solga reviewed Resolution No. 2015-02. Motion by Foster, seconded by Holl to introduce the following written resolution entitled: **RESOLUTION NO. 2015 – 02 RESOLUTION OF SUPPORT FOR THE PELICAN RAPIDS TO PERHAM REGIONAL TRAIL.** (A complete text of this resolution is part of permanent public record in the City Clerk's Office.) Motion carried and resolution duly adopted.

Mayor Frazier and Council Member Holl attended the Elected Officials Training presented by League of Minnesota Cities.

Superintendent Brian Olson will get a quote on City Hall Reception Area Security Glass.

Clerk-Treasurer Danielle Heaton reviewed an application for Pelican Rapids Jaycees to conduct a raffle on 03-14-15 at the VFW at 26 1st Avenue NW. Motion by Ballard, seconded by Foster to approve the raffle permit as presented. Motion carried.

The Fire Department Annual Meeting is 02-23-15, 7:00 p.m., Fire Hall.

Council Member Holl looked into broadcasting Council meetings. The cost would be approximately \$5,000.00 for audio and video equipment.

Northland Securities is recommending the refinancing of two bonds. A letter of engagement needs to be signed before they can research the refinancing more in-depth. Motion by Strand, seconded by Holl to approve Administrator Solga signing the letter of engagement. Motion carried.

Motion by Ballard, seconded by Strand to adjourn the City Council meeting at 6:32 p.m. Motion carried. Opposed: Holl.



Danielle Heaton
Clerk-Treasurer