

November 19, 2015

CITY COUNCIL AGENDA

Tuesday, November 24, 2015

5:00 p.m.

Council Chambers, 315 N. Broadway

1. Call to Order
 - Roll Call of Members
 - Welcoming Remarks
 - Pledge of Allegiance
2. Citizen's Comments
3. Additions / Deletions to Agenda
4. Approval of Minutes – 11/10/2015
5. Approval of Accounts Payable Listing
6. Liquor Store Report
7. Utility Report – PeopleService Inc.
8. Market Area Profile/Business Retention and Expansion Project – Ryan Pesch
9. 2016 License Renewals
10. Lake Country Service Cooperative Board Election
11. Pelican Rapids Pool Hall Raffle - March 12, 2016
12. Projects Update
13. Local Board of Equalization Training
14. 2016 Truth in Taxation is December 9, 2015 at 6:00 p.m.

The City Council of Pelican Rapids met in regular session at 5:00 p.m., on Tuesday, 11-24-15 in Council Chambers, City Hall.

Mayor Frazier called the meeting to order at 5:00 p.m.

Roll call was taken by Clerk-Treasurer Danielle Heaton.

Mayor Brent E. Frazier and four members of the Council were present at roll call:

Council Member Steve Strand

Council Member CJ Holl

Council Member Kevin Ballard

Council Member Steve Foster

Other city staff present: Administrator Don Solga, Clerk-Treasurer Danielle Heaton and Liquor Store Manager Maggie Johnson.

General Attendance: Jordan Plotz of PeopleService, Girl Scout Troop 30102 Members Sadie Funk and Kayla Richardson, Ryan Pesch, JJ Fankhanel, Jake Arntson and Lou Hoglund of Pelican Rapids Press were also present.

The Mayor welcomed everyone to the Council Meeting.

All present stood and said the Pledge of Allegiance led by Girl Scout Members Sadie Funk and Kayla Richardson.

Motion by Ballard, seconded by Strand to approve the agenda with the following additions: No. 15 Last Council Meeting in December 2015, and No. 16 Small Business Development Center meeting recap. Motion carried.

Motion by Holl, seconded by Ballard to approve the work session minutes and council minutes of 11-10-2015 as amended, correcting Foster to Strand on seconding the motion to adjourn. Motion carried.

Motion by Foster, seconded by Holl to approve the Accounts Payable Listing of 11-24-2015 as presented for City bills in the amount of \$111,914.78 and Liquor Store bills in the amount of \$57,693.54. Motion carried.

Liquor Store Manager Maggie Johnson presented the Liquor Store Report. They have been using the new point of sale system since November 1 and they still have lots of kinks to work out. She also had a part-time person resign but things have slowed down so she will reevaluate in the spring to see if she needs more employees. Motion by Strand, seconded by Holl to approve the Liquor Store Report as presented. Motion carried.

The Utility Report was presented by Jordan Plotz of PeopleService Inc. The last 2 months, the phosphorus has been over the permit limit but they have made modifications and it should not be over the permit limit anymore. There are still a few things to work out. Motion by Holl, seconded by Foster to approve the Utility Report as presented. Motion carried.

Ryan Pesch from University of Minnesota Extension gave a presentation on Business Retention and Expansion/Market Area Profile.

Clerk-Treasurer Danielle Heaton reviewed the following license renewals. Motion by Foster, seconded by Strand to approve 2016 License Renewals **Cigarette Licenses** for Cynthia Stotesbery at Larry's Supermarket, Jeanne Hovland at Southtown C Store, Greg Larson at Park Region Co-op; **Outdoor Sales Lot License** for Alan Johnson; **Recreational Game License** for two games at the VFW; **Business License** for Zierke & Zierke Partnership. Motion carried.

Lake Country Service Cooperative Board Election is going on now. Each Council Member received a ballot.

Council reviewed an application for Pelican Rapids Pool Hall Inc. to conduct a raffle on March 12, 2016 at the Pelican Rapids Pool Hall, 13 West Mill Avenue for the Youth Wrestling Team. JJ Fankhanel and Jake Arntson reported that they will be raffling off a 4-wheeler and other smaller items. Motion by Foster, seconded by Strand to approve the raffle permit as presented. Motion carried.

Administrator Solga updated Council on the different ongoing projects in the City.

At this time we only have one member of council that has taken the Local Board of Appeal and Equalization Training. We should have two and it can now be taken online. The deadline to take the online training is February 1, 2016.

Truth in Taxation is December 8, 2015 at 6:00 p.m. during Council Meeting.

At the last Council meeting, Council made a decision to not have a meeting on December 29, 2015. Some of the Department Heads contacted the Mayor and other Council Members because they were worried about getting the bills paid in 2015 for budget purposes. There could be a small meeting where only bills are approved and it could be at a different time. Motion by Holl, seconded by Frazier to have a short Meeting on December 29, 2015 at 4:00 p.m. just to approve bills. Ayes: Frazier, Holl. Nays: Foster, Strand, Ballard. Motion was denied.

Mayor Frazier gave a recap on the Small Business Development Center meeting that he attended.

Motion by Strand, seconded by Ballard to adjourn the City Council meeting at 7:03 p.m. Motion carried. Opposed: Holl



Danielle Heaton
Clerk-Treasurer